

PROCUREMENT SUMMARY

ENERGY AND CLIMATE CONSULTANT SERVICES / AE131392EN088

1.	Contract Number: AE131392EN088	
2.	Recommended Vendor: TRC Engineers, Inc. (CA)	
3.	Type of Procurement (check one): <input type="checkbox"/> IFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued: May 19, 2025	
	B. Advertised/Publicized: May 14, 2025	
	C. Pre-Proposal Conference: May 27, 2025	
	D. Proposals Due: August 18, 2025	
	E. Pre-Qualification Completed: November 12, 2025	
	F. Organizational Conflict of Interest Review Completed by Ethics: October 22, 2025	
	G. Protest Period End Date: 03/23/2026	
5.	Solicitations Downloaded: 75	Proposals Received: 3
6.	Contract Administrator: Helen Gates-Bryant	Telephone Number: (213) 922-1269
7.	Project Manager: Uduak-Joe Ntuk	Telephone Number: (213) 523-9351

A. Procurement Background

This Board Action is to approve Contract No. AE131392EN088 to TRC Engineers, Inc. (CA) to provide energy and climate consulting services on a Task Order basis to support various energy and climate projects, and authorize funding for the contract, in the Not-To-Exceed (NTE) amount of \$18,078,000 for the three-year base term, plus two, one year options in the NTE amount of \$3,111,000, for each option year. Board approval of contract award is subject to resolution of any properly submitted protest(s), if any.

The energy and climate services consultant will assist Metro's Office of Sustainability with the delivery of the overall sustainability and energy programs, projects and initiatives related to building energy management, energy supply and vehicle fuel, climate adaptation and resilience, air quality and GHG (Greenhouse Gas) monitoring and mitigation.

Request for Proposals (RFP) AE131392EN088 was issued on May 19, 2025 in accordance with Metro's Acquisition Policy, and California Government Code §4525-4529.5 for Architectural and Engineering (A&E) services. The contract type is a Cost Reimbursable-Plus Fixed Fee (CPFF) Indefinite Delivery / Indefinite Quantity. Task Orders will be issued and funded from the associated project budget as the need for services arises.

Four (4) Amendments were issued during the solicitation phase of this RFP and included the following summary updates:

- Amendment No. 1, issued on June 3, 2025, to add SBE/DVBE Forms 1-5 to Exhibit 1 and revise LOI-16 SBE/DVBE PROGRAMS.
- Amendment No. 2, issued on June 27, 2025, to extend the proposal due date.
- Amendment No. 3, issued on July 29, 2025 to extend the proposal due date.
- Amendment No. 4, issued on August 6, 2025 to revise Form 60 formatting, and revise Exhibit 14 Non-Collusion Affidavit and delete 1.2 Proposal Content (Schedule of Quantity and Pricing language).

A total of 75 downloads of the RFP were recorded on the planholders' list. A virtual pre-proposal conference was held on May 27, 2025, and was attended by 53 participants representing 19 firms.

A total of three (3) proposals were received on August 18, 2025, from the following firms listed below in alphabetical order:

1. GFT Infrastructure, Inc..
2. Kimley-Horn & Associates, Inc.
3. TRC Engineers, Inc. (CA)

B. Evaluation of Proposals

A Proposal Evaluation Team (PET) consisting of Metro staff from Countywide Planning & Development, and Environmental Compliance/Sustainability was convened and conducted a comprehensive evaluation of the proposals received.

The PET independently evaluated the proposals based on the following evaluation criteria:

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| • Qualifications and Experience of Firms and Firms Key Personnel | 35% |
| • Understanding of Work Appropriateness of Approach for Implementation | 25% |
| • Effectiveness of Management Plan | 20% |
| • Innovative Sustainable Practices and Experience | 20% |

Several factors were considered when developing these weights, giving the greatest importance to the Qualifications and Experience of Firms and Firms Key Personnel.

This is an A&E qualification-based procurement; therefore, price cannot and was not used as an evaluation factor pursuant to state and federal law.

Qualifications Summary of Recommended Consultant:

The evaluation performed by the PET determined that the proposal from TRC Engineers, Inc. (CA) demonstrated outstanding competence and professional qualifications for the performance of the services required and is determined to be the most qualified proposer. What distinguished TRC Engineers, Inc. (CA) was that it demonstrated, through their written proposal, extensive experience working with utilities, energy suppliers, and government agencies, providing energy advisory services, technical and engineering services, and sustainability planning, and providing a significant pool of personnel with expertise in meeting the requirements identified in the Scope of Services. TRC Engineers, Inc. (CA) also demonstrated a thorough understanding of managing multiple deliverables with an excellent record in client satisfaction on Metro projects and similar projects nationwide.

The proposal showcased a robust team with an emphasis on continuous improvement. The proposal exhibited the use of advanced digital solutions along with energy management expertise that expands capacity to deploy cutting-edge practices. They provided details that illustrate practices that directly support Metro's Moving Beyond Sustainability Plan and the LA28 Olympic Readiness. The proposer demonstrated a proven track record with Metro and other clients.

Furthermore, this team demonstrated that they are well versed in providing the Scope of Services and has the capabilities to provide staffing for the type of work that is required under this contract.

All three Proposers were determined to be in the competitive range and participated in Oral Presentations to the PET on October 8, 2025 and October 9, 2025. The results of the final scoring are shown below, in the order of their ranking:

1	Firm	Average Score	Factor Weight	Weighted Average Score	Rank
2	TRC Engineers, Inc. (CA)				
3	Qualifications and Experience of Firms and Firms Key Personnel	86.43	35%	30.25	
4	Understanding of Work Appropriateness of Approach for Implementation	86.64	25%	21.66	
5	Effectiveness of Management Plan	84.15	20%	16.83	
6	Innovative Sustainable Practices and Experience	80.05	20%	16.01	
7	Total		100.00%	84.75	1
8	GFT Infrastructure, Inc.				
9	Qualifications and Experience of Firms and Firms Key Personnel	86.40	35%	30.24	

10	Understanding of Work Appropriateness of Approach for Implementation	85.00	25%	21.25	
11	Effectiveness of Management Plan	78.65	20%	15.73	
12	Innovative Sustainable Practices and Experience	80.20	20%	16.04	
13	Total		100.00%	83.26	2
14	Kimley-Horn & Associates, Inc.				
15	Qualifications and Experience of Firms and Firms Key Personnel	83.31	35%	29.16	
16	Understanding of Work Appropriateness of Approach for Implementation	80.60	25%	20.15	
17	Effectiveness of Management Plan	81.20	20%	16.24	
18	Innovative Sustainable Practices and Experience	83.70	20%	16.74	
19	Total		100.00%	82.29	3

C. Cost/Price Analysis

A cost analysis of the elements of cost, including labor rates, indirect rates, and other direct costs was performed, including fact-finding, clarification and cost analysis to determine whether the cost factors are fair and reasonable. Metro negotiated and established indirect cost rates and, as appropriate, provisional indirect rates, plus a fixed fee factor to establish a fixed fee amount based on the total estimated cost to perform the Scope of Services. Task Orders will be issued and funded from the Project budget when specific tasks arise, subject to availability of funds.

Audits will be completed, where required, for those firms without a current applicable audit of their indirect cost rates, in accordance with Federal Acquisition Regulation (FAR) Part 31. In order to prevent any unnecessary delay in contract award, provisional overhead rates have been established subject to retroactive adjustments upon completion of any necessary audits and annual audits through the term of the contract.

Contract Period	Proposal Amount	Metro ICE	Recommended NTE Amount
Base 3 years	N/A	\$18,078,000.00	\$18,078,000.00
Option Year 1	N/A	\$3,111,000.00	\$3,111,000.00
Option Year 2	N/A	\$3,111,000.00	\$3,111,000.00

⁽¹⁾ A proposal amount was not applicable. This is a Cost Plus Fixed Fee (CPFF) Task Order Contract with no definable level of effort for the Scope of Services. Hourly labor rates, overhead and fee were negotiated and determined to be fair and reasonable.

D. Background on Recommended Contractor

TRC Engineers, Inc. (CA), located in downtown Los Angeles, is a national leader in the delivery of energy and climate consulting services with direct, relevant experience in energy advisory services, technical and engineering services, and sustainability planning. Their experience includes climate adaptation and resilience, building energy management, air quality and greenhouse gas monitoring/mitigation. Additionally, TRC Engineers, Inc. (CA) has been a trusted energy advisor to Metro for the last 12 years, collaborating with the Office of Sustainability and other departments on several projects and initiatives, including a non-revenue electrification plan, a building automation system integration roadmap and a solar PV operations and maintenance program.