

PROCUREMENT SUMMARY

ENVIRONMENTAL WASTE HANDLING AND ENVIRONMENTALLY RELATED
CONSTRUCTION SERVICES / PS20655

1.	Contract Number: PS20655	
2.	Recommended Vendor: TRC Solutions, Inc.	
3.	Type of Procurement (check one): <input type="checkbox"/> IFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued: 2/03/17	
	B. Advertised/Publicized: 2/03/17	
	C. Pre-Proposal Conference: 2/15/17	
	D. Proposals Due: 3/29/17	
	E. Pre-Qualification Completed: 6/27/17	
	F. Conflict of Interest Form Submitted to Ethics: 4/04/17	
	G. Protest Period End Date: 7/24/17	
5.	Solicitations Picked up/Downloaded: 71	Proposals Received: 4
6.	Contract Administrator: Daniel A. Robb	Telephone Number: (213) 922-7074
7.	Project Manager: Emmanuel Liban	Telephone Number: (213) 922-2471

A. Procurement Background

This Board Action is to approve the award of Contract No. PS20655 issued in support of professional engineering services for environmental waste handling and environmentally related construction services projects. Board approval of contract awards are subject to resolution of any properly submitted protest.

The RFP was issued on February 3, 2017, in accordance with Metro's Acquisition Policy and California Government Code §4525 - 4529.5.

The Contract is a Cost Plus Fixed Fee. The Contract period of performance is three years plus two one-year options.

Two amendments were issued during the solicitation phase of this RFP:

- Amendment No. 1, issued on February 27, 2017, extended the proposal due date.
- Amendment No. 2, issued on March 21, 2017, clarified submittal requirements.

Metro advertised the RFP in the Los Angeles Daily News on February 3, 2017, and, in the Los Angeles Sentinel, Rafu Shimpo, World Journal and La Opinion on February 9, 2017. Metro's Client/Vendor Relations sent out post card notices through

either regular mail or e-mail to firms listed in Metro's vendor database, notifying them of this procurement. Additionally, the RFP was listed on Metro's internet website.

On February 15, 2017, a pre-proposal conference was held with 36 representatives from 33 firms in attendance. Seventy one individuals from various firms picked up the RFP.

Metro received four proposals on the March 29, 2017 due date.

1. TRC Solutions, Inc.
2. Burns and McDonnell
3. Arcadis- US., Inc.
3. Parsons Transportation Group, Inc.

B. Evaluation of Proposals

A Proposal Evaluation Team (PET), consisting of staff from Metro's Environmental Compliance and Sustainability Department (ECSD), was convened and conducted a comprehensive technical evaluation of the proposals received.

The proposals were evaluated based on the following evaluation criteria and weights:

- | | |
|---|------------|
| • Proposer teams capabilities and experience | 26 percent |
| • Role and relevant experiences and capability of the firms on the Prime contractors team | 25 percent |
| • Staff positions identified in the Scope of Services | 25 percent |
| • Project management approach | 20 percent |
| • SBE/DVBE or DBE Contracting Outreach and Mentor Protégé Approach | 4 percent |

The evaluation criteria are appropriate and consistent with criteria developed for other similar Architect and Engineers (A&E) procurements. Several factors were considered when developing the weights, giving the greatest importance to the Proposer team's capabilities and experience.

This is an A&E, qualifications based procurement; therefore, price cannot be used as an evaluation factor pursuant to state and federal law.

Of the four proposals received, all four were determined to be within the competitive range. The four firms within the competitive range are listed below in alphabetical order:

1. Arcadis - US.,Inc.
2. Burns and McDonnell

3. Parsons Transportation Group, Inc.
4. TRC Solutions, Inc.

On April 26, 2017, the PET conducted oral presentations with the firms. The firms' project managers and key team members had an opportunity to present each team's qualifications and respond to the PET's questions. In general, each team's presentation addressed the requirements of the RFP, experience with all aspects of the required tasks, and stressed each firm's commitment to the success of the project. Also highlighted were staffing plans, work plans, and perceived project issues. Each team was asked questions relative to each firm's proposed alternatives and previous experience.

Qualifications Summary of Recommended Firm:

The evaluation performed by the PET, in accordance with the criteria set forth in the RFP, determined TRC Solutions, Inc. to be the most qualified firm to provide the services. TRC Solutions, Inc. proposal demonstrated the necessary competence and professional qualifications for the satisfactory performance of the services required.

TRC Solutions, Inc. showed a thorough understanding of Metro's processes and demonstrated the capability to perform the services as reflected by their technical training and education. TRC Solutions, Inc. provided a management plan that demonstrated a thorough approach, and comprehensive understanding of the implementation of the Scope of Services.

TRC Solutions, Inc. demonstrated an experienced tank team that shall substantially benefit the agency in installing and managing storage tanks. The proposed tank subcontractor has extensive experience and demonstrated superior capability in the installation and removal of tanks.

TRC Solutions, Inc. demonstrated an established working relationship with subcontractors and emphasized their contributions by explaining in their Management Plan the strong subcontractor integration into the team. TRC Solutions, Inc. provided examples of past teaming efforts with the proposed subcontractors, showing the capability to work well together.

The PET ranked the proposals and assessed strengths, weaknesses and associated risks of each of the Proposers and recommends TRC Solutions, Inc. as the most qualified firm.

1	Firm	Average Score	Factor Weight	Weighted Average Score	Rank
2	TRC Solutions, Inc.				
3	Proposers Team Capabilities and Experience.	86.67	26%	22.53	
4	Role and Relevant Experience and Capability of the firms on the Prime Contractors Team.	85.00	25%	21.25	
5	Staff Positions Identified in the Scope of Services.	84.00	25%	21.00	
6	Project Management Approach	79.33	20%	15.87	
7	SBE/DVBE or DBE Contracting Outreach and Mentor Protégé Approach.	34.43	4%	1.38	
8	Total		100.00%	82.03	1
9	Burns and McDonnell				
10	Proposer's Team Capabilities and Experience.	76.33	26%	19.85	
11	Role and Relevant Experience and Capability of the Firms on the Prime Contractors Team.	76.67	25%	19.17	
12	Staff Positions Identified in the Scope of Services.	73.67	25%	18.42	
13	Project Management Approach	75.00	20%	15.00	
14	SBE/DVBE or DBE Contracting Outreach and Mentor Protégé Approach.	91.89	4%	3.68	
15	Total		100.00%	76.12	2
16	Arcadis-US				
17	Proposers Team Capabilities and Experience.	73.33	26%	19.07	
18	Role and Relevant Experience and Capability of the Firms on the Prime Contractors Team.	75.00	25%	18.75	
19	Staff Positions Identified in the Scope of Services.	73.00	25%	18.25	
20	Project Management Approach	73.33	20%	14.67	
21	SBE/DVBE or DBE Contracting Outreach and Mentor Protégé Approach.	62.16	4%	2.49	
22	Total		100.00%	73.23	3

23	Parsons				
24	Proposers Team Capabilities and Experience.	73.33	26%	19.07	
25	Role and Relevant Experience and Capability of the Firms on the Prime Contractors Team.	73.00	25%	18.25	
26	Staff Positions Identified in the Scope of Services.	71.67	25%	17.92	
27	Project Management Approach.	70.00	20%	14.00	
28	SBE/DVBE or DBE Contracting Outreach and Mentor Protégé Approach.	62.16	4%	2.49	
29	Total		100.00%	71.73	4

C. Cost/Price Analysis

A cost analysis of labor rates, indirect rates and other costs was completed in accordance with Metro's Procurement Policies and Procedures to negotiate a fair and reasonable price. The analysis includes among other things, (1) a comparison with similar firms offering the same services; (2) an analysis of audited rates and factors for labor, equipment and other prices that will comprise the rates upon which the Contractor will base its invoices, and (3) compliance with both the Federal Acquisition Regulation (FAR) guidelines and Generally Accepted Accounting Principles (GAAP). Metro negotiated and established direct labor rates plus provisional indirect rates and a factor for calculating a fixed fee. The pricing for each task order will utilize the rates, plus the negotiated fixed fee factor, to establish a lump sum price or a not-to-exceed cost reimbursable amount plus a fixed fee.

An audit request has been submitted to the Metro Management Audit Services Department (MASD). In order to prevent any unnecessary delay in contract award, provisional rates have been established, subject to retroactive adjustments upon completion of any necessary audits. In accordance with FTA Circular 4220.1.F, if an audit has been performed by any other cognizant agency within the last twelve month period, Metro will receive and accept that audit report for the above purposes rather than perform another audit.

Proposer Name		Proposal Amount*	Metro ICE*	Recommended NTE Amount
TRC Solutions	Base Contract for Years 1-3	N/A	\$35,100,495.00	\$35,100,495.00
	Option for Years 4-5	N/A	\$7,174,000.00	\$7,174,000.00
	Total Contract Value (Base + Option)	N/A	\$42,274,495.00	\$42,274,495.00

***Note:** A proposal amount was not applicable. This is a Cost Plus Fixed Fee (CPFF) Task Order Contract with no definable level of effort for the Scope of Work. As described in the cost analysis section one, hourly labor rates, overhead and fee, were negotiated and determined to be fair and reasonable. The total contract amount shall not be greater than the recommended NTE amount.

D. Background on Recommended Contractor

The recommended firm, TRC Solutions, Inc. is a publicly-traded Irvine, CA based consulting firm that has been providing environmental consulting services for over forty years to clients nationwide. TRC has successfully worked for Metro in the past on projects of a similar size and scope. In addition, TRC provides environmental services to such clients as BNSF Railway, ConocoPhillips Petroleum, Sempra Energy and Kinder Morgan Energy Partners.