

PROCUREMENT SUMMARY

COMMERCIAL AND INDUSTRIAL DOOR REPAIR AND PREVENTIVE
MAINTENANCE SERVICES/OP754160008370

| | | |
|----|---|--|
| 1. | Contract Number: OP754160008370 | |
| 2. | Recommended Vendor: Steelman Build & Construction, Inc. | |
| 3. | Type of Procurement (check one): <input type="checkbox"/> RFP <input checked="" type="checkbox"/> IFB <input type="checkbox"/> IFB-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order | |
| 4. | Procurement Dates: | |
| | A. Issued: April 6, 2021 | |
| | B. Advertised/Publicized: April 6, 2021 | |
| | C. Pre-Proposal/Pre-Bid Conference: April 15, 2021 | |
| | D. Proposals/Bids Due: May 18, 2021 | |
| | E. Pre-Qualification Completed: July 28, 2021 | |
| | F. Conflict of Interest Form Submitted to Ethics: June 2, 2021 | |
| | G. Protest Period End Date: September 20, 2021 | |
| 5. | Solicitations Picked up/Downloaded: 17 | Bids Received: 2 |
| 6. | Contract Administrator: Aielyn Dumaua | Telephone Number: (213) 922-7320 |
| 7. | Project Manager: Raffi Melconian | Telephone Number: (213) 922-5024 |

A. Procurement Background

This Board Action is to approve the award of Contract No. OP754160008370 to Steelman Build & Construction, Inc. (Steelman), to provide commercial and industrial door repair and preventive maintenance services for all Metro bus and rail facilities.

Prior to the release of the solicitation, a Metro Connect Industry Forum Outreach event was conducted on March 5, 2021, with participation of 14 attendees representing SBE firms to increase SBE participation in this SBE Set-aside solicitation.

On April 6, 2021, Invitation for Bids No. OP75416 was issued as a competitive sealed bid procurement in accordance with Metro's Acquisition Policy and the contract type is firm fixed unit rate. The IFB was open only to Metro Certified Small Business Enterprise (SBE) firms.

One amendment was issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on April 8, 2021, revised the minimum qualification requirements and changed the time of the pre-bid conference.

A virtual Pre-Bid Conference was held on April 15, 2021. There were no questions received prior to the bid due date.

B. Evaluation of Bids

This procurement was conducted in accordance with and complies with Metro's Acquisition Policy for a competitive sealed bid. A total of two bids were received on May 18, 2021, and are listed below in alphabetical order:

1. South Coast Industrial Door, Inc.
2. Steelman Build & Construction, Inc.

Metro's Diversity and Economic Opportunity Department (DEOD) determined South Coast Industrial Door, Inc. (South Coast) to be non-responsive to the mandatory SBE requirements. Certification verification revealed that South Coast was not SBE certified at the time of bid due date. Hence, the firm was excluded from further consideration.

The bid of Steelman was reviewed for responsiveness. Areas of responsiveness include meeting the minimum qualification requirements such as years of experience in performing commercial, industrial and roll-up door repair work and having the required license to perform the required services. Steelman was determined to be responsive and qualified to perform the required services based on the IFB requirements.

C. Cost/Price Analysis

The bid price from Steelman has been determined to be fair and reasonable based on price analysis, independent cost estimate, and technical analysis.

| BIDDER | BID AMOUNT | METRO ICE | AWARD AMOUNT |
|-------------------------------------|-------------------|------------------|---------------------|
| Steelman Build & Construction, Inc. | \$2,804,560 | \$2,556,016 | \$2,804,560 |

D. Background on Recommended Contractor

The recommended firm, Steelman Build & Construction, Inc., located in Claremont, CA, was established in 2016. It is a commercial and public works general construction company that specializes in commercial door services.

Steelman is a Metro certified SBE firm and is a licensed general building and doors, gates and activating devices contractor.