

## PROCUREMENT SUMMARY

## LOCUS LICENSE PURCHASE/PS74047000

1.	<b>Contract Number: PS74047000</b>	
2.	<b>Recommended Vendor:</b> Cambridge Systematics, Inc.	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input checked="" type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued:</b> March 31, 2021	
	<b>B. Advertised/Publicized:</b> N/A	
	<b>C. Pre-Proposal Conference:</b> N/A	
	<b>D. Proposals Due:</b> April 1, 2021	
	<b>E. Pre-Qualification Completed:</b> In process	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> April 30, 2021	
	<b>G. Protest Period End Date:</b> N/A	
5.	<b>Solicitations Picked up/Downloaded:</b>  1	<b>Bids/Proposals Received:</b>  1
6.	<b>Contract Administrator:</b> Ernesto DeGuzman	<b>Telephone Number:</b> (213) 922-7267
7.	<b>Project Manager:</b> Kali Fogel	<b>Telephone Number:</b> (213) 922 2665

**A. Procurement Background**

This Board Action is to approve sole source Contract No. PS74047000 issued to Cambridge Systematics, Inc. for Locus software license and maintenance services.

A Request for Proposal was issued on March 31, 2021 in accordance with Metro's Acquisition Policy for sole source procurements and the contract type is firm fixed price. A goal of 3% SBE and 3% DVBE was assigned to this procurement.

The proposal was received from Cambridge Systematics, Inc., on April 1, 2021.

**B. Evaluation of Proposal**

The proposal was evaluated by staff from LA SAFE's Highway Operations Department.

The proposal was evaluated for technical and financial merit, proposer experience and expertise, and understanding of the services to be provided. The proposal was deemed responsive and the evaluation determined that Cambridge Systematics could perform the service.

**Qualifications Summary of Proposer**

Cambridge Systematics, Inc. provides strategic planning and management services, objective analysis and technology applications for passenger, commercial, freight and transit systems in the public and private sectors.

**C. Price Analysis**

The recommended price of \$650,000, while \$165,000 over Metro’s independent cost estimate (ICE) of \$485,000, is determined to be fair and reasonable.

<b>Proposer Name</b>	<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
Cambridge Systematics, Inc.	\$650,000	\$485,000	\$650,000

The ICE was based on staff’s best projection of the cost of licenses based on the purchase of licenses in 2020. However, only a handful of limited licenses were purchased at that time. Under this procurement, Metro needs to purchase a larger number of unlimited licenses so that they may be used by all agencies who need to access data in the Regional Integration of Intelligent Transportation Systems (RIITS).

**D. Background on Recommended Contractor**

Cambridge Systematics, Inc, was established in 1972 and provides consultancy services, including technology applications, to the public transportation industry domestically and abroad. Its client base includes the Federal Transit Administration, the American Public Transportation Association, and the California Department of Transportation.