

## PROCUREMENT SUMMARY

## METRO BIKE HUB MANAGEMENT SERVICES/PS43203266

1.	<b>Contract Number:</b> PS43203266		
2.	<b>Contractor:</b> BikeHub		
3.	<b>Mod. Work Description:</b> Continue management services of Metro Bike Hubs for up to one year and optional tasks related to operational efficiencies and an additional location.		
4.	<b>Contract Work Description:</b> Operations and management services of Metro Bike Hubs		
5.	<b>The following data is current as of:</b> August 13, 2019		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contract Awarded:</b>	09/15/14	<b>Contract Award Amount:</b> \$476,036
	<b>Notice to Proceed (NTP):</b>	11/03/14	<b>Total of Modifications Approved:</b> \$99,941
	<b>Original Complete Date:</b>	11/02/17	<b>Pending Modifications (including this action):</b> \$265,836
	<b>Current Est. Complete Date:</b>	09/30/19	<b>Current Contract Value (with this action):</b> \$841,813
7.	<b>Contract Administrator:</b> Lily Lopez		<b>Telephone Number:</b> (213) 922-4639
8.	<b>Project Manager:</b> Carolyn Mamaradlo		<b>Telephone Number:</b> (213) 922-5529

**A. Procurement Background**

This Board Action is to approve Contract Modification No. 6 issued to continue management services of Metro Bike Hubs for up to one year and optional tasks related to operational efficiencies and an additional location.

This Contract Modification was processed in accordance with Metro's Acquisition Policy and the contract type is firm fixed price. All other terms and conditions remain in effect.

On September 15, 2014, Metro approved award of a three-year, firm fixed price Contract No. PS43203266 to BikeHub (formerly Alameda Bicycle, Inc.) in the amount of \$476,036 to provide management services to support the operations of secure-access group bicycle parking facilities at three Metro locations, inclusive of two one-year options.

Refer to Attachment B – Contract Modification/Change Order Log for modifications issued to date.

**B. Cost Analysis**

The recommended price has been determined to be fair and reasonable based upon an independent cost estimate, cost analysis, and the technical analysis.

The proposed level of effort and associated costs are sufficient to deliver the supplemental scope of work. Metro anticipates authorizing an optional task, if additional staffing is needed, at attended locations (including, but not limited to Culver City, Hollywood/Vine, and Willowbrook/Rosa Parks). Metro also anticipates authorizing another optional task to implement walk-up registrations and short-term usage before the end of the calendar year.

Metro staff successfully negotiated a cost savings of \$30,219 by reducing the duplication of efforts and clarifying the intent of the supplemental scope of work.

<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
\$296,055	\$272,729	\$265,836