

## PROCUREMENT SUMMARY

## ENGINE OIL/VM67502000

1.	<b>Contract Number:</b> VM67502000	
2.	<b>Recommended Vendor(s):</b> Rosemead Oil Products, Inc.	
3.	<b>Type of Procurement (check one):</b> <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	A. <b>Issued:</b> 5/10/16	
	B. <b>Advertised/Publicized:</b> 5/11/16	
	C. <b>Pre-proposal/Pre-Bid Conference:</b> 5/17/16	
	D. <b>Proposals/Bids Due:</b> 9/30/16	
	E. <b>Pre-Qualification Completed:</b> 10/17/16	
	F. <b>Conflict of Interest Form Submitted to Ethics:</b> 10/17/16	
	G. <b>Protest Period End Date:</b> 1/23/17	
5.	<b>Solicitations Picked up/Downloaded:</b> 24	<b>Bids/Proposals Received:</b> 3
6.	<b>Contract Administrator:</b> Nathan Jones III	<b>Telephone Number:</b> (213) 922-6101
7.	<b>Project Manager:</b> Matthew Lepine	<b>Telephone Number:</b> (213) 922-5972

**A. Procurement Background**

This Board Action is to approve Contract No. VM67502000 for engine oil to support bus maintenance operations. Board approval of contract awards are subject to resolution of any properly submitted protest.

IFB No. MA26104 was issued in accordance with Metro's Acquisition Policy and the contract type is indefinite delivery, indefinite quantity (IDIQ).

Six amendments were issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on May 17, 2016 to revise technical specification and change Pre-Qualification Application due date;
- Amendment No. 2, issued on May 24, 2016 for administrative changes and to provide an approved list of CNG Engine Oils that meet CES 20085 requirements;
- Amendment No. 3, issued on June 8, 2016 to revise the technical specification and change the bid due date;
- Amendment No. 4, issued on June 15, 2016 to revise the technical specification and change the bid due date;
- Amendment No. 5, issued on June 23, 2016 to revise the bid due date; and
- Amendment No. 6, issued on September 12, 2016 to revise the technical specification.

A total of three bids were received on September 30, 2016.

## **B. Evaluation of Bids**

The firm recommended for award, Rosemead Oil Products, Incorporated (Rosemead Oil), was found to be in full compliance with the bid and technical requirements.

NO.	Bidder Name	BASE		OPTION		Total Bid Amount
		Bulk Oil - Fixed Unit Price	Drum Oil - Fixed Unit Price	Bulk Oil - Fixed Unit Price	Drum Oil - Fixed Unit Price	
1	AAA Oil, Inc.	\$7.39	\$8.02	\$7.39	\$8.02	\$1,991,832
2	Downs Energy	\$6.42	\$7.27	\$6.72	\$7.27	\$1,773,982
3	Rosemead Oil Products	\$5.96	\$6.91	\$6.08	\$7.07	\$1,626,850

## **C. Price Analysis**

The recommended total bid price was determined to be fair and reasonable based upon adequate price competition and selection of the lowest responsive and responsible bidder.

Bidder Name	Bid Amount	Metro ICE
Rosemead Oil	\$1,626,850	\$1,975,992
Total	\$1,626,850	\$1,975,992

## **D. Background on Recommended Contractor**

The recommended firm, Rosemead Oil, located in Santa Fe Springs, CA, has been in business for over 60 years, and is a leader in the field of manufacturing engine and industrial oils, gear lubricants, automatic transmission fluid, and greases. Rosemead Oil serves bus and truck fleets, government agencies, aerospace, waste disposal, oil drilling, mining, heavy manufacturing and is an oil distributor. Rosemead Oil has provided satisfactory service and products to Metro on previous purchases.