

PROCUREMENT SUMMARY

LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES – EXPO LINE
PHASE II/ OP5938800

1.	Contract Number: OP5938800	
2.	Recommended Vendor: Far East Landscape and Maintenance Inc.	
3.	Type of Procurement (check one): <input type="checkbox"/> RFP <input checked="" type="checkbox"/> IFB <input type="checkbox"/> IFB-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued: July 8, 2016	
	B. Advertised/Publicized: July 7, 2016	
	C. Pre-proposal/Pre-Bid Conference: July 19, 2016	
	D. Proposals/Bids Due: August 9, 2016	
	E. Pre-Qualification Completed: August 22, 2016	
	F. Conflict of Interest Form Submitted to Ethics: August 14, 2016	
	G. Protest Period End Date: September 22, 2016	
5.	Solicitations Picked up/Downloaded: 17	Bids/Proposals Received: 4
6.	Contract Administrator: Rommel Hilario	Telephone Number: (213) 922-4654
7.	Project Manager: Shaunt Avanesian	Telephone Number: (213) 922-5931

A. Procurement Background

This Board Action is to approve contract award in support of Facilities Maintenance to provide landscape and irrigation maintenance services throughout Metro Expo Line Phase II which consists of facilities along ~~six~~ 6.6 miles of Right of Ways (ROW), seven passenger stations, ~~eight~~ seven Traction Power Sub-Station (TPSS) and one Operations and Maintenance Yard. The facilities will also include one parking structure and two parking lots as outlined in Invitation for Bid (IFB) No. OP28144.

The IFB was issued as a competitive procurement in accordance with Metro's Acquisition Policy. The contract type is firm fixed unit price.

Two amendments were issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on July 21, 2016, provided pre-bid conference material including sign-in sheets, planholder's list, and prevailing/living wage information;
- Amendment No. 2, issued on August 2, 2016, provided a Completed Projects form for bidders to complete;

A Pre-Bid Conference was held on July 19, 2016. A total of four bids were received on August 9, 2016.

B. Evaluation of Bids

This procurement was conducted in accordance, and complies with, standard Metro's Acquisition Policy for a competitive sealed bid. The four bids received are listed below in alphabetical order:

1. Far East Landscape and Maintenance Inc.
2. Marina Landscape Maintenance Inc.
3. Parkwood Landscape Maintenance, Inc.
4. Woods Maintenance Services, Inc.

All four firms were determined to be responsive, responsible, and qualified to perform the required services based on the IFB's minimum requirements and technical evaluation by the Project Manager. Further analysis was conducted to review appropriate staffing levels for each bid, and all were deemed responsive to the IFB requirements by the Program Manager's technical evaluation.

C. Cost/Price Analysis

The recommended pricing from Far East Landscape and Maintenance Inc. (Far East) has been determined to be fair and reasonable based upon adequate competition, fact finding, and Metro's independent cost estimate. Metro's independent cost estimate was based on historical data, recent job walks and quotes received from contractors for facilities of similar size and maintenance frequencies. These three factors validate why the independent cost estimate was substantially higher than the bids received.

BIDDER	AMOUNT	METRO ICE	AWARD AMOUNT
Far East Landscape and Maintenance Inc.	\$2,037,475.27	\$3,450,348.00	\$2,037,475.27
Woods Maintenance Services, Inc.	\$2,041,034.46		
Marina Landscape Maintenance Inc.	\$2,195,268.85		
Parkwood Landscape Maintenance, Inc	\$2,820,108.00		

D. Background on Recommended Contractor

Far East has been providing residential and commercial landscaping services for over 30 years in Los Angeles County including projects with the Los Angeles County Departments of Public Works, Department of Park and Recreation, Department of Health Services, Department of Probation, and Department of Children and Family. As a full service landscape company, Far-East provides gardening and lawn care to

extensive landscaping projects including areas such as construction, water, lighting, stone layout, irrigation and commercial development.

Far-East is currently a subcontractor to both Parkwood Landscape Maintenance, Inc. and Wood Maintenance, Inc. for Metro's Graffiti Abatement, Landscape & Irrigation Maintenance and Trash & Vegetation Removal Services contracts in Region 1, 2, 3, and 4.