

PROCUREMENT SUMMARY

TRANSIT COURT CITATION PROCESSING SERVICES/OP24122716

1.	Contract No.: OP24122716		
2.	Contractor: Xerox State and Local Solutions, Inc.		
3.	Mod. Work Description: 12-month contract extension, add funding, and increase Contract Modification Authority		
4.	Work Description: Transit Court Citation Processing Services		
5.	The following data is current as of : 10/26/15		
6.	Contract Completion Status:		
	Bids Opened	N/A	Financial Status
	Contract Awarded	08/29/11	Contract Award Amount \$1,871,490
	NTP	N/A	Total of Modifications approved \$393,202
	Orig. Complete Date	06/30/12	Pending Modifications (including this action) \$437,880
	Current Est. Complete Date	012/11/15	Current Contract Value (with this action) \$2,702,572
7.	Contract Administrator: James Nolan	Telephone Number: (213) 922-7312	
8.	Project Manager: Helen Valenzuela	Telephone Number: (213) 922-6928	

A. Procurement Background

This Board Action is to approve Contract Modification No. 10 issued in support of Transit Court Citation Processing Services.

This Contract Modification will be processed in accordance with Metro's Acquisition Policy and the contract type is fixed unit rate.

On August 29, 2011, competitively procured Contract No. OP24122716 was awarded to ACS, Inc, a Xerox subsidiary, on a unit price basis for a period of three years for a not-to-exceed amount of \$1,871,490 to provide citation processing services for Metro's Transit Court.

A total of nine modifications have been executed to date. For details, please refer to Attachment B – Contract Modification/Change Order Log.

B. Cost/Price Analysis Explanation of Variances

The contract unit prices have been determined to be fair and reasonable based upon the Independent Cost Estimate (ICE) and cost analysis performed by staff in accordance with Metro's Acquisition Policy.

Proposal Amount	Metro ICE	Amount
\$437,880	\$467,520	\$437,880