

PROCUREMENT SUMMARY

SHOP TOWELS / MA38768002

1.	Contract Number: MA38768000 (Line 2), MA38768001 (Line 3), MA38768002 (Line 4)	
2.	Recommended Vendor:	
	<ul style="list-style-type: none"> • Ammmm, Inc. 28364 S. Western, Rancho Palos Verde, CA 90275 • Gorilla Stationers 15165 Triton Lane, Huntington Beach, CA 92649 • JWL Supplies, 4569 Don Diego Dr., Los Angeles, CA 90008 	
3.	Type of Procurement (check one): <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued: 2/24/17	
	B. Advertised/Publicized: 2/24/17	
	C. Pre-proposal/Pre-Bid Conference: N/A	
	D. Proposals/Bids Due: 4/13/17	
	E. Pre-Qualification Completed: 5/16/17	
	F. Conflict of Interest Form Submitted to Ethics: 06/19/17	
	G. Protest Period End Date: : July 20, 2017	
5.	Solicitations Picked up/Downloaded: 24	Bids/Proposals Received: 5
6.	Contract Administrator: Tanya Allen	Telephone Number: 213/922-1018
7.	Project Manager: Lena Babayan	Telephone Number: 213/922-5860

A. Procurement Background

This Board Action is to approve multiple Contracts No. MA38768002 to be issued in support of Shop Towels to be used agency-wide. Board approval of contract awards are subject to resolution of any properly submitted protest.

IFB No. MA38768 was issued in accordance with Metro’s Acquisition Policy and the contract type is Indefinite Delivery, Indefinite Quantity (IDIQ).

No amendments to the IFB were issued. A total of five bids were received on April 13, 2017.

B. Evaluation of Bids

This procurement was conducted in accordance, and complies with LACMTA’s Acquisition Policy for a competitive sealed bid. Four bidders were deemed fully responsive and compliant with the requirements of the IFB; Ammmm Incorporated, Gorilla Stationers, RC Consolidated Services and JWL Supplies. Los Angeles Chemical Company’s formal bid was deemed non-responsive to the bid requirements and was not considered in the bid evaluation process.

Metro's IFB No. MA38768 gave the agency the right to choose the lowest bid price from each line item and to award multiple contracts based on the lowest responsive responsible bidder for each bid line item. Firms being recommended for award are Ammmm Incorporated for bid line item 2; Gorilla Stationers for line item 3, and JWL Supplies for line item 4.

Staff will award contracts to bid line items 1, 2 and 3 under its own delegation of authority, and is only presenting bid line item 4 to the Board for award recommendation and approval.

The award of bid line item 1 is not being recommended for award at this time. The apparent low bidder for that bid line item has offered a product that requires further evaluation as an approved equal. Staff has decided to proceed with the award of bid line items 2, 3 and 4 at this time. The estimated price of bid line item 1 is less than \$60,000 and will not require Metro Board approval.

No.	Lowest Responsive Responsible Bidder Name	Bid Amount
1.	TBD	TBD
2.	Ammmm Inc.	\$19,561.00
3.	Gorilla Stationers	\$126,350.00
4.	JWL Supplies	\$1,158,985.00

C. Price Analysis

The recommended bid prices, to be awarded on a line item basis for items 2, 3, and 4 have been determined to be fair and reasonable based upon adequate price competition.

Line item 3, Ammmm Inc., was initially the apparent low bidder but was deemed non-responsive to the technical requirements on line #3 upon completion of Metro full evaluation. Ammmm Inc. was deemed responsive and responsible for Line #2.

Line Item No.	Low Bidder Name	Low Bid Amount	Second Low Bidder Name	Bid Amount	Metro ICE
1	*Item to be awarded separately at a later date under separate authorization.	TBD	TBD	TBD	\$60,000
2	Ammmm Inc.	\$19,561	RC Consolidated Services, Inc.	\$46,013	\$118,688
3	Gorilla Stationers	\$126,350	RC Consolidated Services, Inc.	\$174,524	\$237,375
4	JWL: Supplies	\$1,158,985	RC Consolidated Services, Inc.	\$1,429,947	\$1,136,869

*The product item presented by the apparent low bidder (Ammmm) is being technically evaluated as an approved equal product. The approved equal technical evaluation process will be completed within 60 days.

D. Background on Recommended Contractors

Ammmm, Inc. (MA38768000)

The recommended firm for line item no. 2, Ammmm, Inc., is located in Rancho Palos Verdes, CA and has been in business for nine years. Ammmm, Inc. has provided shop towels and various related products to other agencies including Department of Veteran Affairs – State of California, California State Parks, and California Department of State Hospitals. In the past, Ammmm, Inc. has provided satisfactory products and services to Metro.

Gorilla Stationers (MA38768001)

The recommended firm for line item no. 3, Gorilla Stationers, is located in Huntington Beach, CA and has been in business for five years. In the past, Gorilla Stationers has provided satisfactory products and services to Metro.

JWL Supplies (MA38768002)

The recommended firm for line item no. 4, JWL Supplies is located in Los Angeles, CA and has been in business for 18 years. JWL Supplies has provided safety and various related products to other agencies including UCLA, CBS Television, Pomona Unified School District, and Compton Unified School District. In the past, JWL Supplies has provided satisfactory products and services to Metro.