

## PROCUREMENT SUMMARY

### WEST SANTA ANA BRANCH TRANSIT CORRIDOR COMMUNITY PARTICIPATION PROGRAM/ PS2492300

1.	<b>Contract Number:</b> PS2492300		
2.	<b>Contractor:</b> Arellano Associates, LLC		
3.	<b>Mod. Work Description:</b> Continue implementing outreach services as part of the Community Participation Program for the environmental review and clearance of the West Santa Ana Branch Transit Corridor Project (WSAB).		
4.	<b>Contract Work Description:</b> Outreach services as part of the Community Participation Program for WSAB.		
5.	<b>The following data is current as of:</b> May 4, 2018		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contract Awarded:</b>	9/26/16	<b>Contract Award Amount:</b> \$492,893
	<b>Notice to Proceed (NTP):</b>	9/26/16	<b>Total of Modifications Approved:</b> \$0
	<b>Original Complete Date:</b>	9/25/20	<b>Pending Modifications (including this action):</b> \$429,310
	<b>Current Est. Complete Date:</b>	9/25/20	<b>Current Contract Value (with this action):</b> \$922,203
7.	<b>Contract Administrator:</b> Lily Lopez		<b>Telephone Number:</b> (213) 922-4639
8.	<b>Project Manager:</b> Teresa Wong		<b>Telephone Number:</b> (213) 922-2854

#### A. Procurement Background

This Board Action is to approve Contract Modification No. 1 issued to augment the Community Participation Program to continue implementing focused outreach services to the corridor communities in support of the environmental documents for the WSAB Transit Corridor Project.

This Contract Modification was processed in accordance with Metro's Acquisition Policy and the contract type is firm fixed price. All other terms and conditions remain in effect.

On September 26, 2016, the Board awarded a firm fixed price Contract No. PS2492300 to Arellano Associates, LLC in the amount of \$492,893 to perform the environmental clearance study community outreach for the WSAB Transit Corridor based on the passage of Measure M.

Refer to Attachment I-2 – Contract Modification/Change Order Log for modifications issued to date.

**B. Cost Analysis**

The recommended price has been determined to be fair and reasonable based upon an independent cost estimate, cost analysis, technical analysis, fact finding, and negotiations. Direct labor rates for this modification were negotiated based on the current Consumer Price index and fee remained unchanged from the original contract.

<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
\$429,310	\$413,986	\$429,310