

## PROCUREMENT SUMMARY

## TRANSIT PUBLIC SAFETY FACILITATOR SERVICES/PS72932000

1.	<b>Contract Number:</b> PS72932000		
2.	<b>Contractor:</b> Estolano Advisors		
3.	<b>Mod. Work Description:</b> Increase contract authority		
4.	<b>Contract Work Description:</b> Provide facilitation services between Metro and the Transit Public Safety Advisory Committee (PSAC)		
5.	<b>The following data is current as of:</b> 2/8/22		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contract Awarded:</b>	4/6/21	<b>Contract Award Amount:</b> \$ 210,459
	<b>Notice to Proceed (NTP):</b>	N/A	<b>Total of Modification Approved:</b> 0
	<b>Original Complete Date:</b>	11/7/22	<b>Pending Modification (including this action):</b> \$160,563
	<b>Current Est. Complete Date:</b>	11/7/22	<b>Current Contract Value (with this action):</b> \$371,022
7.	<b>Contract Administrator:</b> Aielyn Dumaua		<b>Telephone Number:</b> (213) 922-7320
8.	<b>Project Manager:</b> Imelda Hernandez		<b>Telephone Number:</b> (213) 922-6760

**A. Procurement Background**

This Board Action is to approve Modification No. 1 to Contract No. PS72932000 with Estolano Advisors to provide facilitation services between Metro and the Public Safety Advisory Committee (PSAC).

This contract modification will be processed in accordance with Metro's Acquisition Policy and the contract type is firm fixed price.

In April 2021, Metro awarded a 19-month contract to Estolano Advisors to facilitate and help guide PSAC through productive consensus toward clearly defined recommendations for Metro to embrace.

Refer to Attachment B – Contract Modification/Change Order Log.

**B. Cost/Price Analysis**

The recommended price has been determined to be fair and reasonable based on price analysis, negotiations and technical analysis. The negotiated amount is based on fully burdened hourly labor rates that were established as part of a competitive contract award in April 2021.

The negotiated amount is higher than Metro’s independent cost estimate (ICE) due to additional personnel required in support of the expanded scope of services and supplementary facilitation services for additional PSAC general meetings and ad-hoc sub-committee meetings.

The recommended increase in contract authority is in the best interest of Metro.

<b>Proposed Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
\$210,458	\$121,760	\$160,563