

## PROCUREMENT SUMMARY

## INVERTER CONTROL BOX/MA81563000

1.	<b>Contract Number:</b> MA81563000	
2.	<b>Recommended Vendor:</b> TK Service Inc., 6118 Alcoa Avenue, Vernon, CA 90058	
3.	<b>Type of Procurement (check one):</b> <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued:</b> 10/20/21	
	<b>B. Advertised/Publicized:</b> 10/19/21	
	<b>C. Pre-proposal/Pre-Bid Conference:</b> N/A	
	<b>D. Proposals/Bids Due:</b> 11/30/21	
	<b>E. Pre-Qualification Completed:</b> 12/30/21	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> 12/8/21	
	<b>G. Protest Period End Date:</b> 2/22/22	
5.	<b>Solicitations Picked up/Downloaded:</b> 9	<b>Bids/Proposals Received:</b> 2
6.	<b>Contract Administrator:</b> Tanya Allen	<b>Telephone Number:</b> (213) 922-1018
7.	<b>Project Manager:</b> Harold Torres	<b>Telephone Number:</b> (213) 922-5714

**A. Procurement Background**

This Board Action is to approve Contract No. MA81563000 for the procurement of Inverter Control Box. Board approval of this contract award is subject to resolution of any properly submitted protest.

An Invitation for Bid (IFB) No. MA81563 was issued in accordance with Metro's Acquisition Policy and the contract type is Indefinite Delivery, Indefinite Quantity (IDIQ).

No amendments were issued during the solicitation phase of this IFB.

A total of two bids were received on November 30, 2021.

**B. Evaluation of Bids**

This procurement was conducted in accordance, and complies with Metro’s Acquisition Policy for a competitive sealed bid. The two bids received are listed below in alphabetical order:

1. The Aftermarket Parts Company, LLC
2. TK Services, Inc.

All firms were determined to be responsive and responsible to the IFB requirements. The recommended firm, TK Services, Inc., the lowest responsive and responsible bidder, was found to be in full compliance in meeting the bid and technical requirements of the IFB.

**C. Price Analysis**

The recommended bid price from TK Services, Inc. has been determined to be fair and reasonable based upon the Independent Cost Estimate (ICE) and historical purchases.

<b>Low Bidder Name</b>	<b>Bid Amount</b>	<b>Metro ICE</b>
TK Services, Inc.	\$2,995,920.00	\$2,998,303
The Aftermarket Parts Company, LLC	\$3,076,842.30	

**D. Background on Recommended Contractor**

The recommended firm, TK Services, Inc. is located in Vernon, CA and has been in business for twenty-one (21) years. TK Services, Inc. provided similar products for Metro and other companies including Transdev North America, Inc., in Arcadia, CA, and J.B. Hunt Transport Services, Inc. in South Gate, CA. TK Services, Inc. has provided satisfactory service and product to Metro on previous purchases.