



Virtual Online Meeting

MINUTES

Thursday, April 23, 2020

10:00 AM

Board of Directors - Regular Board Meeting

DIRECTORS PRESENT:

James Butts, Chair
Eric Garcetti, Vice Chair
Hilda Solis, 2nd Vice Chair
Kathryn Barger
Mike Bonin
Jacquelyn Dupont-Walker
John Fasana
Robert Garcia
Janice Hahn
Paul Krekorian
Sheila Kuehl
Ara Najarian
Mark Ridley-Thomas
John Bulinski, non-voting member

Phillip A. Washington, Chief Executive Officer

CALLED TO ORDER: 10:04 A.M.

ROLL CALL

1. APPROVED Consent Calendar Items: 2, 5, 6, 7, 8, 9, 10, 11, 12, 16, 17, 19, 20, 21, 23, 24*, 25, 27, 30, 32, 34, 34.1, 35, 36, and 37.

Consent Calendar items were approved by one motion except item 37 which was held by a Director for discussion and separate action.

*Item required 2/3 vote

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
A	Y	Y	A	Y	Y	Y	Y	Y	A	Y	Y	Y

2. SUBJECT: MINUTES 2020-0302

APPROVED ON CONSENT CALENDAR Minutes of the Regular Board Meeting held February 27, 2020.

3. SUBJECT: REMARKS BY THE CHAIR 2020-0303

RECEIVED remarks by the **Chair**.

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
P	P	P	A	P	P	P	P	P	A	P	P	P

4. SUBJECT: REPORT BY THE CHIEF EXECUTIVE OFFICER 2020-0304

RECEIVED report by the **Chief Executive Officer**.

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
P	P	P	A	P	P	P	P	P	A	P	P	P

PK = P. Krekorian	HS = H. Solis	KB = K. Barger	RG = R. Garcia
JF = J. Fasana	JB = J. Butts	JDW = J. Dupont-Walker	
JH = J. Hahn	EG = E. Garcetti	MRT = M. Ridley-Thomas	
MB = M. Bonin	SK = S. Kuehl	AN = A. Najarian	

LEGEND: Y = YES, N = NO, C = HARD CONFLICT, S = SOFT CONFLICT ABS = ABSTAIN, A = ABSENT, P = PRESENT

5. SUBJECT: ORANGE LINE TERMINUS IMPROVEMENTS**2020-0192**

APPROVED ON CONSENT CALENDAR:

- A. APPROVING the G (Orange) Line Terminus Improvement Project;
- B. CONCLUDING that the G Line Terminus Improvement Project is statutorily exempt from the California Environmental Quality Act pursuant to Public Resources Code Section 21080, Subdivisions (b) (10) and (b)(11) and CEQA Guidelines Section 15275, Subdivision (a); and
- C. AUTHORIZING Metro staff to file a Notice of Exemption with the County Clerk and the State Clearinghouse.

6. SUBJECT: EXTENSION TO REVENUE CONTRACT NO. PS097140250 2020-0211

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer to approve the extension to revenue contract with All Vision, LLC, No. PS097140250 for an additional two years and three one-year options.

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
		N										

7. SUBJECT: I-5 NORTH HIGH OCCUPANCY VEHICLE AND TRUCK LANES PROJECT FROM STATE ROUTE (SR)-14 to PARKER ROAD ENVIRONMENTAL MITIGATION AGREEMENT 2020-0220

AUTHORIZED ON CONSENT CALENDAR the CEO to execute a third-party Agreement with the California Department of Transportation (Caltrans) and Mountain Recreation and Conservation Authority (MRCA) to fund wetlands mitigation costs as stipulated in the Streambed Alteration Agreement associated with the implementation of the I-5 North Capacity Enhancements Project (the Project).

8. SUBJECT: 2021 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM 2020-0226

ADOPTED ON CONSENT CALENDAR the resolution for the 2021 Los Angeles County Transportation Improvement Program as shown in Attachment A.

9. SUBJECT: CAP-AND-TRADE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) 2020-0230

APPROVED ON CONSENT CALENDAR the Resolution in Attachment A that:

- A. AUTHORIZES the Chief Executive Officer (CEO) or his designee to claim \$39,098,039 in fiscal year (FY) 2019-20 LCTOP grant funds for the Electric Bus Charging Infrastructure Project;

(continued on next page)

(Item 9 – continued from previous page)

- B. CERTIFIES that Metro will comply with LCTOP certification and assurances and the authorized agent requirements; and
- C. AUTHORIZES the CEO or his designee to execute all required documents and any amendment with the California Department of Transportation.

10. SUBJECT: RESPONSE TO MOTION 8.1 - 710 CLEAN TRUCK PROGRAM 2020-0231

APPROVED ON CONSENT CALENDAR staff recommendation to program \$50 million in Metro-controlled funding sources, including but not limited to Measure R funds identified in the expenditure plan for the Interstate 710 South and/or Early Action Projects, as seed funding for the 710 Clean Truck Program, to be made available contingent upon a Record of Decision issued by the Federal Highway Administration for the Interstate 710 South Project

BONIN AMENDMENT: Money cannot be spent on fossil fuel infrastructure.

11. SUBJECT: MEASURE M MULTI-YEAR SUBREGIONAL PROGRAM ANNUAL UPDATE - NORTH COUNTY SUBREGION 2020-0232

A. APPROVED ON CONSENT CALENDAR:

1. Deobligation of \$4,226,964 previously approved Measure M Multi-Year Subregional Program (MSP) - Active Transportation Program, for re-allocation at the request of project sponsors, as shown in Attachment A;
2. Programming of additional \$12,750,000 within the capacity of Measure M MSP - Transit Program, as shown in Attachment B; and
3. Inter-program borrowing and programming of additional \$4,350,143 from the Subregion's Measure M MSP - Active Transportation and Transit Programs to the Highway Efficiency Program, as shown in Attachment C; and

B. AUTHORIZED the Chief Executive Officer or his designee to negotiate and execute all necessary agreements and/or amendments for approved projects.

12. SUBJECT: PROPERTY INSURANCE PROGRAM 2020-0092

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer to negotiate and purchase All Risk Property and Boiler and Machinery insurance policies for all property at the current policy limits at a not to exceed price of \$4.2 million for the 12-month period May 10, 2020 through May 10, 2021.

14. SUBJECT: PROPOSITION C BONDS**2020-0221**

ADOPTED a resolution, Attachment A, that:

- A. AUTHORIZES the issuance of bonds to refund the Proposition C Series 2010-A Bonds, consistent with the Debt Policy to achieve approximately \$4.4 million in net present value savings over the three-year life of the bonds;
- B. APPROVES the forms of Notice of Intention to Sell Bonds, Notice Inviting Bids, Supplemental Trust Agreement, Escrow Agreement, Continuing Disclosure Certificate, Bond Purchase Contract and Preliminary Official Statement on file with the Board Secretary as set forth in the resolution all as subject to modification as set forth in the resolution; and
- C. AUTHORIZES taking all action necessary to achieve the foregoing, including, without limitation, the further development and execution of bond documentation associated with the issuance of the refunding bonds.

(REQUIRED SIMPLE MAJORITY BOARD VOTE)

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
A	Y	Y	Y	Y	Y	Y	Y	Y	A	Y	Y	Y

15. SUBJECT: MEASURE R BONDS**2020-0222**

A. ADOPTED a Resolution, Attachment A, that:

1. AUTHORIZES Measure R Junior Subordinate Sales Tax Revenue Refunding Bonds in one or more series, to refinance one or more of Metro's Transportation Infrastructure Finance and Innovation Act ("TIFIA") Loans to achieve up to \$170 million estimated net present value savings over the 18-year life of the bonds through the negotiated bond sale of up to \$1.75 billion of bonds.
2. APPROVES the forms of the supplemental trust agreement, second amended and restated trust agreement, junior subordinate trust agreement, supplemental junior subordinate trust agreement, continuing disclosure certificate, preliminary official statement and such other documents as required for the issuance of the bonds, and approves related documents on file with the Board Secretary as set forth in the resolution all as subject to modification as set forth in the Resolution;
3. APPROVES the form of the bond purchase contract on file with the Board Secretary, that will be entered into with the underwriters as listed in Attachment B hereto; and

(continued on next page)

(Item 15 – continued from previous page)

4. AUTHORIZES taking all action necessary to achieve the foregoing, including, without limitation, the further development and execution of the bond purchase contract and bond documentation associated with the issuance of the Measure R Junior Subordinate Sales Tax Revenue Refunding Bonds (the “Refunding Bonds”).
- B. ESTABLISHED an underwriter pool as shown in Attachment B that will be used to select underwriters for all future negotiated debt issues through June 30, 2024; and
- C. APPOINTED the underwriter team selected for the Refunding Bonds from the above underwriter pool as shown in Attachment B that will be used to market the refunding bonds.

(REQUIRED SIMPLE MAJORITY BOARD VOTE)

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
A	Y	Y	Y	Y	Y	Y	Y	Y	A	Y	Y	Y

16. SUBJECT: ANNUAL FINANCIAL AND COMPLIANCE AUDITS OF METRO AND ITS COMPONENT UNITS 2020-0250

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer to award a five-year, firm fixed-price Contract No. PS64807000 to Crowe LLP to provide Annual Financial and Compliance Audit Services in the amount of \$1,836,135 effective April 24, 2020, subject to resolution of protest(s), if any.

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
											S	

17. SUBJECT: CURRENCY PROCESSING SERVICES 2020-0246

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer to execute Modification No. 3 to Contract No. OP39497-2000 to exercise three (3), one-year options with Los Angeles Federal Armored Services, Inc. to provide currency processing services, in the amount of \$572,000 for Option Year 2, \$629,000 for Option Year 3, and \$686,400 for Option Year 4, for a combined total amount of \$1,887,400, increasing the contract value from \$972,400 to \$2,859,800, and extending the contract term to December 31, 2022.

19. SUBJECT: MEMBERSHIP ON METRO'S SAN FERNANDO VALLEY SERVICE COUNCIL 2020-0201

APPROVED ON CONSENT CALENDAR Perri Sloane Goodman for membership on Metro's San Fernando Valley Service Council.

20. SUBJECT: PURCHASE OF THREE 35 TON TOW TRUCKS**2020-0247**

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer to award a firm fixed price contract OP66644000 to Los Angeles Truck Centers, LLC the lowest responsive and responsible bidder for three (3) 35-ton tow trucks for a firm fixed price of \$1,069,966.24 inclusive of sales tax.

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
					S							

21. SUBJECT: PURCHASE OF THIRTY 1-TON UTILITY TRUCKS**2020-0248**

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer to award a firm fixed price contract under IFB OP67225 to Theodore Robins Ford the lowest responsive and responsible bidder for thirty (30) 1-ton utility trucks for a firm fixed price of \$1,417,782.25 inclusive of sales tax, subject to the resolution of any submitted protest(s).

23. SUBJECT: TIRE KITS FOR LIGHT RAIL VEHICLES**2020-0187**

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer to award a 36-month, firm fixed price contract under Bid No. SD634320000 to ORX Railway Corporation the lowest responsive and responsible bidder for Tire Kits for an amount not to exceed \$2,125,956 subject to resolution of protest(s), if any.

24. SUBJECT: BUS ENGINE COOLING SYSTEM REBUILD KITS**2020-0137**

APPROVED ON CONSENT CALENDAR BY A 2/3 VOTE:

- A. FINDING that the procurement of Metro Bus Electric Cooling Systems under Public Utilities Code (PUC) Section 130237, as an Original Equipment Manufacturer (OEM) item, constitutes a single source procurement method for the purpose of duplicating equipment already in use; and
- B. AUTHORIZING the Chief Executive Officer to award a single source, five-year, Indefinite Delivery, Indefinite Quantity Contract No. MA66578000 to Engineered Machined Products, Inc. (EMP) for 810 kits to rebuild EMP engine cooling systems currently installed on Metro buses. The Contract three-year base amount for \$2,712,857 inclusive of sales tax, with the first one-year option in the amount of \$841,668, inclusive of sales tax, and the second one-year option in the amount of \$841,668, inclusive of sales tax for a total contract amount of \$4,396,193 subject to resolution of protest(s), if any.

(REQUIRED 2/3 BOARD VOTE)

25. SUBJECT: PUBLIC TRANSPORTATION AGENCY SAFETY PLAN 2020-0085

APPROVED ON CONSENT CALENDAR the PTASP which documents Metro's processes and activities related to Safety Management System (SMS) implementation in compliance with Federal and State regulations.

**27. SUBJECT: I-5 NORTH CAPACITY ENHANCEMENTS FROM SR- 118 2020-0202
TO SR-134; SEGMENT 3**

AUTHORIZED ON CONSENT CALENDAR Contract Modification No. 306 (CCO 306) by the California Department of Transportation (Caltrans) for the construction contract for Segment 3 (Empire) of I-5 North Capacity Enhancements Project between SR-134 and SR-118 (Project) in the amount not to exceed \$1.06 million under Funding Agreement No. MOU. P0008355/8501A/A9 within the LOP budget.

**28. SUBJECT: SUSTAINABILITY ENGINEERING SERVICES FOR SOLID 2020-0127
WASTE, RECYCLING AND HAZARDOUS WASTE
COMPLIANCE**

A. AUTHORIZED the Chief Executive Officer (CEO) to award a Cost Plus Fixed Fee Contract for a base period of performance of three (3) years, Contract No. AE61890, to Jacobs Engineering Group, Inc., for **Sustainability Engineering Services for Solid Waste, Recycling and Hazardous Materials and Waste Compliance**, for total Contract amount not-to-exceed \$11,047,603 for the 3 year baseline term and to exercise two one (1) year options, year one option not-to-exceed \$3,825,715 and year two option not-to-exceed \$3,954,885; and

B. AUTHORIZED the Chief Executive Officer (CEO) to execute changes and modifications within the Board approved not-to-exceed contract amount.

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
Y	Y	C	C	Y	C	Y	Y	C	C	Y	C	Y

**30. SUBJECT: WILLOWBROOK/ROSA PARKS STATION IMPROVEMENT 2020-0154
PROJECT**

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer to increase the Life of Project Budget (LOP) Budget for Willowbrook/Rosa Parks Station Improvement Project (CP 210151) by \$18,998,400 from \$109,350,000 to \$128,348,400.

32. SUBJECT: STATE LEGISLATION 2020-0235

ADOPTED ON CONSENT CALENDAR staff recommended positions:

- Senate Bill 1366 (Archuleta) - Los Angeles County Metropolitan Transportation Authority: light rail: West Santa Ana Branch Transit Corridor. **WORK WITH AUTHOR**

**34. SUBJECT: METRO PARKING MANAGEMENT PROGRAM AND
SYSTEMWIDE PARKING OPERATOR SERVICES**

2020-0225

APPROVED ON CONSENT CALENDAR:

- A. APPROVING revisions to Metro's Parking Ordinance Administrative Code Title 8 (Attachment C) and Metro's Parking Rates and Fee Resolution (Attachment D) in support of the implementation of the Parking Management Program.
- B. AUTHORIZING the Chief Executive Officer ("CEO") to execute a five-year base period, firm fixed price Contract No. PS66007000 to L & R Auto Parks, Inc. DBA Joe's Auto Parks for systemwide parking operator services in the amount of \$26,878,513 with two, one-year options, in the amounts of \$5,840,059 and \$7,651,918, respectively, for a total amount of \$40,370,490, through a revenue generating contract where the contractor will be compensated for their operating costs from the parking revenue collected and Metro will receive the net revenue amount collected, subject to resolution of protest(s) if any.

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
					C				C			

34.1 SUBJECT: WEEKEND AND HOLIDAY FREE PARKING AT METRO LOTS **2020-0292**

APPROVED ON CONSENT CALENDAR Motion by Director Fasana

Metro has successfully adopted best management practices in its parking program to assess demand and manage inventory for maximum public transit user benefit without negatively impacting adjacent neighborhoods. In continuing that effort, Metro should assess utilization at its transit stations in support of promoting transit ridership. In consultation with staff, Metro parking facilities typically have high demand or reach capacity on weekdays. However, transit user parking utilization is minimal and well below 30% on weekends and holidays at most Metro parking facilities.

I, THEREFORE MOVE that the Board direct the CEO to:

- A. Provide free parking for transit patrons at Metro parking facilities with 30% or below capacity on Saturday, Sunday and Federally Observed Holidays.
- B. Union Station and any Metro parking facilities that have special arrangements/contracts with municipalities or local jurisdictions for public parking or other non-transit parking use are exempt from this motion.

**35. SUBJECT: INVENTORY OF SUITABLE LOCATIONS FOR
TEMPORARY HOMELESS HOUSING ON METRO LAND**

2020-0228

APPROVED ON CONSENT CALENDAR:

1. RECEIVING AND FILING Metro Property Inventory for Temporary Sheltering of the Homeless Report (Attachment A); and
2. DELEGATING authority to the Chief Executive Officer (CEO) to enter into no-fee leases with local jurisdictions for temporary (less than five years) supportive homelessness-related facilities, including bridge housing for Metro-owned properties that do not have a conflicting transit or joint development purpose.

**36. SUBJECT: TRANSPORTATION BUSINESS ADVISORY COUNCIL
MEMBER APPOINTMENT**

2020-0252

APPROVED ON CONSENT CALENDAR appointing the Chinese American Construction Professionals (CACP) organization to the Transportation Business Advisory Council membership.

37. SUBJECT: SOUTH BAY COG FIBER OPTIC RING URGENCY MOTION 2020-0290

APPROVED Motion by Directors Butts and Hahn that the Board:

Approve an immediate additional \$2.5 million from the South Bay Measure M TSMIP II account for the SBCCOG South Bay Fiberoptic Network project and amended into Funding Agreement #MM 5502.05 forthwith.

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
Y	ABS	Y	Y	ABS	Y	Y	Y	Y	Y	Y	Y	N

**40. SUBJECT: 103RD ST/WATTS TOWERS STATION JOINT
DEVELOPMENT**

2020-0184

AUTHORIZED the Chief Executive Officer ("CEO") to execute an Exclusive Negotiation Agreement and Planning Document ("ENA") with Watts Station LP, a California limited partnership, for the development of 3.67 acres of Metro-owned property at the 103rd St/Watts Towers Station ("Site") for 18 months with the option to extend up to 30 months.

(CARRIED OVER FROM FEBRUARY REGULAR BOARD MEETING
DUE TO ABSENCES AND CONFLICTS)

JF	PK	MB	RG	SK	EG	JB	HS*	JH	KB	JDW	MRT	AN
Y	C	C	C	Y	Y	Y	Y	Y	C	Y	C	Y

* SELECTED UNDER RULE OF NECESSITY.

41. SUBJECT: METRO CENTER PROJECT (FORMERLY ESOC)**2020-0179**

WITHDRAWN:

AUTHORIZING the Chief Executive Officer (CEO) to:

- A. Award a firm fixed price contract, Contract No. C52151C1169-2 to S.J. Amoroso Construction Co., Inc., the responsive and responsible Proposer determined to provide Metro with the best value for the design and construction of the Metro Center Project (Project), in the amount of \$129,365,128.00;
- B. Align the Life-of-Project Budget (LOP) of \$112.7 million to \$206 million including \$109.5 million of Prop 1B California Transit Security Grant Program funds awarded to the Project by the State;
- C. Execute Modification No. 9 to Contract No. AE451150019779 with HDR Engineering Inc. to provide Design Support During Construction in the amount of \$1,976,222 increasing the Total Contract Value from \$6,528,181 to \$8,504,403 and increase the Contract Modification Authority (CMA) for HDR Engineering Inc. in the amount of \$400,000; and,
- D. Execute all agreements, task orders and contract modifications necessary up to the LOP budget to complete the above actions.

(CARRIED OVER FROM FEBRUARY REGULAR BOARD MEETING)

42. SUBJECT: CORONAVIRUS - COVID19**2020-0289**

APPROVED BY A 2/3 VOTE the Chief Executive Officer to authorize the Chief, Vendor Contract Management Officer approval authority for procurements to support the emergency condition that is being declared due to the coronavirus pandemic, in accordance with Los Angeles County Metropolitan Transportation Authority's Acquisition Policy and Procedure Manual, Acquisition Procedures ACQ2, chapter 11, section 11.8 "Emergency Procurements", Public Utilities Code 130234 and Public Contracting Code 20233, that cannot be met through normal procurement methods through June 1, 2020.

(REQUIRED 2/3 BOARD VOTE)

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

43. SUBJECT: ASSISTANCE TO TRANSIT-ORIENTED BUSINESSES IN RESPONSE TO COVID-19 2020-0307

APPROVED AS AMENDED Motion by Directors Ridley-Thomas, Kuehl, Butts, Garcetti, and Dupont-Walker:

Directing the Chief Executive Officer to negotiate and execute amendments to the agreement with the Los Angeles County Development Authority (LACDA) to reallocate up to \$853,000 of the TOC Small Business Program funds to implement a TOC COVID-19 Business Recovery Loan Program with the following components:

1. Restrict the funds to businesses within Los Angeles County that are within 1/4 mile of a Major Transit Stop as defined by California Public Resources Code Section 21064.3, which may be amended from time to time;
2. Require the loans funded with Metro funds be subject to the following requirements:
 - a. Each below-market interest loan will not exceed \$20,000 and will cover operating expenses for a qualifying small business with up to 25 full time employees;
 - b. Each loan will have a 5-year term with repayment of principal and interest deferred for the first 12 months;
 - c. There will be no loan origination fee and no collateral required; and
 - d. Each recipient must have been in continuous operation for not less than 24 months prior to the COVID-19 crisis and have demonstrated a negative financial impact due to the COVID-19 crisis.
3. Limit LACDA's administrative costs to no more than \$37,000; and
4. Metro staff will provide an update to the Board of Directors in writing within 6 months of Board Approval regarding the impact of the TOC COVID-19 Business Recovery Loan Program.

AMENDMENT: WE FURTHER MOVE that the Board direct the CEO to:

1. Ensure that any Metro funding added to the LA County Business Recovery Loan Program will be repaid back to Metro and retained for the Transit Oriented Communities Small Business Program;
2. Work with LACDA to ensure geographic distribution of Metro funds across subregions; and

(continued on next page)

(Item 43 – continued from previous page)

3. Report back to the Planning & Programming Committee in 120 days with recommendations for improvements to the Transit Oriented Communities Small Business Program, including but not limited to guideline revisions to make funding easier for small businesses to access.

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

44. SUBJECT: CLOSED SESSION

2020-0301

A. Conference with Legal Counsel - Existing Litigation - G.C. 54956.9(d)(1)
1. Kimberlee Ann Watkins v. LACMTA, Case No. BC 704890

AUTHORIZED settlement of \$6,000,000 and turning over balance of \$1,200,000 to Metro's excess insurance carrier to resolve remaining accidents that arose from this accident.

JF	PK	MB	RG	SK	EG	JB	HS	JH	KB	JDW	MRT	AN
Y	Y	A	Y	Y	A	Y	Y	Y	C	Y	A	Y

ADJOURNED AT 12:21 P.M.

Prepared by: Mandy Cheung
Administrative Analyst, Board Administration



Michele Jackson

Michele Jackson, Board Secretary