

## PROCUREMENT SUMMARY

## CONSTRUCTION MANAGEMENT SUPPORT SERVICES

1	<b>Contract Number:</b> MC069			
2	<b>Contractor:</b> Stantec, Inc.			
3	<b>Mod. Work Description:</b> 6-Month_Funding			
4	<b>Work Description:</b> Construction Management Support Services			
5	<b>The following data is current as of:</b>			
6	<b>Contract Completion Status:</b>		<b>Financial Status:</b>	
	<b>Award Date:</b>	2/19/09	<b>Prior Board Approved Contract Annual Work Program Funding</b>	\$86,459,000
	<b>Notice to Proceed (NTP):</b>	3/18/09	<b>Increased Annual Work Program Funding for this recommended action</b>	\$10,953,136
	<b>Original Completion Date:</b>	3/18/16	<b>Total Annual Work Program Funding including this action</b>	\$97,412,136
	<b>Current Est. Complete Date:</b>	06/30/16		
7	<b>Contract Administrator:</b> Valerie Dean		<b>Telephone Number:</b> 323-903-4123	
8	<b>Project Manager:</b> Michael Barbour		<b>Telephone Number:</b> 213-922-2261	

**A. Contract Action Summary**

This Board Action is to approve an increase in 6-month work program funding to provide construction management support services. Any contract modifications required for this work will be processed in accordance with Metro's Acquisition Policy.

In February 2009, Metro Board authorized the Chief Executive Officer to award Contract No. MC069 to Stantec Consulting, Inc., (Stantec) and execute individual Contract Work Orders (CWOs) and Modifications within the Board approved annual work program funding.

The recommended actions will provide funding for the FY16 6-month Work Program. The funding amount requested is calculated based on the forecasted construction management support needs of the capital projects.

Metro staff continuously monitors Stantec’s performance and cost for each CWO. Stantec provides a separate invoice for each CWO. Each invoice submitted by Stantec is reviewed by the respective project manager, contract administrator and project control manager before payment is authorized.

See Attachment B for the Contract Work Value Summary.

**B. Cost/Price Analysis**

In accordance with Metro’s Acquisition Policies and Procedures, a cost analysis will be performed prior to issuing a CWO modification that increases the value of the existing CWO. Metro will negotiate the cost for each CWO based on the cost analysis, which will consider estimated level of effort required to perform the work, an independent cost estimate and evaluated or provisional contract labor rates, overheads and other direct costs determined to be fair and reasonable.

Stantec Consulting Services has been audited by Metro’s Management Audit Services Department (MASD). The audit was done in accordance with the standard as established by the American Institute of Certified Public Accountant, applicable Government Auditing Standards issued by the Comptroller General of the United States and the Institute of Internal Auditors International Standards for the Professional Practice of Internal Auditing. The MASD audited rate will be used for future task orders.

**c. Small Business Participation**

**Stantec Consulting Services made a 17.89% Disadvantaged Business Enterprise (DBE) Anticipated Level of Participation (DALP) commitment. The current DBE participation is 29.01% Stantec is exceeding its DALP commitment.**

<b>Small Business Goal</b>	<b>DALP 17.89%</b>	<b>Small Business Commitment</b>	<b>DALP 29.01%</b>	
	<b>DBE Subcontractors</b>	<b>Status</b>	<b>% Commitment</b>	<b>Current % Participation</b>
1.	<b>Arellano Associates</b>	<b>Performing</b>	<b>0.20%</b>	<b>0.17%</b>
2.	<b>Diaz Yourman &amp; Associates</b>	<b>Performing</b>	<b>0.03%</b>	<b>0.09%</b>
3.	<b>Kal Krishnan Consulting</b>	<b>Performing</b>	<b>12.02%</b>	<b>13.52%</b>
4.	<b>Lenax Construction Services</b>	<b>Performing</b>	<b>2.02%</b>	<b>5.47%</b>
5.	<b>LKG-CMC</b>	<b>Performing</b>	<b>0.99%</b>	<b>1.17%</b>
6.	<b>Safework</b>	<b>Performing</b>	<b>2.63%</b>	<b>8.15%</b>
7.	<b>Power-Tech Engineers</b>	<b>Added</b>	<b>0.00%</b>	<b>0.44%</b>
<b>Total Commitment</b>			<b>17.89%</b>	<b>29.01%</b>

<sup>1</sup>Current Participation = Total Actual amount Paid-to-Date to DBE firms ÷ Total Actual Amount Paid-to-date to Prime.

**D. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this modification. Existing Prevailing Wage requirements still apply.