

PROCUREMENT SUMMARY

**ENVIRONMENTAL SERVICES AND CONSTRUCTION SUPPORT
CONTRACT NO. AE70151EN085**

1.	Contract Number: AE70151EN085	
2.	Recommended Vendor: Arcadis US, Inc.	
3.	Type of Procurement (check one): <input type="checkbox"/> IFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates :	
	A. Issued July 27, 2020	
	B. Advertised/Publicized: July 27, 2020 (Periodicals of General Circulation)	
	C. Pre-Proposal Conference: August 5, 2020	
	D. Proposals Due: October 6,2020	
	E. Pre-Qualification Completed: May 18, 2021	
	F. Conflict of Interest Form Submitted to Ethics: March 10, 2021	
	G. Protest Period End Date: June 21, 2021	
5.	Solicitations Picked up/Downloaded: 70	Proposals Received: 3
6.	Contract Administrator: Daniel A Robb	Telephone Number: 213.922.7074
7.	Project Manager: Heather Severin	Telephone Number: 213.418-3373

A. Procurement Background

This Board Action is to approve the award of Contract No. AE70151EN085, Environmental Services and Construction Support to. Arcadis US, Inc to provide environmental services for a wide range of projects, in support of Metro's Environmental Compliance and Sustainability Department (ECSD). Efforts would include engineering services to design and manage Metro's solid waste, recycling, and hazardous waste compliance issues at identified Metro sites. Board approval of contract awards are subject to resolution of any properly submitted protest.

The recommended vendor will furnish all of the labor, materials, and other related items required to perform the services on a Contract Work Order basis for a project, under which specific Task Orders will be issued for specific Scopes of Services and Periods of Performance.

The Request for Proposals (RFP) was an Architectural and Engineering (A & E) services, qualifications based procurement process performed in accordance with LACMTA Procurement Policies and Procedures, and California Government Code § 4425-4529.5 for Architectural and Engineering services. The contract type is a Cost Plus Fixed Fee (CPFF). The Contract is for a term of three (3) base years plus 2 one-year options.

A virtual pre-proposal conference was held on August 5, 2020 in accordance with the California Governor Executive Order N-33-20 related to Covid-19. Seventy (70) firms downloaded the RFP package.

Two (2) Amendments were issued during the solicitation phase of this RFP:

- Amendment No. 1, issued on August 31, 2020, amended the Letter of Invitation to extend the Proposal Due Date. Deleted and Replaced LOI-01 and LOI 15 added LOI16 and added RR-09, RR-011, RR-12, RR-13.
- Amendment No 2, issued on September 28, 2020, Replaced SP 17 Payment and Reporting of Prevailing Wage

Three (3) proposals were received on October 6, 2020 from the following firms:

1. Arcadis US, Inc.
2. Atlas Technical Consultants
3. TRC Solutions, Inc

All three of the Proposals were responsive to the requirements of the RFP Documents, including Amendment No. 1 and Amendment No. 2.

B. Evaluation of Proposals

The Proposal Evaluation Team (PET) was comprised of representatives from the following two departments: Engineering Department and the Environmental Compliance and Sustainability Department, they conducted a comprehensive evaluation of the proposals received.

The proposals were evaluated based on the following evaluation criteria and associated weightings:

Experience and Capabilities of the Firms on the Team	(20%)
Skill and Capability of Individuals on the Team.....	(25%)
Effectiveness of Management Plan.....	(25%)
Project Understanding and Approach.....	(30%)
Total.....	(100%)

The evaluation criteria are appropriate and consistent with criteria developed for other, similar A & E procurements. Several factors were considered when developing the weightings, giving the greatest importance to Project Understanding and Approach.

This was an A & E qualifications based procurement; therefore, price could not be used as an evaluation factor pursuant to state and federal law.

During the month(s) of November 2, 2020 through December 11, 2020, the PET evaluated and scored the proposals. On December 9, 2020, Metro held virtual Oral Presentations with the three (3) proposing firms.

The proposing firms had the opportunity to present their key personnel as well as respond to the PET's questions. In general, each proposer's presentation addressed the requirements of the RFP, experience with all aspects of the required and anticipated tasks and stressed each proposer's commitment to the success of the contract. Each proposing team was asked questions relative to each firm's previous experience performing work of a similar nature to the Scope of Services (SOS) presented in the RFP.

Sealed cost proposals were received from the three proposers at the time of oral presentations.

Qualifications Summary of Recommended Firm:

The evaluation performed by the PET determined that Arcadis US, Inc. as the qualified firm and team to provide Environmental Engineering and Construction Support Services, as provided in the RFP Scope of Services.

Arcadis US, Inc. proposal. demonstrated, a deep understanding of the Scope of Services

Arcadis US, Inc. substantially meets the RFP minimum requirements and exceeds in some major areas including a strong depth of key personnel and subconsultants. The availability of management and staff will allow timely handling of multiple assignments while providing a high level of effective service.

Arcadis US, Inc. demonstrated a thorough understanding of the Scope of Services requirements and Metro objectives. The team's depth of staffing resources and technical capabilities will likely provide the essential support for the successful performance of the services.

The key personnel on Arcadis US, Inc. team exceed the requirements in the Scope of Services and possess strong and relevant technical backgrounds and qualifications to meet Metro's needs.

The Proposal Evaluation Team (PET) evaluated the proposal, and assessed major strengths, weaknesses, and associated risks of the Proposer to determine the qualifications of the firm. The final scoring was based on evaluation of the written proposal received from the Proposers. The results of the scoring are shown below:

Firm	Average Score	Factor Weight	Weighted Average Score	Rank
ARCADIS U.S., Inc.				
Experience and Capabilities of Firms on the Team	91.55	20%	18.31	
Experience and Capabilities of Individuals on the Team	90.64	25%	22.66	
Effectiveness of Management Plan	89.52	25%	22.38	
Project Understanding and Approach	88.90	30%	26.67	
Total		100%	90.02	1
TRC Solutions, Inc.				
Experience and Capabilities of Firms on the Team	90.00	20%	18.00	
Experience and Capabilities of Individuals on the Team	90.00	25%	22.50	
Effectiveness of Management Plan	88.16	25%	22.04	
Project Understanding and Approach	89.56	30%	26.87	
Total		100.00%	89.41	2
Atlas Technical Consultants				

Experience and Capabilities of Firms on the Team	85.15	20%	17.03	
Experience and Capabilities of Individuals on the Team	87.92	25%	21.98	
Effectiveness of Management Plan	87.20	25%	21.80	
Project Understanding and Approach	86.67	30%	26.00	
Total		100.00%	86.81	3

Note: All Scores rounded to the second decimal.

C. Cost Analysis

The recommended total estimated cost has been determined to be fair and reasonable based upon a cost analysis of labor rates, indirect rates and other direct costs completed in accordance with Metro's Procurement Policies and Procedures including fact-finding, clarifications, and cost analysis. Metro negotiated and established indirect cost rates and as appropriate provisional indirect (overhead) rates, plus a fixed fee factor to establish a fixed fee amount based on the total estimated cost for task orders, during the contract term to compensate the consultant.

Audits will be completed, where required, for those firms without a current applicable audit of their indirect cost rates, other factors, and exclusion of unallowable costs, in accordance with Federal Acquisition Regulation (FAR) Part 31. In order to prevent any unnecessary delay in contract award, provisional overhead rates have been established subject to retroactive contract adjustments upon completion of any necessary audits. In accordance with FTA Circular 4220.1.f, if an audit has been performed by any other cognizant agency within the last twelve-month period, Metro will receive and accept that audit report for the above purposes rather than perform another audit. The negotiated costs were determined to be fair and reasonable

Proposer: Arcadis US, Inc.			
Contract Duration	Proposal Amount	Metro Estimate	Requested NTE Funding Amount
Base Period – 3 Years	N/A ⁽¹⁾	\$37,725,000.00 ⁽²⁾	\$37,725,000.00
Option Year 1	N/A ⁽¹⁾	\$14,900,000.00 ⁽³⁾	\$14,900,000.00
Option Year 2	N/A ⁽¹⁾	\$13,000,000.00 ⁽⁴⁾	\$13,000,000.00

- (1) A proposal amount was not applicable. This is a Cost Plus Fixed Fee (CPFF) Task Order Contract with no definable level of effort for the Scope of Services. Hourly labor rates, overhead and fee were negotiated and determined to be fair and reasonable.
- (2) The amount \$37,725,000.00. is the Estimate for the 3-year base period of the Contract.
- (3) The amount \$14,900,000.00. is the Estimate for Option Year 1.
- (4) The amount \$13,000,000.00. is the Estimate for Option Year 2..

The Environmental Engineering Services Independent Cost Estimate (ICE) was established based on the Scope of Services developed for the Contract. The probable costs are based on the anticipated level of effort estimated for each year that will be required to perform the Scope of Services by the Consultant and sub-consultants.

D. Background on Recommended Consultant

The recommended firm, Arcadis U.S., Inc. and its subsidiaries (the Company) provide a full spectrum of consulting, design, engineering, project and construction management services related to infrastructure, environment, and water solutions in the public and private business sectors. The Company maintains offices throughout the United States and most of the Company's revenue is generated in the United States. The Company is owned by Arcadis North America, Inc, (ANA) a Colorado Corporation. ANA is owned by Arcadis USA B.V. (a wholly owned subsidiary of Arcadis NV). The Company is part of the Arcadis group of companies. Arcadis NV is a global environmental, water, infrastructure, and buildings firm based in the Netherlands, with its shares traded on the Euronext exchange."