

## PROCUREMENT SUMMARY

CONTRACT NO: PS54330006

**TASK ORDER NO. AE75285 - 5433000**  
**ALAMEDA STREET MOBILITY PROJECT STUDY REPORT / PROJECT**  
**DEVELOPMENT SUPPORT**

1.	<b>Contract Number:</b> Task Order No. AE75285-5433000, under Contract No. PS54330006	
2.	<b>Recommended Vendor:</b> Jacobs Engineering Group, Inc.	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input checked="" type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued:</b> April 21, 2021	
	<b>B. Advertised/Publicized:</b> N/A	
	<b>C. Pre-Proposal Conference:</b> May 5, 2021	
	<b>D. Proposals Due:</b> June 1, 2021	
	<b>E. Pre-Qualification Completed:</b> November 9, 2021	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> June 16, 2021	
	<b>G. Protest Period End Date:</b> January 25, 2022	
5.	<b>Solicitations Picked up/Downloaded:</b>  12	<b>Proposals Received:</b>  1
6.	<b>Contract Administrator:</b> Yamil Ramirez Roman	<b>Telephone Number:</b> (213) 922-1064
7.	<b>Project Manager:</b> Megan Nangle	<b>Telephone Number:</b> (213) 922-2581

**A. Procurement Background**

This Board Action is to approve Task Order No. AE75285-5433000 issued in support of the development of a Project Study Report-Project Development Support (PSR-PDS) for proposed improvements to Alameda Street in the areas surrounding Los Angeles Union Station and the El Monte Busway. Board approval of task order awards are subject to resolution of any properly submitted protest(s).

The Task Order Request for Proposals (RFP) was issued in accordance with Metro's Acquisition Policy and the contract type is firm fixed price. The Task Order RFP was issued with a Small Business Enterprise (SBE) goal of 21% and a Disabled Veterans Business Enterprise (DVBE) goal of 3%.

There were no amendments issued during the solicitation phase of this Task Order RFP.

A pre-proposal conference was held on May 5, 2021 and was attended by 14 participants representing 8 companies. There were 7 questions asked, and responses were released prior to the proposal due date.

The 12 qualified firms under Discipline No. 1 – Transportation, received the Task Order RFP and were included in the planholders list. One proposal from Jacobs Engineering Group, Inc. (Jacobs) was received on June 1, 2021.

A market survey was conducted of planholders that did not submit a proposal to ascertain the reason(s) for non-submittal. Reasons given for not submitting proposals included unavailability of staff during the proposed timeline for the work, interest in partnering with another firm as a subcontractor, and unavailability due to other commitments.

## **B. Evaluation of Proposals**

A Proposal Evaluation Team (PET) consisting of staff from Metro’s Transportation Planning and Highway Program Departments, the Los Angeles Department of Transportation, and Caltrans was convened and conducted a comprehensive technical evaluation of the proposal received.

The proposal was evaluated based on the following evaluation criteria and weights:

- Qualifications and Experience of the Team 45 percent
- Project Understanding and Approach 35 percent
- Work Plan 15 percent
- Innovation and Creativity 5 percent

The evaluation criteria are appropriate and consistent with criteria developed for other, similar Architect and Engineers (A&E) Task Order procurements. Several factors were considered when developing these weights, giving the greatest importance to the qualifications and experience of the team.

This is an A&E, qualifications-based procurement; therefore, price cannot be used as an evaluation factor pursuant to state and federal law.

During the period of June 3, 2021 to June 17, 2021, the PET independently evaluated and scored the technical proposal and requested that Jacobs be invited for an oral presentation on June 29, 2021, which provided them the opportunity to present their qualifications, and to respond to questions from the PET.

Following the oral presentation, the PET finalized and submitted their technical scores based on both the written proposal and input received during the oral presentation. On June 30, 2021, the PET completed their evaluation of the proposal and determined Jacobs was qualified to perform the required services.

## Qualifications Summary of Recommended Firm:

Jacobs has more than 40 years of experience in Southern California and their proposal demonstrated experience in all the technical areas. Their proposal listed multiple project examples that demonstrated experience and insight in incorporating equity considerations into active transportation planning.

Jacobs' proposal highlighted the qualifications of their team and included personnel narratives describing each staff's expertise and availability. The proposal also accurately demonstrated an understanding of the work and their approach with a detailed schedule.

A summary of the PET scores is provided below:

1	Firm	Average Score	Factor Weight	Weighted Average Score	Rank
2	<b>Jacobs Engineering Group, Inc.</b>				
3	Qualifications and Experience of the Team	80.00	45.00%	36.00	
4	Project Understanding and Approach	79.51	35.00%	27.83	
5	Work Plan	72.00	15.00%	10.80	
6	Innovation and Creativity	72.00	5.00%	3.60	
7	<b>Total</b>		<b>100.00%</b>	<b>78.23</b>	<b>1</b>

## C. Cost Analysis

The recommended price of \$1,119,015.68 has been determined to be fair and reasonable based upon a technical analysis, cost analysis, fact finding, and negotiations. Staff successfully negotiated a savings of \$295,682.39.

Proposer Name	Proposal Amount	Metro ICE	Negotiated Amount
Jacobs Engineering Group, Inc.	\$1,414,698.07	\$331,787.00	\$1,119,015.68

The variance between the final negotiated price and the independent cost estimate (ICE) is due to the level of effort being underestimated for the following tasks: project management, stakeholder engagement and coordination, preparation of the PSR, traffic engineering performance assessment, and preliminary environmental analysis report. Given that there are many aspects to the PSR/PDS that are not standard, there are three different entities to coordinate (Metro, City of LA, Caltrans), additional stakeholder outreach and equity data collection, and the project area extends over City of LA and Caltrans right-of-way, the increased level of effort was determined acceptable.

**D. Background on Recommended Contractor**

The recommended firm, Jacobs, headquartered in Dallas, TX, has a local office in Los Angeles, CA, and has been in business for 40 years. Jacobs provides technical, professional and construction services to a broad range of clients globally. Jacobs has worked on several Metro projects and has performed satisfactorily.

The proposed team is comprised of staff from Jacobs and six subcontractors, of which, four are Metro certified SBEs, and one is a DVBE.