

## PROCUREMENT SUMMARY

**GRAFFITI ABATEMENT, LANDSCAPE AND IRRIGATION MAINTENANCE, AND TRASH AND VEGETATION REMOVAL SERVICES / OP3569100, OP3635700, OP3569500, OP3638300**

1.	<b>Contract Numbers:</b> A) OP3569100, B) OP3635700, C) OP3569500, and D) OP3638300		
2.	<b>Contractors:</b> Woods Maintenance Services, Inc. and Parkwood Landscape Maintenance		
3.	<b>Mod. Work Description:</b> Exercise First Year Option for Regions 1 through 4 Contracts		
4.	<b>Contract Work Description</b> Provide graffiti abatement, landscape and irrigation, and trash and vegetation removal services throughout Metro-owned active and inactive ROWs and bus and rail facilities within LA County.		
5.	<b>The following data is current as of:</b> 5/24/18		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contracts Awarded:</b>	9/25/15	<b>Contracts Award Amounts:</b> A) \$16,542,520.00 B) \$12,599,235.00 C) \$16,863,892.00 D) \$11,996,937.00
	<b>Notice to Proceed (NTP):</b>	N/A	<b>Total of Modifications Approved:</b> A) \$79,894.50 B) \$2,270,905.00 C) \$3,551,658.00 D) \$38,250.00
	<b>Original Complete Date:</b>	9/30/18	<b>Pending Modifications (including this action):</b> A) \$5,462,340.00 B) \$5,236,104.00 C) \$6,972,648.00 D) \$4,141,657.00
	<b>Current Est. Complete Date:</b>	9/30/19	<b>Current Contracts Values (with this action):</b> A) \$22,084,754.50 B) \$20,106,244.00 C) \$27,388,198.00 D) \$16,176,844.00
7.	<b>Contract Administrator:</b> Rommel Hilario		<b>Telephone Number:</b> (213) 922-4654
8.	<b>Project Managers:</b> Maral Minasian – Region 1 Lew Yonemoto – Region 2 Shaunt Avanesian – Region 3 Todd Garner – Region 4		<b>Telephone Numbers:</b> (213) 922-6762 (213) 922-6773 (213) 922-5931 (213) 922-6788

**A. Procurement Background**

This Board Action is to exercise the first year option to the various contracts listed above to support Facilities Maintenance to continue providing the required graffiti abatement, landscape and irrigation, and trash and vegetation removal services. A contract modification is required for each of the four contracts to exercise the first option year and extend the period of performance through September 30, 2019. Specifically, the following Contract Modifications will be issued:

- A) Modification No. 4 to Contract No. OP3569100 with Woods Maintenance Services, Inc., to provide graffiti abatement, landscape and irrigation maintenance, and trash and vegetation removal services throughout Metro Red Line (MRL), Metro Purple Line, Metro Orange Line (MOL), inactive rights-of-way (IROWs) and various bus and rail locations within the geographical area specified as Region 1, to exercise option year one in the amount of \$5,462,340, increasing the total contract not-to-exceed amount from \$16,622,414.50 to \$22,084,754.50 and extending the contract term from October 1, 2018 to September 30, 2019;
- B) Modification No. 3 to Contract No. OP3635700 with Parkwood Landscape Maintenance, Inc., to provide graffiti abatement, landscape and irrigation maintenance, and trash and vegetation removal services throughout Pasadena Gold Line (PGL), IROWs and various bus and rail locations within the geographical area specified as Region 2, to exercise option year one by \$883,645 from \$4,352,459 to \$5,236,104, increasing the total contract not-to-exceed amount from \$14,870,140 to \$20,106,244 and extending the contract term from October 1, 2018 to September 30, 2019;
- C) Modification No. 2 to Contract No. OP3569500 with Woods Maintenance Services, Inc., to provide graffiti abatement, landscape and irrigation maintenance, and trash and vegetation removal services throughout Metro Expo Line (Expo), Metro Green Line (MGL), IROWs and various bus and rail locations within the geographical area specified as Region 3, to exercise and increase the value of option year one by \$1,396,884 from \$5,575,764 to \$6,972,648, increasing the total contract not-to-exceed amount from \$20,415,550 to \$27,388,198 and extending the contract term from October 1, 2018 to September 30, 2019; and
- D) Modification No. 4 to Contract No. OP3638300 with Parkwood Landscape Maintenance, Inc., to provide graffiti abatement, landscape and irrigation maintenance, and trash and vegetation removal services throughout Metro Blue Line (MBL), Harbor Transitway (HTW), IROWs and various bus and rail locations within the geographical area specified as Region 4, to exercise option year one in the amount of \$4,141,657, increasing the total contract not-to-exceed amount from \$12,035,187 to \$16,176,844 and extending the contract term from October 1, 2018 to September 30, 2019

These Contract Modifications will be processed in accordance with Metro's Acquisition Policy and the contract types are firm fixed unit rates.

On September 24, 2015, the Board approved four, five-year contracts, inclusive of two, one-year options to provide graffiti abatement, landscape and irrigation maintenance, and trash and vegetation removal services.

(Refer to Attachment B – Contract Modification/Change Order Log)

**B. Cost/Price Analysis**

Funding Source	METRO LIVING WAGE/STATE PREVAILING WAGE			
	Service Type	Graffiti Abatement (prevailing wage)	Landscape & Irrigation (living wage)	Trash & Vegetation (prevailing wage)
2015		\$43.37	\$16.04	\$48.88
2018		\$44.37	\$17.26	\$48.98
% increase		2.3%	8%	2.2%

As shown above, the state prevailing and Metro living wage rates have increased since the contract start date in 2015.

- A) Contract No. OP3569100 (Region 1) is subject to the State prevailing wage and Metro living wage requirements. The recommended price to exercise Option Year One has been determined to be fair and reasonable based upon a comparison with the independent cost estimate (ICE), technical evaluation, and fact finding.

Option Year One Amount	Metro ICE	Negotiated Amount
\$5,462,340	\$5,462,340	\$5,462,340

- B) Contract No. OP3635700 (Region 2) is subject to the state prevailing wage and Metro living wage requirements. The recommended price to exercise Option Year One has been determined to be fair and reasonable based upon a comparison with the ICE, technical evaluation, and fact finding.

Option Year One Amount	Metro ICE	Negotiated Amount
\$5,236,104	\$5,236,104	\$5,236,104

- C) Contract No. OP3569500 (Region 3) is subject to the state prevailing wage and Metro living wage requirements. All direct labor rates remain unchanged from the original contract which was executed on November 11, 2015. The recommended price to exercise Option Year One has been determined to be fair and reasonable based upon a comparison with the ICE, technical evaluation, and fact finding.

Option Year One Amount	Metro ICE	Negotiated Amount
\$6,972,648	\$6,972,648	\$6,972,648

D) Contract No. OP3638300 (Region 4) is subject to the state prevailing wage and Metro living wage requirements. All direct labor rates remain unchanged from the original contract which was executed on November 11, 2015. The recommended price to exercise Option Year One has been determined to be fair and reasonable based upon a comparison with the ICE, technical evaluation, and fact finding.

<b>Option Year One Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
\$4,141,657	\$4,141,657	\$4,141,657