

# **Audit of Miscellaneous Expenses July to September 2021**

*OIG Report No. 22-AUD-04*  
Karen Gorman, Inspector General

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February 16, 2022



# Objectives

The objectives of the audit were to determine whether:

- Expenses charged were proper, reasonable, and in accordance with Metro policies and procedures
- Expenses had proper approval, receipts, and other supporting documentation
- Policies and procedures are adequate to ensure that expenses are documented and accounted for properly



# Results

- Staff generally complied with Metro policies; a few instances of non-compliance with policies on Corporate and Professional Membership, Purchase Cards, and Travel and Business Expense.
- Non-compliance due to oversight or misinterpretation of the policy.
- OIG is working with Metro's Information Technology Services and other Metro Business Units to improve their reporting, alerting and reminder systems.



**Metro**

**OIG provided eight recommendations.**