

PROCUREMENT SUMMARY

UNLEADED GASOLINE/ FY34649

1.	Contract Number: FY34649	
2.	Recommended Vendor(s): Pinnacle Petroleum, Inc.	
3.	Type of Procurement (check one): <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued: 12/21/16	
	B. Advertised/Publicized: 12/26/16	
	C. Pre-proposal/Pre-Bid Conference: 1/13/17	
	D. Proposals/Bids Due: 3/10/17	
	E. Pre-Qualification Completed: 5/31/17	
	F. Conflict of Interest Form Submitted to Ethics: 5/23/17	
	G. Protest Period End Date: 7/20/17	
5.	Solicitations Picked up/Downloaded: 11	Bids/Proposals Received: 5
6.	Contract Administrator: Juelene Close	Telephone Number: 213-922-1066
7.	Project Manager: Helen Cosner	Telephone Number: 213-922-7634

A. Procurement Background

This Board Action is to approve Contract No. FY34649 for the procurement of unleaded gasoline in support of Metro's non-revenue fleet vehicles. Contract award is subject to resolution to any properly submitted protest.

The IFB was issued in accordance with Metro's Acquisition Policy and the contract type is an Indefinite Delivery, Indefinite Quantity (IDIQ).

Three amendments were issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on December 29, 2016, to establish the pre-bid conference date and to update other IFB critical dates;
- Amendment No. 2, issued on February 1, 2017, to update Metro's standard terms and conditions, and to revised the bid price form;
- Amendment No. 3, issued on February 7, 2017, to revise one of Metro's standard terms and conditions.

A total of six bids were received on March 10, 2017. One bid was deemed non-responsive.

B. Evaluation of Bids

This procurement was conducted in accordance, and complies with Metro's Acquisition Policy for a competitive sealed bid. The five bids received are listed below in alphabetical order:

NO.	Bidder Name	Bid Amount
1.	Falcon Fuels	\$10,000,300.00
2.	Mansfield Oil Company	\$9,912,400.00
3.	Merrimac Energy	\$9,812,208.00
4.	Pinnacle Petroleum, Incorporated	\$9,717,450.00
5.	SC Fuels	\$10,015,453.00

The firm recommended for award, Pinnacle Petroleum, Inc. was found to be technically acceptable and in full compliance with the IFB requirements.

C. Price Analysis

The recommended bid price from Pinnacle Petroleum, Inc. has been determined to be fair and reasonable based upon adequate price competition and the selection of the lowest responsive and responsible bid.

Bidder Name	Bid Amount	Metro ICE
Pinnacle Petroleum, Inc.	\$9,717,450.00	\$11,440,462.00

D. Background on Recommended Contractor

Pinnacle Petroleum, Inc. is located in Huntington Beach, California, and has been in the petroleum business since 1995. Their major areas of business are petroleum and alternative fuels. Pinnacle provides and has fuel contracts with the State of California and the Hertz Corporation in Park Ridge, NJ. Pinnacle Petroleum Inc. has supplied over 400 petroleum products to over 15 different state agencies. Pinnacle Petroleum, Inc. is Metro's current supplier of unleaded gasoline and their performance has been satisfactory.