

## PROCUREMENT SUMMARY

ENVIRONMENTAL ENGINEERING SERVICES  
CONTRACT NO. EN66937

1.	<b>Contract Number:</b> EN66937	
2.	<b>Recommended Vendor:</b> Kleinfelder, Inc.	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> IFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued</b> March 9, 2020	
	<b>B. Advertised/Publicized:</b> March 24, 2020 (Periodicals of General Circulation)	
	<b>C. Pre-Proposal Conference:</b> March 27, 2020	
	<b>D. Proposals Due:</b> May 22, 2020	
	<b>E. Pre-Qualification Completed:</b> March 15, 2021	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> April 17, 2020	
	<b>G. Protest Period End Date:</b> Est. June 21, 2021	
5.	<b>Solicitations Picked up/Downloaded:</b> 54	<b>Proposals Received:</b> 5
6.	<b>Contract Administrator:</b> Daniel A Robb	<b>Telephone Number:</b> 213.922.7074
7.	<b>Project Manager:</b> Cris B. Liban	<b>Telephone Number:</b> 213.922-2471

**A. Procurement Background**

This Board Action is to approve the award of Contract No. EN66937, Environmental Engineering Services to Kleinfelder, Inc. (Kleinfelder) to provide environmental engineering services for a wide range of projects, in support of Metro's Environmental Compliance and Sustainability Department (ECSD). Efforts would include site assessment, remediation, engineering, and execution of engineered solutions to environmental issues identified at Metro sites. Board approval of contract awards are subject to resolution of any properly submitted protest.

The recommended consultant will furnish all of the labor, materials, and other related items required to perform the services on a Contract Work Order basis for a project, under which specific Task Orders will be issued for specific Scopes of Services and Period of Performance.

The Request for Proposals (RFP) was an Architectural and Engineering (A & E) services, qualifications-based procurement process performed in accordance with Los Angeles County Metropolitan Transportation Authority (Metro) Procurement Policies and Procedures and California Government Code § 4525 -4529.5. The contract type is a Cost Plus Fixed Fee (CPFF). The Contract is for a term of three (3) years plus 2 one-year options.

Two (2) Amendments were issued during the solicitation phase of this RFP:

- Amendment No. 1, issued on May 1, 2020, amended the Letter of Invitation to extend the Proposal due date. Delete the RC\_DBE Program and replace with SBE/DVBE Program
- Amendment No 2, issued on May 18, 2020, Replace Exhibit 13 Certification of Prospective Contractor, Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

Five (5) proposal were received on May 22, 2020 from the following firms:

1. Atlas Technical Consultants
2. CDM Smith, Inc.
3. Kleinfelder, Inc.
4. Wood Environment & Infrastructure Solutions, Inc.
5. WSP USA, Inc.

All five (5) of the Proposals were responsive to the requirements of the RFP Documents, including Amendment No. 1 and Amendment No. 2.

**B. Evaluation of Proposals**

The Proposal Evaluation Team (PET) was comprised of representatives from the following departments: Environmental Compliance and Sustainability and Third Party Administration. The PET conducted a comprehensive evaluation of the proposal received.

The proposals were evaluated on the following evaluation criteria and associated weightings:

- Experience and Capabilities of the Firms on the Team .....(20%)
- Skill and Capability of Individuals on the Team.....(20%)
- Effectiveness of Management Plan.....(25%)
- Project Understanding and Approach.....(35%)

The evaluation criteria are appropriate and consistent with criteria developed for other, similar Professional Service procurements. Several factors were considered when developing the criteria weightings, giving the greatest importance to the Experience and Capabilities of the Firms and Key Personnel on the Consultant’s Team, Effectiveness of Management Plan and Project Understanding and Approach.

This is a qualifications based procurement; therefore, price cannot be used as an evaluation factor pursuant to state and federal law.

### Qualifications Summary of Recommended Firm:

The evaluation performed by the PET determined Kleinfelder, Inc. as the qualified firm and team to provide Environmental Engineering Services, as provided in the RFP Scope of Services.

Kleinfelder, Inc. demonstrated an exceptional thorough and comprehensive understanding of the Scope of Services and Metro's needs under this contract, and demonstrated the ability to scale-up or scale-down based on Metro's needs. The proposer has the expertise to accomplish work on several concurrent task orders, which will be crucial as Metro continues to ramp-up construction efforts.

The key personnel on Kleinfelder's team exceed the requirements in the Scope of Services and possess highly applicable experience to meet Metro's needs. Kleinfelder can provide the qualified support staff and subconsultants with diverse and redundant applicable expertise in order to provide support for many concurrent task orders. Kleinfelder's team can allow them to respond to any need Metro may have under the contract.

The Proposal Evaluation Team (PET) evaluated the proposals, and assessed major strengths, weaknesses, and associated risks of the Proposer to determine the qualifications of the firm. The final scoring was based on evaluation of the written proposals received from the Proposers. The results of the scoring are shown below:

Firm	Evaluation Factor	Average Score	Factor Weight	Weighted Score	Rank
Kleinfelder, Inc	Experience and Capabilities of the Firms on the Team	93.35	20%	18.67	
	Skill and Capability of Individuals on the Team	89.30	20%	17.86	
	Effectiveness of Management Plan	93.24	25%	23.31	
	Project Understanding and approach	92.31	35%	32.31	

	<b>TOTAL</b>		<b>100%</b>	<b>92.15</b>	<b>1</b>
<b>Wood Environmental &amp; Infrastructure Solutions</b>	Experience and Capabilities of the Firms on the Team	90.10	20%	<b>18.02</b>	
	Skill and Capability of Individuals on the Team	90.55	20%	<b>18.11</b>	
	Effectiveness of Management Plan	89.40	25%	<b>22.35</b>	
	Project Understanding and approach	89.94	35%	<b>31.48</b>	
	<b>TOTAL</b>		<b>100.00%</b>	<b>89.96</b>	<b>2</b>
<b>WSP USA, Inc</b>	Experience and Capabilities of the Firms on the Team	89.55	20%	<b>17.91</b>	
	Skill and Capability of Individuals on the Team	89.85	20%	<b>17.97</b>	
	Effectiveness of Management Plan	89.92	25%	<b>22.48</b>	
	Project Understanding and approach	88.54	35%	<b>30.99</b>	
	<b>TOTAL</b>		<b>100.00%</b>	<b>89.35</b>	<b>3</b>

<b>CDM Smith</b>	Experience and Capabilities of the Firms on the Team	84.85	20%	<b>16.97</b>	
	Skill and Capability of Individuals on the Team	86.30	20%	<b>17.26</b>	
	Effectiveness of Management Plan	84.48	25%	<b>21.12</b>	
	Project Understanding and approach	89.09	35%	<b>31.18</b>	
	<b>TOTAL</b>		<b>100.00%</b>	<b>86.53</b>	<b>4</b>
<b>Atlas Technical Consultants</b>	Experience and Capabilities of the Firms on the Team	86.50	20%	<b>17.30</b>	
	Skill and Capability of Individuals on the Team	86.35	20%	<b>17.27</b>	
	Effectiveness of Management Plan	82.32	25%	<b>20.58</b>	
	Project Understanding and approach	87.46	35%	<b>30.61</b>	
	<b>TOTAL</b>		<b>100.00%</b>	<b>85.76</b>	<b>5</b>

Note: All Scores rounded to the second decimal.

### **C. Cost Analysis**

The recommended total estimated cost has been determined to be fair and reasonable based upon a cost analysis of labor rates, indirect rates and other direct costs completed in accordance with Metro’s Procurement Policies and Procedures. Metro negotiated and established indirect cost rates and as appropriate provisional indirect (overhead) rates, plus a fixed fee factor to establish a fixed fee amount based on the total estimated cost for task orders, during the contract term to compensate the consultant.

Audits will be requested, where required, for those firms without a current applicable audit of their indirect cost rates, other factors, and exclusion of unallowable costs, in accordance with Federal Acquisition Regulation (FAR) Part 31. In order to prevent any unnecessary delay in contract award, provisional overhead rates have been established subject to Contract adjustments. In accordance with FTA Circular 4220.1.f, if an audit has been performed by any other cognizant agency within the last twelve-month period, Metro will receive and accept that audit report for the above purposes rather than perform another audit.

<b>Proposer: Kleinfelder, Inc...</b>			
<b>Contract Duration</b>	<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>NTE Funding Amount</b>
Base Period – 3 Years	N/A <sup>(1)</sup>	\$36,600,000. <sup>(2)</sup>	\$37,000,000. <sup>(2)</sup>
Option Year 1	N/A <sup>(1)</sup>	\$5,600,000. <sup>(3)</sup>	\$6,000,000. <sup>(3)</sup>
Option Year 2	N/A <sup>(1)</sup>	\$5,000,000. <sup>(4)</sup>	\$5,000,000. <sup>(4)</sup>

- (1) A proposal amount was not applicable. This is a Cost Plus Fixed Fee (CPFF) Task Order Contract with no definable level of effort for the Scope of Services. Hourly labor rates, overhead and fee were negotiated and determined to be fair and reasonable.
- (2) The amount \$36,600,000. is the Independent Cost Estimate (ICE) for 3-year base Period of the Contract.
- (3) The amount \$5,600,000. is the Independent Cost Estimate (ICE) for Option Year 1 Period of the Contract.
- (4) The amount \$5,000,000. is the Independent Cost Estimate (ICE) for Option Year 2 Period of the Contract.

The Environmental Engineering Services Independent Cost Estimate (ICE) was established based on the Scope of Services developed for the Contract. The probable costs are based on the anticipated level of effort estimated for each year that will be required to perform the Scope of Services by the Consultant and sub-consultants.

**D. Background on Recommended Consultant**

The recommended firm, Kleinfelder, Inc. (Kleinfelder), a California Corporation headquartered in San Diego, California, has been in business since 1961, and is a leader in the fields of Engineering, Architecture, and Science Consulting. Kleinfelder has nearly 2,000 employees across 74 offices across the United States, Canada, and Australia. They have been working in Los Angeles since 1984 with two Los Angeles County offices in downtown Los Angeles and in Long Beach.