

PROCUREMENT SUMMARY

BUS OPERATOR SEAT ASSEMBLIES/MA120707000

1.	Contract Number: MA120707000	
2.	Recommended Vendor: Gillig LLC., 25972 Eden Landing Road., Hayward, CA 94545	
3.	Type of Procurement (check one): <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates :	
	A. Issued: 2/02/24	
	B. Advertised/Publicized: 2/2/24	
	C. Pre-proposal/Pre-Bid Conference: N/A	
	D. Proposals/Bids Due: 3/12/24	
	E. Pre-Qualification Completed: 4/22/24	
	F. Conflict of Interest Form Submitted to Ethics: 3/26/24	
	G. Protest Period End Date: 7/23/24	
5.	Solicitations Picked up/Downloaded: 4	Bids/Proposals Received: 2
6.	Contract Administrator: Joshua Haskins	Telephone Number: (213) 922-1035
7.	Project Manager: Harold Torres	Telephone Number: (213) 922-5714

A. Procurement Background

This Board Action is to approve Contract No. MA120707000 for the procurement of Bus Operator Seat Assemblies. Board approval of this contract award is subject to the resolution of any properly submitted protest(s) if any.

An Invitation for Bid (IFB) No. MA120707 was issued in accordance with Metro’s Acquisition Policy and the contract type is Indefinite Delivery, Indefinite Quantity (IDIQ).

One amendment was issued during the solicitation phase of this IFB:

- Amendment No. 1 was issued on March 1, 2024 to extend the bid due date to March 12, 2024.

A total of two (2) bids were received on March 12, 2024.

B. Evaluation of Bids

This procurement was conducted in accordance and complies with Metro’s Acquisition Policy for a competitive sealed bid. The two bids received are listed below in alphabetical order:

1. Gillig LLC
2. The Aftermarket Parts Co.

All firms were determined to be responsive and responsible to the IFB requirements. The recommended firm, Gillig LLC., the lowest responsive and responsible bidder, was found to be in full compliance in meeting the bid and technical requirements of the IFB.

C. Price Analysis

The recommended bid price from Gillig LLC has been determined to be fair and reasonable based upon adequate price competition, the Independent Cost Estimate (ICE), and selection of the lowest responsive and responsible bidder.

Based on the offers received, Gillig LLC submitted the lowest price of \$1,260,596, which is 13.4% lower than the ICE while The Aftermarket Parts Co. price of \$1,393,874 is 4.3% lower than the ICE.

Bidder Name	Bid Amount	Metro ICE
Gillig LLC	\$1,260,596	\$1,456, 149
The Aftermarket Parts Co.	\$1,393,874	

D. Background on Recommended Contractor

The recommended firm, Gillig, LLC is located in Hayward, CA has been in business for 133 years. Gillig, LLC provided similar products for Metro and other agencies including Transdev Services, Woodland, CA, MV Transportation, Oceanside, CA, City of Montebello, Montebello, CA, Fresno Area Express, Fresno, CA and Gold Coast Transit, Oxnard, CA. Gillig, LLC has provided satisfactory service and product to Metro on previous purchases.