

## PROCUREMENT SUMMARY

## INGLEWOOD FIRST/LAST MILE PLAN / PS45023000

1.	<b>Contract Number:</b> PS45023000		
2.	<b>Contractor:</b> Here Design Studio, LLC		
3.	<b>Mod. Work Description:</b> To provide consultant services to develop a funding plan for the Aviation/96th St. Station.		
4.	<b>Contract Work Description:</b> Inglewood First Last Mile Project		
5.	<b>The following data is current as of:</b> 8/6/18		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contract Awarded:</b>	10/25/17	<b>Contract Award Amount:</b> \$208,164
	<b>Notice to Proceed (NTP):</b>	10/27/17	<b>Total of Modifications Approved:</b> \$99,700
	<b>Original Complete Date:</b>	7/25/18	<b>Pending Modifications (including this action):</b> \$15,769
	<b>Current Est. Complete Date:</b>	2/28/19	<b>Current Contract Value (with this action):</b> \$323,633
7.	<b>Contract Administrator:</b> Angela Mukirae		<b>Telephone Number:</b> (213) 922-4156
8.	<b>Project Manager:</b> Joanna Chan		<b>Telephone Number:</b> (213) 418-3006

**A. Procurement Background**

This Board Action is to approve Contract Modification No. 3 to provide consultant services to develop a funding plan for the Aviation/96<sup>th</sup> St. Station. This Contract Modification also extends the period of performance by seven months through February 28, 2019.

This Contract Modification was processed in accordance with Metro's Acquisition Policy and the contract type is a firm fixed price.

On October 25, 2017, firm fixed price Contract No. PS45023000 was awarded to Here Design Studio, LLC (Here LA) in the amount of \$208,164 for the Inglewood First/Last Mile Project. The period of performance was nine months.

Refer to Attachment D – Contract Modification/Change Order Log.

**B. Cost Analysis**

The recommended price has been determined to be fair and reasonable based upon the existing contract rates, an independent cost estimate (ICE), technical analysis,

cost analysis and fact finding. All direct labor rates and fee remain unchanged from the original contract.

<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
\$15,769	\$17,182	<b>\$15,769</b>