

PROCUREMENT SUMMARY

COMMERCIAL AND INDUSTRIAL DOOR REPAIR AND PREVENTIVE
MAINTENANCE SERVICES / OP4260900

1.	Contract Number: OP4260900	
2.	Recommended Vendor: Specialty Doors + Automation	
3.	Type of Procurement (check one): <input type="checkbox"/> RFP <input checked="" type="checkbox"/> IFB <input type="checkbox"/> IFB-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued: September 10, 2015	
	B. Advertised/Publicized: September 10, 2015	
	C. Pre-Proposal/Pre-Bid Conference: September 17, 2015	
	D. Proposals/Bids Due: October 27, 2015	
	E. Pre-Qualification Completed: December 28, 2015	
	F. Conflict of Interest Form Submitted to Ethics: November 19, 2015	
	G. Protest Period End Date: May 24, 2016	
5.	Solicitations Picked up/Downloaded: 8	Bids/Proposals Received: 2
6.	Contract Administrator: Rommel Hilario	Telephone Number: (213) 922-4654
7.	Project Manager: Carlos Martinez	Telephone Number: (213) 922-6761

A. Procurement Background

This Board Action is to approve a contract award in support of Facilities Maintenance to provide the installation, automation and repair services for rollup and hinged fire doors, hinged single and double glass/aluminum doors, steel roll-up doors/grilles and all other types of doors throughout Metro bus and rail facilities as outlined in Invitation for Bid (IFB) No. OP182553367348920.

The IFB was issued as a competitive procurement in accordance with Metro's Acquisition Policy. The contract type is firm fixed unit price.

Three amendments were issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on September 25, 2015, provided pre-bid conference material including sign-in sheets, planholders' list, and prevailing wage information;
- Amendment No. 2, issued on October 14, 2015, changed submittal requirements and extended the bid due date;
- Amendment No. 3, issued on October 19, 2015, deleted the bid bond and performance bond requirements.

A pre-bid conference was held on September 17, 2015. A total of two bids were received on October 27, 2015.

B. Evaluation of Bids

This procurement was conducted in accordance, and complies with, standard acquisition policy for a competitive sealed bid. A total of two bids were received from Specialty Doors + Automation and Southern California Overhead Door Company, Inc. Both firms were determined to be responsive, responsible and qualified to perform the required services based on the IFB's requirements and technical evaluation by the Project Manager.

C. Cost/Price Analysis

The recommended hourly rate and total price from Specialty Door + Automation for the contract are considered fair and reasonable based upon adequate price competition, independent cost estimate, and technical evaluation. Specialty Door + Automation offered the lowest hourly labor rate.

In March 2016, the Department of Industrial Relations (DIR) confirmed that prevailing wage applies to the services included in this contract. Staff conducted an analysis of the bids to ensure that applicable prevailing wages were met. The analysis included a review of applicable labor categories cited by the DIR.

BIDDER	BID AMOUNT	METRO ICE	AWARD AMOUNT
Specialty Door + Automation	\$1,860,675	\$2,297,581	\$1,860,675
Southern California Overhead Door Company.	\$4,816,290	\$2,297,581	

D. Background on Recommended Contractor

The recommended firm, Specialty Door + Automation located in Rancho Dominguez, California, has been in business since 1996. Their goal was to build a full service company that offered more features to industrial and retail customers at a low price. Specialty Door + Automation provides a variety of automation, security products, installation, and repair services. Their solutions include complete electrical, gates and fabrication. The company primarily focuses their services in Southern California where they have multiple offices from Santa Barbara to Orange County. Specialty Door + Automation is the incumbent for this work and has performed satisfactorily.