

## PROCUREMENT SUMMARY

## WORKERS' COMPENSATION MEDICAL BILL REVIEW SERVICES / PS61721000

|    |                                                                                              |          |                                                       |             |
|----|----------------------------------------------------------------------------------------------|----------|-------------------------------------------------------|-------------|
| 1. | <b>Contract Number:</b> PS61721000                                                           |          |                                                       |             |
| 2. | <b>Contractor:</b> Lien On Me, Inc.                                                          |          |                                                       |             |
| 3. | <b>Mod. Work Description:</b> Continue existing services and exercise two-year option.       |          |                                                       |             |
| 4. | <b>Contract Work Description:</b> Provide Workers' Compensation medical bill review service. |          |                                                       |             |
| 5. | <b>The following data is current as of:</b> 2/6/24                                           |          |                                                       |             |
| 6. | <b>Contract Completion Status</b>                                                            |          | <b>Financial Status</b>                               |             |
|    |                                                                                              |          |                                                       |             |
|    | <b>Contract Awarded:</b>                                                                     | 10/24/19 | <b>Contract Award Amount:</b>                         | \$2,576,976 |
|    | <b>Notice to Proceed (NTP):</b>                                                              | N/A      | <b>Total of Modifications Approved:</b>               | \$257,698   |
|    | <b>Original Complete Date:</b>                                                               | 6/30/24  | <b>Pending Modifications (including this action):</b> | \$2,325,551 |
|    | <b>Current Est. Complete Date:</b>                                                           | 6/30/26  | <b>Current Contract Value (with this action):</b>     | \$5,160,225 |
|    |                                                                                              |          |                                                       |             |
| 7. | <b>Contract Administrator:</b><br>Marc Margoni                                               |          | <b>Telephone Number:</b><br>(213) 922-1304            |             |
| 8. | <b>Project Manager:</b><br>Cathy Yates                                                       |          | <b>Telephone Number:</b><br>(213) 922-4297            |             |

**A. Procurement Background**

This Board Action is to approve Modification No. 2 to Contract No. PS61721000 to continue providing Workers' Compensation medical bill review services and exercise the two-year option term extending the period of performance from July 1, 2024, to June 30, 2026.

This contract modification will be processed in accordance with Metro's Acquisition Policy and the contract type is a firm fixed unit rate.

In October 2019, the Board awarded an eight-year (inclusive of two, two-year options) contract to Lien On Me, Inc. to provide workers' compensation medical bill review services.

A total of one modification has been issued to date.

Refer to Attachment B – Contract Modification/Change Order Log.

## **B. Price Analysis**

The recommended price has been determined to be fair and reasonable based on the firm's fixed unit rates that were established and evaluated as part of the competitive award in October 2019. The unit rates for the option term are 2% higher than the current contract rates. This 2% increase is lower than the current US Bureau of Labor Statistics Employment Cost Index of 4.3%. Therefore, it is in Metro's best interest to exercise the option term.

| <b>Proposed Amount</b> | <b>Metro ICE</b> | <b>Recommended Amount</b> |
|------------------------|------------------|---------------------------|
| \$2,325,551            | \$2,325,551      | \$2,325,551               |