

PROCUREMENT SUMMARY
PURCHASE OF SHOP TOWELS (WYPALLS)
CONTRACT NO. CY6385000

1.	Contract Number: CY6385000	
2.	Recommended Vendor: JWL Supplies	
3.	Type of Procurement (check one): <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates :	
	A. Issued: 6/21/19	
	B. Advertised/Publicized: 6/21/19	
	C. Pre-proposal/Pre-Bid Conference: N/A	
	D. Proposals/Bids Due: 8/22/19	
	E. Pre-Qualification Completed: 9/30/19	
	F. Conflict of Interest Form Submitted to Ethics: 9/12/19	
	G. Protest Period End Date: 11/21/19	
5.	Solicitations Picked up/Downloaded: 5	Bids/Proposals Received: 34
6.	Contract Administrator: Tanya Allen	Telephone Number: 213/922-1018
7.	Project Manager: Alex DiNuzzo	Telephone Number: 213/922-5860

A. Procurement Background

This Board Action is to approve Contract No. CY6385000 for the procurement of Shop Towels (Wypalls). Board approval of contract awards are subject to resolution of any properly submitted protest.

IFB No. CY63850 was issued in accordance with Metro’s Acquisition Policy and the contract type is Indefinite Delivery, Indefinite Quantity (IDIQ).

This solicitation was issued under Metro’s Small Business Enterprise (SBE) Set-Aside Program where only Metro certified SBE firms are eligible for participation. All certified SBEs must also meet the program’s Commercially Useful Function (CUF) requirements to be considered fully Responsive to the IFB.

One amendment was issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on July 16, 2019, provided a revised bid opening date.

A total of five (5) bids were received on May 30, 2019 and they are listed in alphabetical order:

1. Advantage Solutions, LLC
2. Bash Boy Enterprises, Inc.
3. JWL Supplies
4. Los Angeles Chemical Co., Inc.
5. Supply Solutions

B. Evaluation of Bids

This procurement was conducted in accordance and complies with LACMTA’s Acquisition Policy for a competitive sealed bid. There were three bids that were deemed responsive and responsible to the IFB requirements. However, Supply Solutions the apparent low bidder was deemed non-responsive due to not requesting evaluation of their product, as an approved-equal, prior to the defined deadline specified in the IFB. Bash Boy Enterprises, Inc. was deemed non-responsive because they did not meet the Commercial Useful Function (CUF) requirements.

JWL Supplies (JWL) the lowest responsible responsive bidder was found to be in full compliance in meeting the bid and technical requirements of the IFB.

C. Price Analysis

The recommended bid price from JWL has been determined to be fair and reasonable based upon adequate price competition and current market value of shop towels.

Low Bidder Name	Bid Amount	Metro ICE
JWL Supplies	\$1,417,017.60	\$1,232,642
Los Angeles Chemical Co., Inc.	\$1,522,663.20	
Advantage Solutions, LLC	\$2,152,332.00	

D. Background on Recommended Contractor

The recommended firm, JWL Supplies located in Los Angeles, California has been in business for seven (7) years as a lead distributor in janitorial and industrial supplies. JWL has provided extensive experience in supplying show towels (Wypalls) to other municipalities and companies such as Dallas Authority Transit District (DART), Pomona and Compton Unified School Districts, Department of General Services (DGS), VA Hospital – Long Beach, and CBS Studios. JWL has provided satisfactory products and services to Metro.