

## PROCUREMENT SUMMARY

## TRANSIT OPERATIONS SUPERVISORS UNIFORM SERVICES/OP52832000

1.	<b>Contract Number:</b> OP52832000	
2.	<b>Recommended Vendor:</b> Becnel Uniforms, Inc.	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued:</b> May 29, 2025	
	<b>B. Advertised/Publicized:</b> May 29, 2025	
	<b>C. Pre-Proposal Conference:</b> June 5, 2025	
	<b>D. Proposals Due:</b> June 26, 2025	
	<b>E. Pre-Qualification Completed:</b> July 10, 2025	
	<b>F. Ethics Declarations Form Submitted to Ethics:</b> July 1, 2025	
	<b>G. Protest Period End Date:</b> October 21, 2025	
5.	<b>Solicitations Downloaded:</b> 18	<b>Bids/Proposals Received:</b> 3
6.	<b>Contract Administrator:</b> Ricardo E. Narvaez	<b>Telephone Number:</b> (213) 418-3158
7.	<b>Project Manager:</b> Liz Elkins	<b>Telephone Number:</b> (213) 418-3321

**A. Procurement Background**

This Board Action is to approve Contract No. OP52832000 to provide standard uniforms for approximately 550-600 Transit Operations Supervisors (TOS) and Rail Transit Operations Supervisors (RTOS), per the American Federation of State, County and Municipal Employees (AFSCME) collective bargaining agreement. Board approval of contract awards is subject to the resolution of any properly submitted protest(s), if any.

Request for Proposals (RFP) No. OP52832 was issued in accordance with Metro's Acquisition Policy as a Small Business Prime Set-Aside, and the contract type is firm fixed unit rate.

One amendment was issued during the solicitation phase of this RFP:

- Amendment No. 1, issued June 16, 2025, revised the Exhibit 2 – Schedule of Quantities and Prices.

A total of 18 firms downloaded the RFP and were included on the planholders' list. A virtual pre-proposal conference was held on June 5, 2025, and was attended by four participants representing three firms. There were four questions received for this RFP and responses were provided prior to the proposal due date.

A total of three proposals were received by the due date of June 26, 2025, and are listed below in alphabetical order:

1. Becnel Uniforms, Inc.
2. LA Uniforms & Tailoring, Inc.
3. Sinatra Uniforms, Inc.

## **B. Evaluation of Proposals**

A diverse Proposal Evaluation Team (PET) consisting of staff from Corporate Safety and Operations was convened to conduct a comprehensive technical evaluation of the proposals received.

On July 16, 2025, Metro's Diversity & Economic Opportunity Department (DEOD) determined that LA Uniforms & Tailoring, Inc., and Sinatra Uniforms, Inc., did not meet the Small Business Prime Set-Aside requirements established for this solicitation and were therefore determined to be non-responsive and ineligible for contract award.

The proposal was then evaluated on the minimum qualifications on a pass/fail basis. A single rating of "fail" for any of the minimum qualifications would require the proposal to be eliminated from further consideration.

The minimum qualifications were as follows:

1. Proposer shall demonstrate a minimum of three (3) years' experience providing uniforms, expertise, personnel and equipment in performing tailoring and embroidery services, similar to those specified in Exhibit A – Scope of Services of the RFP.
2. Proposer must have at least one facility within 15 miles of Metro Headquarters located at One Gateway Plaza, Los Angeles, CA 90012. The location should offer uniform purchase, uniform sizing, embroidery, uniform pick up, uniform replacement, tailoring, order tracking system, and have samples in stock of each size at each site.

The proposer met the minimum qualification requirements and was further evaluated according to the following evaluation criteria:

- |  |            |
|--|------------|
| • Degree of the Firm and Staff Skills and Experience | 30 percent |
| • Understanding The Workplan                         | 30 percent |
| • Contractor Facility                                | 20 percent |
| • Cost Proposal                                      | 20 percent |

The evaluation criteria are appropriate and consistent with criteria developed for other similar procurements. Several factors were considered when developing these weights, giving the greatest importance to experience and the workplan.

At the conclusion of the evaluation, the PET members determined that Becnel Uniforms, Inc., met the requirements of the RFP and was technically qualified to perform the work.

The following is a summary of the PET scores:

1	Firm	Average Score	Factor Weight	Weighted Average Score	Rank
2	<b>Becnel Uniforms, Inc.</b>				
3	Degree of the Firm and Staff Skills and Experience	90.00	30.00%	27.00	
4	Understanding The Workplan	88.00	30.00%	26.40	
5	Contractor Facility	83.35	20.00%	16.67	
6	Cost Proposal	100.00	20.00%	20.00	
7	<b>Total</b>		<b>100.00%</b>	<b>90.07</b>	<b>1</b>

### **C. Cost/Price Analysis**

The recommended price has been determined to be fair and reasonable based upon the Independent Cost Estimate (ICE), cost analysis, fact finding, and technical evaluation.

	Proposer Name	Proposal Amount	Metro ICE	NTE Amount
1	Becnel Uniforms, Inc.	\$ 1,713,163.00	\$ 1,823,323.00	\$ 1,713,163.00

### **D. Background on Recommended Contractor**

Becnel Uniforms, Inc. was founded more than 50 years ago and is located in Los Angeles, CA. The firm specializes in providing employee uniforms to transportation agencies and companies in Southern California.

Becnel Uniforms, Inc.'s clients include LA Metro, Long Beach Transit, Los Angeles Unified School District (LAUSD) Transportation Services, Orange County Transportation Authority (OCTA), and Gardena Transit.

Becnel Uniforms, Inc. is one of Metro's incumbent uniform providers and their performance has been satisfactory.