

## PROCUREMENT SUMMARY

## SHOP TOWELS (WYPALLS) / CY81398000

1.	<b>Contract Number:</b> CY81398000	
2.	<b>Recommended Vendor:</b> JWL Supplies, 4569 Don Diego Drive., Los Angeles, CA 90008	
3.	<b>Type of Procurement (check one):</b> <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	A. Issued: 10/20/21	
	B. Advertised/Publicized: 10/20/21	
	C. Pre-proposal/Pre-Bid Conference: N/A	
	D. Proposals/Bids Due: 11/30/21	
	E. Pre-Qualification Completed: 12/30/21	
	F. Conflict of Interest Form Submitted to Ethics: 12/14/21	
	G. Protest Period End Date: 2/22/22	
5.	<b>Solicitations Picked up/Downloaded:</b> 23	<b>Bids/Proposals Received:</b> 3
6.	<b>Contract Administrator:</b> Tanya Allen	<b>Telephone Number:</b> (213) 922-1018
7.	<b>Project Manager:</b> Harold Torres	<b>Telephone Number:</b> (213) 922-5714

**A. Procurement Background**

This Board Action is to approve Contract No. CY81398000 for the procurement of Shop Towels (Wypalls). Board approval of contract award is subject to resolution of any properly submitted protest.

An Invitation for Bid (IFB) Number CY81398 was issued in accordance with Metro's Acquisition Policy and the contract type is Indefinite Delivery, Indefinite Quantity (IDIQ).

No amendments were issued during the solicitation phase of this IFB.

A total of three (3) bids were received on November 30, 2021.

## **B. Evaluation of Bids**

This procurement was conducted in accordance and complies with Metro's Acquisition Policy for a competitive sealed bid. The three bids received are listed below in alphabetical order:

1. Bash Boy Enterprises Inc. (Bid #1 - Specified Product)
2. Bash Boy Enterprises, Inc. (Bid #2 - Proposed Equal Product)
3. JWL Supplies

Bid #2 from Bash Boy Enterprises, Inc. was deemed non-responsive because they did not follow the approved equal requirements. The recommended firm, JWL Supplies, the lowest responsive and responsible bidder, was found to be in full compliance in meeting the bid and technical requirements of the IFB.

## **C. Price Analysis**

The recommended bid price from JWL Supplies has been determined to be fair and reasonable based upon adequate price competition and selection of the lowest responsive and responsible bidder.

<b>Low Bidder Name</b>	<b>Bid Amount</b>	<b>Metro ICE</b>
JWL Supplies	\$1,521,053.55	\$1,384,516
Bash Boy Enterprise Inc. (Bid #1)	\$1,543,647.78	

## **D. Background on Recommended Contractor**

The recommended firm, JWL Supplies is located in Los Angeles, CA and has been in business for nine (9) years. JWL Supplies has provided similar products for Metro and other agencies including University of California, Los Angeles (UCLA), Dallas Area Rapid Transit (DART), Pomona Unified School District (PUSD), Compton Unified School District (CUSD), California Department of General Services (DGS), US Department of Veteran Affairs Hospital in Long Beach, CA and CBS Studios. JWL Supplies has provided satisfactory service and product to Metro on previous purchases.