

PROCUREMENT SUMMARY
LOW INCOME FARE IS EASY (LIFE) PROGRAM ADMINISTRATOR
SUPPORT SERVICES / PS60564000B

1.	Contract Number: PS60564000B			
2.	Contractor: International Institute of Los Angeles			
3.	Mod. Work Description: Low Income Fare is Easy (LIFE) Program Administrator Services for the Southeast, Southwest, and Northwest Regions.			
4.	Contract Work Description: LIFE Program Administrator Services			
5.	The following data is current as of: 06/21/2024			
6.	Contract Completion Status		Financial Status	
	Contract Awarded:		Contract Award Amount:	\$1,605,248
	09/26/19			
	Notice to Proceed (NTP):		Total of Modifications Approved:	\$1,187,085
	09/26/19			
	Original Complete Date:		Pending Modifications (including this action):	\$984,603
	06/30/22			
	Current Est. Complete Date:		Current Contract Value (with this action):	\$3,776,936
	12/31/24			
7.	Contract Administrator: Ernesto N. De Guzman		Telephone Number: (213) 922-7267	
8.	Project Manager: Michael Cortez		Telephone Numbers: (213) 418-3423	

A. Procurement Background

This Board Action is to execute Modification No. 6 to Contract No. PS60564000B for Low Income Fare is Easy (LIFE) Program Administrator Services for the Southeast, Southwest, and Northwest Regions and to extend the period of performance from September 30, 2024 to December 31, 2024. This Modification will allow for the payment of administrator services fees, printing of taxi vouchers, and reimbursement for taxi service providers during the extension period.

This Contract Modification will be processed in accordance with Metro's Acquisition Policy.

A total of 5 modifications have been issued to date for this contract.

Refer to Attachment B – Contract Modification/Change Order Log.

B. Price Analysis

The recommended amount is determined to be fair and reasonable based upon price analysis, technical evaluation, and an Independent Cost Estimate (ICE).

Proposal Amount	Metro ICE	Recommended Amount
\$984,603	\$1,274,064	\$984,603