

PROCUREMENT SUMMARY

HIGH SPEED/VOLUME COPIERS & EQUIPMENT
FOR METRO COPY CENTER / PS110638000

1.	Contract Number: PS110638000		
2.	Contractor: Canon Solutions America, Inc.		
3.	Mod. Work Description: Continue existing services and extend the period of performance from February 1, 2024 through April 30, 2024		
4.	Contract Work Description: Provide high speed/volume copiers and equipment for Metro Copy Center		
5.	The following data is current as of: 9/7/23		
6.	Contract Completion Status		Financial Status
	Contract Awarded:	9/27/18	Contract Award Amount: \$ 1,590,568
	Notice to Proceed (NTP):	N/A	Total of Modification Approved: \$ 159,057
	Original Complete Date:	1/31/24	Pending Modification (including this action): \$ 200,000
	Current Est. Complete Date:	4/30/24	Current Contract Value (with this action): \$ 1,949,625
7.	Contract Administrator: Antonio Monreal		Telephone Number: (213) 922-4679
8.	Project Manager: Raul Gomez		Telephone Number: (213) 922-4356

A. Procurement Background

This Board Action is to approve Modification No. 3 to Contract No. PS110638000 to continue to provide high speed/volume copiers and document finishing equipment for the Metro Copy Center and extend the period of performance from February 1, 2024, through April 30, 2024.

This contract modification will be processed in accordance with Metro's Acquisition Policy and the contract type is a firm-fixed unit rate.

In September 2018, the Board approved the award of a five-year contract to Canon Solutions America, Inc. to provide high speed/volume copiers and equipment for Metro's Copy Center.

Two modifications have been issued to date.

Refer to Attachment B – Contract Modification/Change Order Log.

B. Price Analysis

The recommended price has been determined to be fair and reasonable based upon the independent cost estimate (ICE), technical analysis, and price analysis. Rates that were established as part of the competitive contract award in 2018 remain unchanged.

Proposed Amount	Metro ICE	Recommended Amount
\$200,000	\$200,000	\$200,000