ATTACHMENT A

PROCUREMENT SUMMARY

BRAKE CALIPER ASSEMBLIES / MA113925000

1.	**Contract Number**: MA113925000	
2.	**Recommended Vendor**: Zen Industrial Services, LLC.	
3.	**Type of Procurement (check one):** ☒ **IFB** ☐ **RFP** ☐ **RFP–A&E** ☐ **Non-Competitive** ☐ **Modification** ☐ **Task Order**	
4.	**Procurement Dates** :	
	A. Issued: 2/20/24	
	B. Advertised/Publicized: 2/21/24	
	C. Pre-proposal/Pre-Bid Conference: N/A	
	D. Proposals/Bids Due: 4/5/24	
	E. Pre-Qualification Completed: 5/20/24	
	F. Conflict of Interest Form Submitted to Ethics: 4/12/24	
	G. Protest Period End Date: 9/24/24	
5.	**Solicitations Picked up/Downloaded**: 10	**Bids/Proposals Received**: 4
6.	**Contract Administrator**: Tanya Allen	**Telephone Number**: (213) 922-1018
7.	**Project Manager**: Harold Torres	**Telephone Number**: (213) 922-5714

A. Procurement Background

This Board Action is to approve Contract No. MA113925000 for the procurement of Brake Caliper Assemblies. Board approval of this contract award is subject to the resolution of any properly submitted protest, (if any).

An Invitation for Bid (IFB) No. MA113925 was issued in accordance with Metro's Acquisition Policy and the contract type is Indefinite Delivery, Indefinite Quantity (IDIQ).

No amendments were issued during the solicitation phase of this IFB.

A total of four (4) bids were received on April 5, 2024.

B. Evaluation of Bids

This procurement was conducted in accordance and complies with Metro's Acquisition Policy for a competitive sealed bid. The four bids received are listed below in alphabetical order:

1. American Moving Parts
2. Gillig, LLC
3. The Aftermarket Parts Company

4. Zen Industrial Services, Inc.

All firms were determined to be responsive and responsible to the IFB requirements. The recommended firm, Zen Industrial Services, Inc., the lowest responsive and responsible bidder, was found to be in full compliance in meeting the bid and technical requirements of the IFB.

C. Price Analysis

The recommended bid price from Zen Industrial Services, Inc. has been determined to be fair and reasonable based upon adequate price competition, the Independent Cost Estimate (ICE), and selection of the lowest responsive and responsible bidder.

The recommended bid price of $3,015,693.07 is 13% lower than the ICE of $3,460,999. The ICE was based on the most recent individual purchases which reflect increased material and shipping costs as a result of raw material shortages, increased fuel costs, and high inflation. Due to the solicitation of these parts in a competitive environment, this contract will achieve a price savings of 15% based on historical pricing.

Bidder Name	Bid Amount	Metro ICE
Zen Industrial Service Inc.	$3,015,693.07	$3,460,999.00
Gillig, LLC	$3,067,128.29	
American Moving Parts	$3,069,304.27	
The Aftermarket Parts Company	$3,603,871.01	

D. Background on Recommended Contractor

The recommended firm, Zen Industrial Services, Inc. is located in Rye Brook, NY and has been in business for 20 years. Zen Industrial Services, Inc. (Zen), Inc. has provided similar products for Metro and other transit agencies including New York City Transit (NYCT), NY and Dallas Area Rapid Transit (DART), TX. Zen has provided satisfactory service and products to Metro on previous purchases.