

## PROCUREMENT SUMMARY

## PARTS WASHER SERVICES FOR METRO MAINTENANCE FACILITIES

1.	<b>Contract Number:</b> PS15360111323	
2.	<b>Recommended Vendor:</b> FRS Environmental, Inc.	
3.	<b>Type of Procurement (check one):</b> <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued:</b> April 14, 2015	
	<b>B. Advertised/Publicized:</b> April 15, 2015	
	<b>C. Pre-proposal/Pre-Bid Conference:</b> N/A	
	<b>D. Proposals/Bids Due:</b> June 9, 2015	
	<b>E. Pre-Qualification Completed:</b> June 25, 2015	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> July 29, 2015	
	<b>G. Protest Period End Date:</b> September 24, 2015	
5.	<b>Solicitations Picked up/Downloaded:</b> 9	<b>Bids/Proposals Received:</b> 1
6.	<b>Contract Administrator:</b> Linda Rickert	<b>Telephone Number:</b> (213) 922-4186
7.	<b>Project Manager:</b> John Petres	<b>Telephone Number:</b> (213) 922-5743

**A. Procurement Background**

This Board Action is for an Invitation For Bids (IFB) procurement issued in support of parts washer services for maintenance facilities.

This is a race-neutral "Small Business Enterprise Set-Aside" project. Therefore, only bidders that are certified by Metro as an SBE were eligible to participate in this solicitation.

The IFB was issued in accordance with Metro's Acquisition Policy and the contract type is a Firm Fixed Unit Price.

One amendment was issued during the solicitation phase of this IFB. Amendment No. 1 issued on May 11, 2015, clarified the approval of the use of alternative equipment and extended the bid due date to June 9, 2015.

One bid was received on June 9, 2015. Parts washer services require special licensing and approval of chemicals through the Department of Toxic Substances Control. An internet survey indicates that FRS Environmental is the only vendor licensed to provide these services. Other vendors in the U.S. sell the equipment, but do not pick up and dispose of the black water created in the parts washer process in Los Angeles.

**B. Evaluation of Proposals/Bids**

The project manager determined that FRS Environmental, Inc. has the technical skills to perform the Statement of Work requirements in providing and servicing equipment for parts washing.

**Qualifications Summary of Firm(s):**

**FRS ENVIRONMENTAL, INC.**

FRS Environmental, Inc. is the incumbent and has provided the equipment and maintenance in prior contracts. FRS Environmental has the technical skills and the required licenses to provide equipment and remove the hazardous water created from washing parts.

**C. Cost/Price Analysis**

The recommended price has been determined to be fair and reasonable based upon historical pricing, a review and analysis of the cost required for new equipment, and departmental expertise.

	<b>Bidder Name</b>	<b>Bid Amount</b>	<b>Metro ICE</b>
1.	FRS Environmental, Inc.	\$1,223,820	\$908,000

**D. Background on Recommended Contractor**

The recommended firm, FRS Environmental, Inc. started in Corona, California in 1996 and is a Metro certified SBE and DBE. Their prior work with Metro is satisfactory. They also service the Los Angeles Unified School District and Long Beach Transit. They are licensed through the Department of Toxic Substances Control to transport toxic waste products.

**E. Small Business Participation**

Effective June 2, 2014, per Metro’s Board-approved policy, competitive acquisitions with three or more Small Business Enterprise (SBE) certified firms within the specified North American Industry Classification System (NAICS) as identified for the project scope shall constitute a Small Business Prime/Set-Aside procurement. Accordingly, the Contract Administrator advanced the solicitation, including posting the solicitation on Metro’s website, advertising, and notifying certified small businesses as identified by NAICS code(s) that this solicitation was open to **SBE Certified Small Businesses Only**.

FRS Environmental is an SBE Prime that is performing 100% of the work with its own workforce.

	<b>SBE Prime Contractor</b>	<b>SBE % Committed</b>
1.	FRS Environmental (Prime)	100%
	Total	100%

**F. Living Wage Service Contract Worker Policy**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this contract.

**G. Prevailing Wage Applicability**

Prevailing wage is not applicable to this contract.