PROCUREMENT SUMMARY WORKERS' COMPENSATION TEMPORARY STAFFING SERVICES BENCH PS48678001 AND PS48678002

Contract Number: PS	548678001 and P	S48678002	
Contractor: Lancesoft	, Inc. and The Bes	st Claims Solutions	
Mod. Work Descriptic	on: Increase the N	ot-To-Exceed (NTE) cumula	ative bench contract
The following data is	current as of: 6/3	3/25	
Contract Completion Status		Financial Status	
Bench Contracts Awarded:	11/14/23	Bench Contracts Award Amount:	\$500,000
Notice to Proceed (NTP):	N/A	Total of Modifications Approved:	\$0
Original Complete Date:	11/13/28	Pending Modifications (including this action):	\$1,000,000
Current Est. Complete Date:	11/13/28	Current Bench Contract Value (with this action):	\$1,500,000
Contract Administrator: Annie Duong		Telephone Number: (213) 418-3048	
Project Manager : Claudia Castillo del Muro		Telephone Number: (213) 922-4518	
	Contractor: Lancesoft Mod. Work Description Value Contract Work Description Services for the Worke The following data is Contract Completion Bench Contracts Awarded: Notice to Proceed (NTP): Original Complete Date: Current Est. Complete Date: Contract Administrate Annie Duong Project Manager:	Contractor: Lancesoft, Inc. and The Bess Mod. Work Description: Increase the N value Contract Work Description: Provide as services for the Workers' Compensation The following data is current as of: 6/3 Contract Completion Status Bench Contracts 11/14/23 Awarded: N/A Notice to Proceed N/A Original Complete 11/13/28 Date: 11/13/28 Contract Administrator: Annie Duong Project Manager: 11/13/28	Contract Work Description: Provide as-needed temporary workers services for the Workers' Compensation division of the Risk Manage The following data is current as of: 6/3/25 Financial Status Contract Completion Status Financial Status Bench Contracts 11/14/23 Bench Contracts Awarded: Award Amount: Notice to Proceed N/A Total of (NTP): Modifications Approved: Original Complete Date: 11/13/28 Pending Modifications (including this action): Current Est. 11/13/28 Current Bench Contract Administrator: Telephone Number: Annie Duong (213) 418-3048 Project Manager: Telephone Number:

A. Procurement Background

This Board Action is to approve Modification No. 1 to the Workers' Compensation Temporary Staffing Services Bench Contract Nos. PS48678001 and PS48678002 to increase the NTE cumulative bench contract value and continue to provide asneeded temporary workers' compensation staff for the Risk Management Department's Workers Compensation Unit.

This Contract Modification will be processed in accordance with Metro's Acquisition Policy and the contract type is a firm fixed unit rate.

On November 14, 2023, Metro awarded a five-year Contract No. PS48678001 to Lancesoft, Inc. and Contract No. PS48678002 to The Best Claims Solutions, to provide temporary workers' compensation staffing services.

Refer to Attachment B – Contract Modification/Change Order Log.

B. Price Analysis

The fully burdened hourly rates for the term of the bench contracts were established as part of the competitive contract award in November 2023. Rates remain unchanged and are lower than current market rates for similar services. Task Orders will be competed and are subject to technical analysis, price analysis, and established rates to determine fairness and reasonableness of price prior to award.