

## PROCUREMENT SUMMARY

## SPACE PLANNING-INSTALLATION SERVICES AND FURNITURE/PS28069-2000

1.	<b>Contract Number:</b> PS28069-2000		
2.	<b>Contractors:</b> M3 Office, Inc.		
3.	<b>Mod. Work Description :</b> Continue existing services and extend the period of performance from January 1, 2024 to December 31, 2024		
4.	<b>Contract Work Description</b> Provide space planning/installation services and furniture		
5.	<b>The following data is current as of :</b> 10/2/2023		
6.	<b>Contract Completion Status</b>		<b>Financial Status</b>
	<b>Contract Awarded:</b>	03/23/17	<b>Contract Award Amount:</b> \$5,000,000
	<b>Notice to Proceed (NTP):</b>	N/A	<b>Total of Modifications Approved:</b> \$2,500,000
	<b>Original Complete Date:</b>	12/31/23	<b>Pending Modifications (including this action):</b> \$1,500,000
	<b>Current Est. Complete Date:</b>	12/31/24	<b>Current Contract Value (with this action):</b> \$9,000,000
7.	<b>Contract Administrator:</b> Antwaun Boykin		<b>Telephone Number:</b> (213) 922-1056
8.	<b>Project Manager:</b> Merrilu Alfaro		<b>Telephone Numbers:</b> (213) 922-2154

**A. Procurement Background**

This Board Action is to approve Contract Modification No. 5 to continue to provide space planning/installation services and furniture and extend the period of performance from January 1, 2024, to December 31, 2024.

This contract modification will be processed in accordance with Metro's Acquisition Policy and the contract type is an indefinite delivery/indefinite quantity.

In March 2017, the Board awarded a five-year (inclusive of two, one-year options) contract to M3 Office, Inc. to provide space planning/installation services and furniture.

A total of four modifications have been issued to date.

Refer to Attachment B – Contract Modification/Change Order Log.

**B. Price Analysis**

The recommended price has been determined to be fair and reasonable based on the firms' fixed unit rates that were established and evaluated as part of the competitive contract awarded in March 2017.

<b>Proposal Amount</b>	<b>Metro ICE</b>	<b>Recommended Amount</b>
\$1,500,000	\$1,500,000	\$1,500,000