

## PROCUREMENT SUMMARY

## ARCHITECTURE/ENGINEERING SERVICES FOR DIVISION 13

1.	<b>Contract Number:</b> OP33402180		
2.	<b>Contractor:</b> Maintenance Design Group		
3.	<b>Work Description:</b> Design support during construction of Division 13		
4.	<b>The following data is current as of:</b> June 1, 2015		
5.	<b>Contract Status:</b>		
	<b>Bids/Proposals Opened:</b>	07/10/2008	<b>Contract Award Amount:</b> \$6,792,851
	<b>Contract Awarded:</b>	11/20/2008	<b>Total of Modifications Approved:</b> \$1,317,380
	<b>NTP:</b>	01/05/2009	<b>Current Contract Value:</b> \$8,110,231
	<b>Original Complete Date:</b>	12/31/2011	<b>Current Est. Complete Date:</b> 12/31/2015
6.	<b>Contract Administrator:</b> Deborah Spottsville		<b>Telephone Number:</b> (213) 922-1040
7.	<b>Project Manager:</b> Manuel Gurrola		<b>Telephone Number:</b> (213) 922-8889

**A. Procurement Background**

In November 2008, Contract No. OP33402180 was awarded to Maintenance Design Group, LLC, the as the most qualified firm, in the amount of \$6,792,851, for architectural and engineering design services and as-needed construction support for the Division 13 project.

Attachment B shows that eight (8) modifications have been issued to date.

**B. Cost/Price Analysis**

The price of any future Contract Modifications and Task Orders will be determined to be fair and reasonable based upon cost analysis, technical evaluation, fact finding, and negotiations.

An audit request has been submitted to the Metro Management Audit Services Department (MASD) to determine allowable and allocable direct and overhead rates. Task Orders and Contract Modifications are subject to retroactive adjustments to the Contract upon completion of the audit.

### **C. Small Business Participation**

Maintenance Design Group, LLC (MDG) made a 17.27% Small Business Enterprise (SBE) commitment. MDG's current SBE participation is 15.87%, a shortfall of 1.4%. MDG gave the following reasons for the shortfall: (1) this is a Time-and-Materials task order, (2) all consultants perform specialized work; they are not able to commit a specific amount of hours for consultants to respond to Contractor's Request for Information (RFIs), and (3) the only remaining work is attending Construction Progress Meetings and conducting punch-list procedures which are not designated as SBE scope of services. DEOD will perform a final compliance review to determine if appropriate administrative sanctions are warranted.

<b>Small Business Commitment</b>	<b>SBE 17.27%</b>	<b>Small Business Participation</b>	<b>SBE 15.87%</b>
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	<b>SBE Subcontractors</b>	<b>% Committed</b>	<b>Current Participation<sup>1</sup></b>
1.	Gonzales Suarez Associates	1.37%	1.12%
2.	W2 Design	5.89%	5.51%
3.	C&J Technical Services	9.95%	9.18%
4.	Diaz-Yourman	0.07%	0.06%
	<b>Total</b>	<b>17.25%</b>	<b>15.87%</b>

<sup>1</sup>Current Participation = Total Actual Amount Paid-to-Date to Subs ÷ Total Actual Amount Paid-to-Date to Prime

### **D. Living Wage Service Contract Worker Policy**

The Living Wage and Service Contract Worker Retention Policy is not applicable to this modification.

### **E. Prevailing Wage Applicability**

Prevailing Wage requirements are applicable to this project. DEOD will continue to monitor contractors compliance with the State of California Department of Industrial Relations (DIR), California Labor Code, and the U S Department of Labor (DOL) Davis Bacon and Related Acts (DBRA).