

PROCUREMENT SUMMARY

GLASS REPLACEMENT AND INSTALLATION SERVICES/OP1349930008370

1.	Contract Number: OP1349930008370	
2.	Recommended Vendor: Los Angeles Glass Company, Inc.	
3.	Type of Procurement (check one): <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued : 8/19/2025	
	B. Advertised/Publicized: 8/19/2025	
	C. Pre-Bid Conference: 8/26/2025	
	D. Bids Due: 9/26/2025	
	E. Pre-Qualification Completed: 11/21/2025	
	F. Ethics Declaration Forms Submitted to Ethics: 9/26/2025	
	G. Protest Period End Date: 4/21/2026	
5.	Solicitations Downloaded: 16	Bids Received: 2
6.	Contract Administrator: Misty Atalanta Alderaan	Telephone Number: (213) 922-7673
7.	Project Manager: Maral Minasian	Telephone Number: (213) 922-6762

A. Procurement Background

This Board Action is to approve the award of Contract No. OP1349930008370 issued to support glass replacement & installation services throughout Metro bus, rail, customer, and administrative support facilities to ensure compliance with regulatory standards and safety requirements. Board approval of contract award is subject to the resolution of any properly submitted protest(s), if any.

On August 19, 2025, Invitation for Bids (IFB) No. OP134993 was issued as a competitive sealed bid procurement in accordance with Metro's Acquisition Policy and the contract type was a firm fixed unit rate. Metro's Diversity & Economic Opportunity Department (DEOD) recommended a 30% SBE goal and 3% Disabled Veteran Business Enterprise (DVBE) goal for this procurement and the solicitation was subject to the Local Small Business Enterprise (LSBE) Preference Program which gives eligible LSBE bidders a 5% scoring preference as a bid price reduction.

Two (2) amendments were issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on August 29, 2025, revised the schedule of quantities, and included the pre-bid conference materials.
- Amendment No. 2, issued on September 23, 2025, revised the schedule of quantities and prices.

A total of 16 firms downloaded the IFB and were included in the planholders' list. A virtual pre-bid conference was held on August 26, 2025, and was attended by 2 firms.

On September 26, 2025, the bid due date, Metro received 2 bids from:

1. Gandy Glass Co., Inc.
2. Los Angeles Glass Company, Inc.

Since only 2 bids were received, Metro staff conducted a market survey of the firms on the planholders' list to determine why no other bids were received. One firm responded to the survey and stated they would be unable to meet the DVBE goal. However, since the solicitation package was released with a list of over 80 Disabled Veteran Business Enterprises (DVBEs) that were listed under the NAICS codes for this project, Metro considered that it was a business decision from the firm not to participate in the solicitation.

On November 18, 2025, Gandy Glass Co. Inc., notified Metro staff that the company would be filing for bankruptcy and, as a result, must withdraw its bid from the solicitation. Accordingly, Metro continued its evaluation of the remaining bid from Los Angeles Glass Company, Inc. Since Gandy Glass withdrew its bid, the LSBE Preference bid reduction, was not applied.

B. Evaluation of Bids

This procurement was conducted in accordance with and complies with Metro's Acquisition Policy for a competitive sealed bid. Los Angeles Glass Company, Inc.'s bid submission was evaluated to determine responsiveness to the solicitation requirements. Areas of responsiveness include meeting all listed minimum qualifications, such as years of experience providing glass replacement and installation services and possession of a current C-17 Specialty license issued by the State of California.

Los Angeles Glass Company, Inc., was determined to be qualified to perform the required services based on the IFB requirements.

C. Cost/Price Analysis

The recommended bid price from Los Angeles Glass Company, Inc., has been determined to be fair and reasonable based on the Independent Cost Estimate (ICE), price analysis, fact-finding, and technical evaluation. The bid is 31.34% below the ICE, resulting in a savings of \$1,760,907. Metro staff verified that the bid was complete and accounted for all line items in the bid requirements. The difference between the ICE and the recommended bid amount is attributable to the contractor submitting lower unit rates for the majority of the services to remain competitive in this solicitation.

Bidder Name	Metro ICE	Bid Amount
Los Angeles Glass Company, Inc.	\$6,498,293	\$4,737,385

Gandy Glass Co., Inc.	\$6,498,293	\$5,581,805
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D. Background on Recommended Contractor

Los Angeles Glass Company, Inc., was founded in 2007 and is a licensed and bonded, full-service glass installation contractor. With nearly 2 decades of industry experience, Los Angeles Glass Company's servicing and engineering departments have been performing similar and related services. Los Angeles Glass Company is the incumbent contractor and has consistently provided satisfactory service since 2020.