

PROCUREMENT SUMMARY

EMPLOYEE ASSISTANCE PROGRAM/PS62502297

1.	<b>Contract Number:</b> PS62502297		
2.	<b>Contractor:</b> ComPsych Corporation		
3.	<b>Mod. Work Description:</b> Additional Funding and Period of Performance Extension		
4.	<b>Contract Work Description:</b> Employee Assistance Program		
5.	<b>The following data is current as of:</b> 01/20/16		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contract Awarded:</b>	6/25/09	<b>Contract Award Amount:</b> \$986,400
	<b>Notice to Proceed (NTP):</b>	N/A	<b>Total of Modifications Approved:</b> \$90,000
	<b>Original Complete Date:</b>	9/30/15	<b>Pending Modifications (including this action):</b> \$44,386
	<b>Current Est. Complete Date:</b>	3/31/16	<b>Current Contract Value (with this action):</b> \$1,120,786
7.	<b>Contract Administrator:</b> Maria V. Lechuga		<b>Telephone Number:</b> (213) 922-7206
8.	<b>Project Manager:</b> Gabriela Hernandez		<b>Telephone Number:</b> (213) 922-4867

**A. Procurement Background**

This Board Action is to approve Modification No. 4 to be issued in support of the EAP for all Metro employees.

This Contract Modification will be processed in accordance with Metro's Acquisition Policy, and the contract type is a firm fixed unit price.

On June 25, 2009, the Board authorized staff to award a three-year contract, plus three one-year options, for Contract No. PS62502297 with ComPsych, in the total amount of \$986,400 to provide EAP services.

Three modifications have been executed to date.

Refer to Attachment B – Contract Modification/Change Order Log.

**B. Cost/Price Analysis**

The recommended price has been determined to be fair and reasonable based on adequate competition and cost analysis. The rates offered for the extension are the same as the existing fixed unit rates in the contract that were determined to be fair and reasonable based on adequate price competition as a result of the competitive procurement completed in 2009.

<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Negotiated Amount</b>
\$44,386	\$44,388	\$44,386