

**Board Report**

File #: 2020-0865, **File Type:** Contract**Agenda Number:**

**OPERATIONS, SAFETY AND CUSTOMER EXPERIENCE COMMITTEE
FEBRUARY 18, 2021****SUBJECT: COVID-19/BIOHAZARD DISINFECTION SERVICES****ACTION: APPROVE CONTRACT MODIFICATION****RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to execute Amendment No. 3 to Contract No. PS134942000 with Marquise, Inc. dba SERVPRO of Hollywood Hills/Los Feliz to continue to provide emergency restoration services, increasing the total authorized not-to-exceed amount by \$2,000,000, from \$795,023 to \$2,795,023.

ISSUE

Since the onset of the Coronavirus 2019 (COVID-19) pandemic, Metro has experienced a rise in exposure to the virus necessitating a more frequent emergency cleaning and disinfecting of affected Metro work locations and public spaces. In compliance with California State safety and health regulations during this pandemic, to reduce risk exposure and prevent the spread of COVID-19, Metro currently implements an enhanced emergency cleaning protocol aimed to keep a healthy and safe environment.

During this pandemic, Metro is committed to continue to provide critical and state mandated emergency clean up and disinfecting services of affected areas. Therefore, additional contract value of \$2,000,000 is necessary for this effort.

BACKGROUND

On July 15, 2019 Metro awarded a five-year Contract No. PS134942000 to Marquise, Inc. dba ServPro of Hollywood Hills/Los Feliz (SERVPRO) to provide emergency and restoration services. Services include but are not limited to:

- Mildew/mold remediation, including dry wall demolition and disposal;
- Water damage
- Fire and smoke damage
- Biohazard clean-up and decontamination
- Contents cleaning and restoration (furniture, upholstery); and
- Consulting and advisory services.

DISCUSSION

The recommendation will allow Metro to continue to immediately address emergency requests for disinfecting and sanitation of contaminated work locations and public spaces during this pandemic.

DETERMINATION OF SAFETY IMPACT

Mitigation and Restoration Services have been an essential part of maintaining operations in a safe, clean environment.

FINANCIAL IMPACT

Funding of \$139,000 for these services (non-Covid) is included in the FY21 Budget in cost center 6430 (General Services) under project 100090 (Gateway Building Cost).

Since this is a multi-year contract, the cost center manager and the Chief Human Capital & Development Officer will be responsible for budgeting the cost in future years.

Impact to Budget

Adoption of Contract Modification No. 3 is an eligible expense identified in Federal COVID-19 transit support and will be funded through the recently approved Coronavirus Response and Relief Supplemental Appropriations Act (CRSSAA).

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Recommendation supports strategic plan goal # 5 (Provide responsive, accountable, and trustworthy governance within the Metro organization), Initiative 5.6. Metro will foster and maintain a strong safety culture. Furthermore, the recommendation supports Metro's Public Health and Pandemic Plan for infectious and communicable diseases.

ALTERNATIVES CONSIDERED

The Board of Directors may choose not to authorize this Contract Modification. This alternative is not recommended because Metro does not have sufficient capacity to perform this emergency response disinfecting work in addition to the substantially enhanced disinfection procedures for high-touch surfaces and common spaces and on-going daily cleaning.

NEXT STEPS


Upon approval by the Board, staff will execute Contract Modification No. 3 with SERVPRO to continue to provide as needed restoration services.

ATTACHMENTS

Attachment A - Procurement Summary
Attachment B - Contract Modification/Change Order Log
Attachment C - DEOD Summary

Prepared by: John Flores, Facilities Maintenance Supervisor
(213) 922-2770
Steve Jaffe, Deputy Executive Officer, General Services
(213) 922-6284

Reviewed by: Joanne Peterson, Chief Human Capital & Development Officer (213) 418-3088
Debra Avila, Chief Vendor Contract Management Officer
(213) 418-3051



Phillip A. Washington
Chief Executive Officer