

# Audit of Miscellaneous Expenses October to December 2022

OIG Report No. 24-AUD-02  
Karen Gorman, Inspector General

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September 20, 2023



# Objectives

The objectives of the audit were to determine whether:

- Expenses charged were proper, reasonable, and in accordance with Metro policies and procedures;
- Expenses had proper approval, receipts, and other supporting documentation; and
- Policies and procedures are adequate to ensure that expenses are documented and accounted for properly.

# Results

- ❖ Findings on international travels, such as:
  - Insufficient documentation & incorrect reporting of travel expenses
  - Costly lodging in international trips due to booking close to the event
  - Travel expense in excess of allowable rates approved after travel
  - Travel arrangements done by travelers outside of Metro's travel system
  
- ❖ OIG provided 19 recommendations.

