

PROCUREMENT SUMMARY

BUS ENGINE COOLING SYSTEM REBUILD KIT

CONTRACT NO. SD129781000

1.	Contract Number: SD129781000	
2.	Recommended Vendor: Engineered Machined Products, Inc. (EMP), 3111 N. 28 th Street, Escanaba, MI	
3.	Type of Procurement (check one): ☐ IFB ☐ RFP ☐ RFP-A&E ☒ Non-Competitive ☐ Modification ☐ Task Order	
4.	Procurement Dates:	
	A. Issued: 7/25/25	
	B. Advertised/Publicized: N/A Sole Source	
	C. Pre-proposal/Pre-Bid Conference: N/A	
	D. Proposals/Bids Due: 9/3/25	
	E. Pre-Qualification Completed: 9/22/25	
	F. Conflict of Interest Form Submitted to Ethics: 9/17/25	
	G. Protest Period End Date: 11/25/25	
5.	Solicitations Picked up/Downloaded: 0	Bids/Proposals Received: 1
6.	Contract Administrator: Joshua Haskins	Telephone Number: 213/922-1035
7.	Project Manager: David Ball	Telephone Number: 213/922-5895

A. Procurement Background

This Board Action is to approve Contract No. SD129781000 for the procurement of Electric Cooling System Kits. Board approval of this contract award is subject to the resolution of any properly submitted protest(s), if any.

A Request for Proposal (RFP) No. SD129781 was issued to the Original Equipment Manufacturer (OEM) Engineered Machined Products, Inc. (EMP) on July 25, 2025, in accordance with Metro's Acquisition Policy and the contract type is a Not-To-Exceed (NTE) Indefinite Delivery, Indefinite Quantity (IDIQ).

No amendments were issued during the solicitation phase of this RFP.

B. Evaluation of Proposal

In accordance with Metro's Acquisition Policy and Public Utility Code (PUC) 130233, staff entered negotiations for a non-competitive contract with Engineered Machined Products, Inc. (EMP).

The proposal provided by EMP was found to be technically acceptable and fully responsive to the RFP and technical requirements.

C. Cost Analysis

In accordance with Metro's Acquisition Policy for a non-competitive procurement a cost analysis was performed. The recommended proposed price from EMP has been determined to be fair and reasonable based upon fact findings, technical evaluation and cost analysis conducted by staff. The negotiated amount is 2.9% greater than Metro's ICE due to increased cost of steel, import freight surcharges and other costs of raw materials.

Proposer Name	Metro ICE	Negotiated Amount
Engineered Machine Products, Inc. (EMP)	\$784,817	807,155

D. Background on Recommended Contractor

The recommended firm, EMP, has been in business for forty-two (42) years and is a leader in Precision Machining and Manufacturing, Engineering Services, R&D Testing, Prototypes and Aftermarket Retrofitting of Thermal Management Systems. EMP has provided extensive experience in supplying new and rebuilt to other municipalities and companies such as WMATA, Baltimore, NYCT, NJT, Riverside, METC, Miami Dade, MESA, NFI, Gillig, Eldorado, MCI, New Flyer, Orio, CAT, Cummins and John Deere. EMP has provided satisfactory products and services to Metro.