

## PROCUREMENT SUMMARY

## PROGRAM CONTROL MANAGEMENT AND SUPPORT SERVICES / PS8610-2879

1.	<b>Contract Number:</b> PS8610-2879		
2.	<b>Contractor:</b> Hill International, Inc.		
3.	<b>Mod. Work Description:</b> Exercise final one-year option and increase Contract Value for planned work orders/modifications to support Board approved projects.		
4.	<b>Work Description:</b> Project Control Management Support Services		
5.	<b>The following data is current as of:</b> April 22, 2016		
6.	<b>Contract Completion Status:</b>		<b>Financial Status:</b>
	<b>Award Date:</b>	5/24/12	<b>Board Approved NTE Amount:</b> \$16,071,824
	<b>Notice to Proceed (NTP):</b>	6/28/12	<b>Total Contract Modification Authority (CMA):</b> \$2,410,774
	<b>Original Completion Date:</b>	6/28/16	<b>Value of Task Orders and Mods. Issued to Date (including this action):</b> \$24,693,544
	<b>Current Est. Complete Date:</b>	6/28/17	<b>Remaining Board Approved Amount:</b> \$1,075,554
7.	<b>Contract Administrator:</b> Brian Mahaffey		<b>Telephone Number:</b> (213) 922-7327
8.	<b>Project Director:</b> Brian Boudreau		<b>Telephone Number:</b> (213) 922-2474

**A. Contract Action Summary**

This Board Action is to approve Contract Modification No. 3 to exercise the final one-year option and to increase the not-to-exceed contract value.

All Work Orders and Contract Modifications are handled in accordance with Metro's Acquisition Policy. The contract type is a negotiated labor-hour work order contract.

In May 2012, the Board authorized the CEO to award Program Control Management and Support Services to Hill International, Inc. and execute individual contract work orders within the Board approved not-to-exceed contract value \$16,071,824, plus a contract modification authority of \$2,410,774 (15% of contract value). In June 2012, Contract No. PS8610-2879 was awarded for a five-year contract term, inclusive of two one-year options to be exercised at the sole discretion of the Authority.

Since contract award, Hill International has performed satisfactorily providing Program Control Management and Support Services on various Metro projects. In June 2015, the first one-year option was exercised to extend the period of performance to June 28, 2016 without any increase to the contract value.

This current recommended action is to:

- Exercise the final contract option year, extending the period of performance from June 28, 2016 to June 28, 2017; and
- Increase the not-to-exceed contract value for contract work orders and modifications required to continue Program Control Management and Support Services through the final one-year option period.

Attachment B shows contract work orders and modifications issued to date, and the additional contract work orders and modifications that are currently planned for the final one-year option period. The actual contract work order and modifications will reflect the PCMS required to support the Board approved projects.

## **B. Cost/Price Analysis**

The price for all future contract work orders and modifications will be determined to be fair and reasonable in accord with Metro's Procurement Policies and Procedures and based on audit by Management Audit Services of the direct labor and annual provisional overhead rates. A cost analysis, technical evaluation, fact finding, and negotiations will be performed on all work orders and any Contract Modifications. It has been determined that the previously negotiated rates for the final year with Hill International are fair, reasonable, and are competitive in the current market.