

## PROCUREMENT SUMMARY

## EASTSIDE TRANSIT CORRIDOR PHASE 2 PROJECT OUTREACH/PS4320-2006

1.	<b>Contract Number:</b> PS4320-2006		
2.	<b>Contractor:</b> Arellano Associates		
3.	<b>Mod. Work Description:</b> Increased Scope and Period of Performance Extension		
4.	<b>Contract Work Description:</b> Eastside Transit Corridor Phase 2 Project - Outreach		
5.	<b>The following data is current as of:</b> June 5, 2015		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contract Awarded:</b>	6/28/07	<b>Contract Award Amount:</b> \$358,428
	<b>Notice to Proceed (NTP):</b>	7/31/07	<b>Total of Modifications Approved:</b> \$1,787,286
	<b>Original Complete Date:</b>	6/30/08	<b>Pending Modifications (including this action):</b> \$296,533
	<b>Current Est. Complete Date:</b>	1/31/17	<b>Current Contract Value (with this action):</b> \$2,442,247
7.	<b>Contract Administrator:</b> Samira Baghdikian		<b>Telephone Number:</b> (213) 922-1033
8.	<b>Project Manager:</b> David Hershenson		<b>Telephone Number:</b> (213) 922-1340

**A. Procurement Background**

This Board Action is to approve Modification No. 11 issued in support for additional community outreach efforts on the two alternatives evaluated in the Draft EIS/EIR for the Eastside Transit Corridor Phase 2 project. On November 5, 2014, the Board authorized staff to proceed with additional community outreach efforts on the two alternatives evaluated in the Draft EIS/EIR for the Eastside Transit Corridor Phase 2 project. This Board direction focused on the need for outreach services to support the technical process and engage stakeholders. This contract modification will extend the contract through January 31, 2017.

This contract modification has been processed in accordance with Metro's Acquisition Policy and the contract type is a firm fixed price.

On June 28, 2007, the Board approved award of Contract No. PS4320-2006 to Arellano Associates in the firm fixed price contract amount of \$358,428 to conduct public outreach for the Alternative Analysis (AA) work for the Eastside Transit Corridor Phase 2 Project.

A total of ten (10) modifications have been executed to date. Refer to Attachment B – Contract Modification/Change Order Log.

**B. Cost/Price Analysis**

The recommended price has been determined to be fair and reasonable based upon an independent cost estimate, cost analysis, technical evaluation, and fact finding.

<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
\$412,997	\$245,985	\$296,533

**C. Small Business Participation**

Arellano Associates, a DBE Prime, made a Disadvantaged Business Enterprise Anticipated Level of Participation (DALP) commitment of 76.9%. At the time of contract award, Arellano Associates listed two (2) subcontractors, Marketing & Communications and Frank Cardenas & Associates. With the initiation of the Alternative Analysis process in 2007-2008, Arellano & Associates, in collaboration with Metro, created a Public Participation Plan that outlines the agreed outreach activities for the early scoping process. Given the final work plan, Frank Cardenas & Associates' services for a financial analysis was not needed and therefore eliminated from the contract. Current DBE participation is 96.44%. Arellano & Associates is exceeding their DBE commitment.

<b>Disadvantaged Business Enterprise Anticipated Level of Participation Commitment</b>	<b>76.9% DALP</b>	<b>Disadvantaged Business Enterprise Anticipated Level of Participation</b>	<b>96.44% DALP</b>
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	<b>DBE Subcontractors</b>	<b>Ethnicity</b>	<b>% Commitment</b>	<b>Current Participation<sup>1</sup></b>
1.	Arellano Associates (DBE Prime)	Hispanic American	68.5%	95.80%
2.	Marketing & Communications	Hispanic American	4.2%	0.64%
3.	Frank Cardenas & Associates <sup>2</sup>	Hispanic American	4.2%	0.00%
	<b>Total</b>		<b>76.9%</b>	<b>96.44%</b>

<sup>1</sup>Current Participation = Total Actual amount Paid-to-Date to DBE firms ÷ Total Actual Amount Paid-to-date to Prime.

<sup>2</sup>The scope of work (Financial Analysis) identified for Frank Cardenas & Associates was eliminated.

**D. Living Wage and Service Contract Worker Retention Policy Applicability**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this modification.

## CONTRACT MODIFICATION/CHANGE ORDER LOG

## EASTSIDE ACCESS PHASE 2 PROJECT OUTREACH/PS4320-2006

<b>Mod. No.</b>	<b>Original Contract</b>	<b>6-28-07</b>	<b>\$358,428</b>
1	Outreach effort for the DEIS/DEIR, advanced conceptual engineering and station area planning. (Board Approved)	1-22-09	\$1,167,000
2	Facilitation of community participation for the DEIS/DEIR.	4-6-11	\$256,864
3	Extended the period of performance through 6/30/12.	5-8-12	\$0
4	Updated the SOW reflecting outreach needs of project moving forward for additional 11 months to complete DEIS/R and advanced conceptual drawings.	6-14-12	\$151,479
5	Extended the period of performance through 7/5/13.	4-24-13	\$0
6	Increase scope and term of contract for expanded tasks and project timeline through 3/31/14.	6-27-13	\$105,254
7	Supplemental Outreach Task.	2-7-14	\$50,519
8	Based on changes to the project schedule, a five month extension of the period of performance through 2/28/15.	9-19-14	\$43,806
9	Supplemental outreach task related to the technical studies. Extension of the period of performance through 6/30/15.	1-26-15	\$12,364
10	Extended the period of performance through 7/31/15.	5-28-15	\$0
11	<b>Pending Board Approval</b> Outreach efforts on further studies on the two alternatives evaluated in the Draft EIS/EIR for the Eastside Transit Corridor Phase 2 project and extension of period of performance through 1/31/17.	TBD	\$296,533
	<b>Total:</b>		<b>\$2,442,247</b>