

## PROCUREMENT SUMMARY

### LABOR COMPLIANCE MONITORING SERVICES BENCH/PS75942001- PS75942009

1.	<b>Contract Numbers:</b> PS75942001 through PS75942009	
2.	<b>Recommended Vendors:</b> See Attachment B	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFIQ <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued:</b> June 14, 2021	
	<b>B. Advertised/Publicized:</b> June 14, 2021	
	<b>C. Pre-Proposal Conference:</b> June 24, 2021	
	<b>D. Proposals Due:</b> August 4, 2021	
	<b>E. Pre-Qualification Completed:</b> January 28, 2022	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> August 11, 2021	
	<b>G. Protest Period End Date:</b> September 19, 2022	
5.	<b>Solicitations Picked up/Downloaded:</b> 51	<b>Bids/Proposals Received:</b> 13
6.	<b>Contract Administrator:</b> Aielyn Dumaua	<b>Telephone Number:</b> (213) 922-7320
7.	<b>Project Manager:</b> Wendy White	<b>Telephone Number:</b> (213) 922-2648

#### **A. Procurement Background**

This Board Action is to establish multiple-award labor compliance monitoring services bench contracts for a ten-year term inclusive of a five-year base term and two option terms. The first option shall be for a period of three years while the second option shall be for a two-year term. The contracts shall be effective November 1, 2022, with a cumulative total amount not-to-exceed \$30,000,000. The Bench is intended to provide Labor Compliance Program support services to monitor construction projects in accordance with the State of California and Federal Labor Code. Board approval of contract award is subject to resolution of any properly submitted protest.

Labor compliance monitoring services shall be performed on an “as-needed” basis and work shall be authorized through the issuance of task orders. Task Orders for construction contracts with a total contract value of \$2.5 million and below, shall be issued on a rotational, sequential basis while task orders for construction contracts with a total contract value over \$2.5 million shall be competed among firms on the bench.

Prior to exercising option 1, Metro may, as deemed necessary, add qualified firms to the Bench, through the issuance of a competitive solicitation similar to that required for Request for Information and Qualification (RFIQ) No. PS75942.

On June 14, 2021, RFIQ No. PS75942 was issued as a competitive procurement in accordance with Metro's Acquisition Policy and the contract type is an indefinite-delivery/indefinite-quantity.

A virtual pre-proposal conference was held on June 24, 2021. Twenty-one (21) questions were received, and Metro provided responses prior to the proposal due date.

Three (3) amendments were issued during the solicitation phase of this RFIQ:

- Amendment No. 1, issued on July 8, 2021, extended the proposal due date.
- Amendment No. 2, issued on July 16, 2021, amended the applicable Diversity and Economic Opportunity (DEOD) Program goals.
- Amendment No. 3, issued on July 19, 2021, revised LOI-01 – Notice and Invitation and Exhibit A – Scope of Services to clarify the task order ordering process.

Fifty-one (51) firms downloaded the RFIQ and were included on Metro's planholders' list. A total of 13 proposals were received by the due date of August 4, 2021, and are listed below in alphabetical order:

1. AFD Construction
2. Advanced Avant-Garde Corporation
3. Casamar Group, LLC
4. Comprehensive Housing Services, Inc.
5. Destination Enterprises, Inc.
6. GCAP Services, Inc.
7. Jaquith Consulting Group
8. Pacific Resource Services Corporation
9. Pacifica Services, Inc.
10. Parsons Constructors, Inc.
11. Perceptive Enterprises, Inc.
12. PPM Group, Inc.
13. TSG Enterprises, Inc. dba The Solis Group

## **B. Evaluation of Proposals**

A Proposal Evaluation Team (PET) consisting of staff from Diversity & Economic Opportunity Department and Administrative Business Services was convened and conducted a comprehensive technical evaluation of the proposals received. The proposals were initially evaluated based on the following pass/fail criteria:

Phase I Evaluation – Minimum Qualification Review: This is a pass/fail criteria. The criteria focused on the proposer's labor compliance/prevailing wage enforcement experience on large-scale public works projects within the State of California and the

experience of proposer's Principal in performing, conducting, and reviewing prevailing wage audits/enforcement experience on large-scale public works projects.

On August 5, 2021, the PET met to review the evaluation criteria package, process confidentiality and conflict of interest forms, and take receipt of the 13 proposals to initiate the evaluation phase.

On August 19, 2021, the PET reconvened and determined that all proposals met the minimum qualification requirements and proceeded with Phase II- Technical Evaluation based on the following criteria and weights:

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|--|------------|
| • Qualifications of the Proposer/Team                                  | 45 percent |
| • Experience of Key Personnel  | 30 percent |
| • Understanding the Scope of Services and Management Plan and Approach | 25 Percent |

The evaluation criteria are appropriate and consistent with criteria developed for similar services. Several factors were considered in developing these weights, giving the greatest importance to the qualifications of the proposer/team.

Evaluations were conducted from August 5, 2021, through September 24, 2021. From September 16 through September 21, 2021, the PET conducted virtual oral presentations with all 13 firms. The project managers and key team members from each firm were invited to present their firm's respective qualifications and respond to the PET's questions. At the conclusion of the presentations, the PET determined that of the 13 firms interviewed, only nine (9) firms were in the competitive range and were determined to be responsive, responsible, and qualified to perform the services based on the RFIQ's requirements. The nine (9) firms within the competitive range are listed below in alphabetical order:

1. AFD Construction
2. Advanced Avant-Garde Corporation
3. Casamar Group, LLC
4. Comprehensive Housing Services, Inc.
5. Destination Enterprises, Inc.
6. GCAP Services, Inc.
7. Jaquith Consulting Group
8. Perceptive Enterprises, Inc.
9. TSG Enterprises, Inc. dba The Solis Group

Four (4) firms were determined to be outside of the competitive range and were not included for further consideration.

Following the conclusion of evaluations and interviews, staff conducted discussions, clarifications, and requests for additional information with some of the firms.

Furthermore, staff conducted negotiations and fact finding for various cost elements with all the firms.

### **C. Cost/Price Analysis**

Each proposer submitted fully burdened hourly rates for labor classifications necessary to perform labor compliance monitoring services. The negotiated rates have been determined to be fair and reasonable based on price analysis, cost analysis, technical evaluation, fact-finding, and negotiations.

Work for this Bench Contract will be authorized through the issuance of separate task orders. Each task order will contain a specific Scope of Services and will be issued either on a rotation basis (for construction contracts with a total contract value of \$2.5 million and below) or will be competed among the firms on the bench (for construction contracts with a total contract value over \$2.5 million).

### **D. Background on Recommended Contractors**

#### **AFD Construction**

AFD Construction (AFD), a sole proprietorship, is located in Temecula, CA. AFD, together with its owner/principal, collectively, has over 25 years of experience providing federal and state labor compliance monitoring services to a number of public transportation agencies. Transportation agency clients of the AFD team include Southern California Regional Rail Authority (SCRRA), California High-Speed Rail Authority, Orange County Transportation Authority (OCTA), and Metro.

AFD is a certified disadvantaged business enterprise and a Metro-certified small business enterprise.

#### **Advanced Avant-Garde Corporation**

Headquartered in Pomona, CA, Advanced Avant-Garde has been in business since September 2002. It is a community-based programs agency specializing in funding administration, grant development and management, compliance management, and community outreach. It has provided labor compliance services to a variety of construction projects. Advanced Avant-Garde's clients include the Cities of Temple City, La Mirada, Bellflower, Pasadena, Alhambra and Rosemead, Los Angeles Department of Transportation (LADOT) and Los Angeles Department of Water and Power (LADWP). Advanced Avant-Garde has provided labor compliance monitoring services to Metro and performance has been satisfactory.

Advanced Avant-Garde Corporation dba Avant-Garde, is a Metro certified small business firm and a certified disadvantaged business enterprise.

### **Casamar Group, LLC**

Casamar Group, LLC (Casamar), established in 2007, is located in Newhall, CA. The firm provides project/construction management/administration support services focusing on contract labor compliance monitoring and enforcement and Project Labor Agreement (PLA) administration of public works construction projects.

Casamar's clients include Alameda Corridor Transportation Authority, Alhambra Unified School District, City of Long Beach, Inglewood Unified School District, Long Beach Transit, San Bernardino Community College District, San Diego Unified School District, City of Long Beach, and Pasadena Gold Line Authority. Casamar has provided labor compliance monitoring services to Metro and performance has been satisfactory.

Casamar is a disadvantaged business enterprise, a Metro-certified small business enterprise, as well as a disabled veteran business enterprise.

### **Comprehensive Housing Services, Inc.**

Comprehensive Housing Services, Inc. (CHS), established in 1991, is headquartered in Fountain Valley, CA. It provides labor compliance program support monitoring services and has evaluated, monitored, and enforced prevailing wage requirements from small-scale to large-scale (mega) public works/construction projects for state and local governments, non-profit developers, engineering firms, and non-profit agencies. CHS' clients include the Cities of Anaheim, Long Beach, Fullerton, and Metro.

CHS is a certified disadvantaged business enterprise and a Metro-certified small business firm.

### **Destination Enterprises, Inc.**

Destination Enterprises, Inc. (DE), located in Culver City, CA, has over 15 years of experience providing construction management, contract and cost administration, construction claims resolution, and litigation technical services to the public and private sector, including labor compliance services. DE's clients include North County Transit District, Expo Rail Authority, San Diego Association of Governments, City of Inglewood, and Metro.

DE is a certified disadvantaged business enterprise and a Metro-certified Small Business Enterprise.

### **GCAP Services, Inc.**

GCAP Services, Inc. (GCAP), headquartered in Costa Mesa, CA, has over 23 years of labor compliance experience and provides labor compliance support services for a variety of California agencies. GCAP's clients include the Los Angeles County Department of Public Works, San Diego Association of Governments, and the San Bernardino County Transportation Authority, and Metro.

GCAP is a Metro-certified small business enterprise.

### **Jaquith Consulting Group**

Jaquith Consulting Group (Jaquith), a Metro-certified SBE firm, is located in Tustin, CA. Collectively, the Jaquith team has over 40 years of experience assisting public agencies with developing and implementing Labor Compliance Programs and the management of multiple mega projects. Clients of the Jaquith team include SCRRA, City of Victorville, OCTA, and Metro.

Jaquith is a certified disadvantaged business enterprise and a Metro-certified small business enterprise.

### **Perceptive Enterprises, Inc.**

Perceptive Enterprises, Inc. (PEI), headquartered in Los Angeles, CA, was established in 1999. It provides labor compliance/contract compliance, diversity-based consulting services, community outreach, and public relations and administrative/program support services for both the public and private sectors. PEI is an approved Labor Compliance Program Third Party Administrator by the State Department of Industrial Relations.

PEI has provided prevailing wage consulting services to cities, school districts, colleges/universities and other public agencies. Its clients include LA Unified School District, California State University campuses, City of Long Beach, Rosemead School District, and Montebello School District. PEI has provided labor compliance monitoring services to Metro and performance has been satisfactory.

PEI is a certified disadvantaged business enterprise and Metro-certified small business enterprise.

### **TSG Enterprises, Inc. dba The Solis Group**

TSG Enterprises, Inc. dba The Solis Group, established in 1992, is headquartered in Pasadena, CA. It is an approved Labor Compliance Program Third Party Administrator by the State Department of Industrial Relation and has been providing labor compliance services to public sector clients for the past 19 years.

The Solis Group's California transit agencies include the Pasadena Blue Line Authority, Exposition Metro Line Construction Authority, OCTA, Gold Coast Transit, SCRRA, and the Alameda Corridor Transportation Authority. It has provided labor compliance monitoring services to Metro and performance has been satisfactory.

TSG is a Metro-certified small business enterprise and a certified disadvantaged business enterprise.