

## PROCUREMENT SUMMARY

**TREE TRIMMING SERVICES (EXCLUDING METRO ORANGE LINE) /  
OP838450003367**

1.	<b>Contract Number:</b> OP838450003367	
2.	<b>Recommended Vendor:</b> Mariposa Landscapes Inc.	
3.	<b>Type of Procurement (check one):</b> <input type="checkbox"/> RFP <input checked="" type="checkbox"/> IFB <input type="checkbox"/> IFB-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	<b>Procurement Dates:</b>	
	<b>A. Issued:</b> May 1, 2017	
	<b>B. Advertised/Publicized:</b> May 1, 2017	
	<b>C. Pre-proposal/Pre-Bid Conference:</b> May 10, 2017	
	<b>D. Proposals/Bids Due:</b> May 30, 2017	
	<b>E. Pre-Qualification Completed:</b> June 28, 2017	
	<b>F. Conflict of Interest Form Submitted to Ethics:</b> June 29, 2017	
	<b>G. Protest Period End Date:</b> October 23, 2017	
5.	<b>Solicitations Picked up/Downloaded:</b> 13	<b>Bids/Proposals Received:</b> 3
6.	<b>Contract Administrator:</b> Rommel Hilario	<b>Telephone Number:</b> (213) 922-4654
7.	<b>Project Manager:</b> Ruben Cardenas	<b>Telephone Number:</b> (213) 922-5932

**A. Procurement Background**

This Board Action is to approve a contract award in support of Facilities Maintenance to provide tree trimming services throughout Metro bus and rail facilities, excluding the Metro Orange Line (MOL) and its right-of-way, as outlined in Invitation for Bid (IFB) No. PS2195315131-4. Board approval of contract awards are subject to resolution of any properly submitted protest.

IFB No. PS2195315131-3 was previously issued as a Small Business Set Aside; however, Metro received less than three bids. In accordance with the California Public Utilities Code Section 130232, the minimum requirement of three bids received from certified small business entities was not met. Therefore, the solicitation was cancelled on April 3, 2017 and reissued as IFB No. PS2195315131-4.

IFB No. PS2195315131-4 was issued as a competitive procurement in accordance with Metro's Acquisition Policy. The contract type is firm fixed unit rate.

One amendment was issued during the solicitation phase of this IFB:

- Amendment No. 1, issued on May 19, 2017, provided pre-bid conference material including sign-in sheets, planholder's list, and living wage information.

A pre-bid conference was held on May 10, 2017 and was attended by 11 people. A total of three bids were received on May 30, 2017.

**B. Evaluation of Bids**

This procurement was conducted in accordance, and complies, with Metro’s Acquisition Policy for a competitive sealed bid. The three bids received are listed below in alphabetical order:

1. International Environmental Corporation
2. Mariposa Landscapes Inc.
3. Parkwood Landscape Maintenance, Inc.

All three firms were determined to be responsive and responsible, and were deemed qualified to perform the services based on the IFB’s minimum requirements and the Project Manager’s review of each bidder’s technical qualifications. Further analysis was conducted to review appropriate labor classifications and wage rates for each bid, and all were deemed responsive to the IFB requirements.

**C. Cost/Price Analysis**

The bid from Mariposa Landscapes Inc. has been determined to be fair and reasonable based upon adequate competition, comparison with Metro’s independent cost estimate, historical pricing, and technical evaluation.

<b>BIDDER</b>	<b>AMOUNT</b>	<b>METRO ICE</b>	<b>AWARD AMOUNT</b>
Mariposa Landscapes Inc.	\$1,981,750	\$2,309,532	\$1,981,750
International Environmental Corporation	\$2,546,586		
Parkwood Landscape Maintenance, Inc.	\$3,875,550		

**D. Background on Recommended Contractor**

Mariposa Landscapes Inc. is one of the largest landscape providers in Southern California. The firm has been providing services for public and private properties for over 40 years. Their specialties are landscape maintenance, construction, and tree care for commercial, municipal and private clients. For their tree care service, the firm employs certified arborists on staff to provide supervision, evaluation and Geographic Information Systems mapping.