

PROCUREMENT SUMMARY

AGENCY ENTERPRISE SECURITY ARCHITECTURE ASSESSMENT / PS77693-3000

1.	Contract Number: PS77693-3000	
2.	Recommended Vendor: Regents and Park	
3.	Type of Procurement (check one): ☐ IFB ☒ RFP ☐ RFP-A&E ☐ Non-Competitive ☐ Modification ☐ Task Order	
4.	Procurement Dates:	
	A. Issued: 05/25/2022	
	B. Advertised/Publicized: 05/25/2022	
	C. Pre-Proposal/Pre-Bid Conference: N/A	
	D. Proposals/Bids Due: 06/15/2022	
	E. Pre-Qualification Completed: 08/25/2022	
	F. Conflict of Interest Form Submitted to Ethics: 06/21/2022	
	G. Protest Period End Date: 09/21/2022	
5.	Solicitations Picked up/Downloaded: 37	Bids/Proposals Received: 2
6.	Contract Administrator: Annie Duong	Telephone Number: (213) 418-3048
7.	Project Manager: Janice Lim	Telephone Number: (213) 922-5590

A. Procurement Background

This Board Action is to approve the award of Contract No. PS77693-3000 to Regents and Park (R&P) to perform an in-depth evaluation of the agency's information security program and architecture. Board approval of contract award is subject to resolution of all properly submitted protest(s).

On May 25, 2022, Request for Proposal (RFP) No. PS77693-3 was issued as a competitive procurement in accordance with Metro's Acquisition Policy. The proposed contract type is a firm fixed price.

The RFP was issued with a race-neutral Small Business Enterprise (SBE) goal of 12% and a Disabled Veteran Business Enterprise (DVBE) goal of 3%.

No amendments were issued during the solicitation phase of this RFP. There were 19 questions received and responses were provided prior to the proposal due date.

A total of 37 firms downloaded the RFP and were included on the plan holders list. A total of two proposals were received by the due date of June 15, 2022, from the following firms listed below in alphabetical order:

- 1) AEON Group LLC

2) Regents and Park (R&P)

B. Evaluations of Proposals

A Proposal Evaluation Team (PET) consisting of staff from Metro's Systems Architecture & Technology Integration, ITS Administration, and Information Security Department conducted a comprehensive technical evaluation of the proposals received.

The proposals were evaluated based on the following evaluation criteria and weights that were published in the RFP:

1) Qualifications/Experience	20 Points
2) Execution of Work Scope	40 Points
3) Work Schedule and Deliverables	20 Points
4) Price	20 Points
Total	100 Points

The evaluation criteria are appropriate and consistent with criteria developed for similar procurements. Several factors were considered in developing these weights, giving the greatest importance to the Execution of Work Scope.

On July 05, 2022, the PET completed its independent evaluation of the proposals and determined the proposals were technically acceptable. Regents and Park was determined to be the highest ranked firm.

The following is a summary of the PET scores:

1	Firm	Average Score	Factor Weight	Weighted Average Score	Rank
2	Regents and Park				
3	Qualifications/Experience	84.85	20%	16.97	
4	Execution of Work Scope	76.68	40%	30.67	
5	Work Schedule and Deliverables	80.00	20%	16.00	
6	Price	100.00	20%	20.00	
7	Total		100%	83.64	1
8	AEON Group LLC				
9	Qualifications/Experience	44.65	20%	8.93	
10	Execution of Work Scope	29.68	40%	11.87	
11	Work Schedule and Deliverables	56.65	20%	11.33	
12	Price	99.05	20%	19.81	

13	Total		100%	51.94	2
----	-------	--	------	-------	---

C. Cost/Price Analysis

The recommended price has been determined to be fair and reasonable based upon an independent cost estimate (ICE), price analysis, technical evaluation, fact-finding, and negotiations.

	Proposer Name	Proposal Amount	Metro ICE	Negotiated Amount
1.	Regents and Park (R&P)	\$1,399,500.00	\$1,494,900.00	\$1,259,400.00
2.	AEON Group LLC	\$1,413,000.00		

Staff successfully negotiated a cost savings of \$140,100 from the original proposal amount.

D. Background on Recommended Contractors

Regents and Park (R&P) has been in operation since 2009 specializing in diverse, multi-disciplinary skill sets and complex integrated technologies. Headquartered in Huntington Beach, California, R&P has a history of providing assessment services such as PCI Risk Management, P&P reviews, and Toll Road Assessment. R&P has provided satisfactory work for Metro in the past.