

**Board Report**

File #: 2015-0701, **File Type:** Contract**Agenda Number:** 62.

**AD HOC TRANSIT POLICING OVERSIGHT COMMITTEE
JUNE 18, 2015****SUBJECT: LOS ANGELES METRO PROTECTIVE SERVICES****ACTION: APPROVE UP TO TWELVE (12) MONTHS CONTRACT TIME EXTENSION
WITH COUNTY OF LOS ANGELES SHERIFF'S DEPARTMENT****RECOMMENDATION**

AUTHORIZED ON CONSENT CALENDAR the Chief Executive Officer to execute Modification No. 12 to Contract No. PS2610LASD with the **County of Los Angeles Sheriff's Department (LASD) to provide law enforcement services** for up to twelve (12) months for the period covering July 1, 2015 through June 30, 2016 in the amount of \$102,851,600, thereby increasing the total contract value from \$466,719,113 to \$569,570,713.

ISSUE

The current Memorandum of Understanding with the Los Angeles Sheriff's Department (LASD) was approved by the Board for the period covering July 2009 through June 30, 2014, including two one-year options.

DISCUSSION

In May 2013, staff initiated the development of a preliminary Scope of Work for the new Transit Policing contract in anticipation of expiration of the current contract on June 30, 2014. On June 2013, the Board directed staff to conduct an audit on the current LASD contract and incorporate the recommendation(s) from this audit into the new transit policing scope of work. As a result, the procurement for a new transit policing contract was postponed until staff received the scheduled audit report in January 2014.

In March 2014, staff issued a "Request for Interest" to determine the number of interested parties for the new transit policing contract. The Request for Interest is used by staff in assessing the new policing scope and procurement schedule. As of March 31, 2014, Metro received four responses to the "Request for Interest".

On April 24, 2014, the Board authorized a six (6) month extension for the period covering July 1, 2014 to December 31, 2014 to allow staff to review and discuss the findings, and recommendations from the "Los Angeles Sheriff's Department Contract Audit" with the Board. The pertinent

recommendations were incorporated into the new draft Transit Policing Statement of Work. On November 6, 2014, the Board authorized an additional six (6) months contract extension for the period covering January 1, 2015 to June 30, 2015 for the following reasons:

1. Review draft Transit Policing Statement of Work with the Ad Hoc Transit Policing Oversight Committee of Board members (Per Motion By: Mayor Garcetti, Supervisor Molina, Supervisor Antonovich, and Director Fasana, Item A)
2. Release the Request For Proposal for Transit Policing Contract;
3. Proposals Review;
4. Board authorization to award the new Transit Policing Contract

During the last 12 months, LASD has performed a number of specialty services as outlined in Attachment E. Staff is returning to the Board to request up to twelve (12) months contract extension in order to complete the following items:

1. Review draft Transit Policing Statement of Work with the Ad Hoc Transit Policing Oversight Committee of Board members (Per Motion By: Mayor Garcetti, Supervisor Molina, Supervisor Antonovich, and Director Fasana, Item A); and
2. Release the Request For Proposal for Transit Policing Contract.
3. Provide Law Enforcement Services to Foothill and Expo Extensions and add additional administrative staff and Deputies to support the new Transit Policing Division and current rail lines.

In May 2013, staff initiated the development of a preliminary Scope of Work for the new Transit Policing contract. In June 2013, the Board directed staff to conduct an audit on the current LASD contract (audit performed by Bazilio Cobb Associates) and have staff incorporate the recommendation(s) from this audit into the new draft transit policing scope of work. On February 10, 2015, Bazilio Cobb Associates was retained by Metro to evaluate the proposed transit community policing models and provide Metro with recommendations to return to the Board for further discussion leading into the new Transit Community Policing contract. Staff would like to consider the recommendation(s) for inclusion in the current draft scope of work.

Staff is currently in the recruitment process for the Board authorized Executive Officer, System Security & Law Enforcement. Staff would like to provide the new Executive Officer an opportunity to review the current draft scope of work prior to submitting to the Ad Hoc Transit Policing Oversight Committee for review.

The implementation of Item #2, Release the Request For Proposal for Transit Policing Contract, will be contingent upon the final review of the Transit Policing Statement of Work. Staff has included a detailed procurement schedule for the new Transit Policing procurement identifying critical milestones pertinent to this time extension:

The implementation of Item #3, Provide Law Enforcement Services to Foothill and Expo Extensions and add additional administrative staff and Deputies to support the new Transit Policing Division and current rail lines, is outlined in this report. The contract costs for FY16 are based on a phased approach to reflect revenue operations for Foothill and Expo Extensions.

IMPLEMENTATION PERIOD FOR THE POSITIONS (PURPOSE / JUSTIFICATION)

Expansion: October 1, 2015

Total Expansion Cost: **\$1,756,458**

(1) Lieutenant - (Area) (Gold Line)

Adjusted Annual Salary @ \$143,316 x 1 = \$143,316 (Nine month's cost: \$107,487)

Provides management and supervision of all LASD personnel assigned to provide contracted law enforcement services for the expansion of Metro's Gold Line. The area lieutenant is the main point of contact and acts as liaison between Metro employees and Transit Policing Division (TPD) in addressing community policing service issues and providing solutions, while ensuring the quality of services provided to Metro customers and employees.

(1) Lieutenant - (Area) (Green Line)

Adjusted Annual Salary @ \$143,316 x 1 = \$143,316 (Nine month's cost: \$107,487)

Provides management and supervision of LASD personnel; sergeants, deputies, and security assistants assigned to provide contracted law enforcement services for Metro's Green Line. Develop and implement fare enforcement and quality-of-life operations in order to increase fare and reduce crime and Metro violations. The area lieutenant acts as liaison between other police agencies, Metro customers, and employees in addressing community policing service issues and providing solutions, while ensuring the quality of services provided to Metro customers and employees.

(2) Sergeants - (Field) (Gold and Expo Lines)

Adjusted Annual Salary @ \$119,496 x 2 = \$238,992 (Nine month's cost: \$179,244)

Provides direct supervision to LASD line personnel assigned to the expansion of the Gold and Expo Lines. The field sergeants are required to provide direct supervision to line deputies at a ratio of seven deputies to one sergeant (7:1), thereby ensuring effective supervision in the field.

(20) Sheriff's Deputy - (Generalist) (Gold and Expo Lines)

Adjusted Annual Salary @ \$90,816 x 20 = \$1,816,320 (Nine month's cost: \$1,362,240)

Provides law enforcement services and are the frontline personnel that have direct contact and interaction with Metro's customers and employees in providing a safe environment on or near the Gold and Expo Lines transit system.

Expansion: January 1, 2016

Total Expansion Cost: **\$2,699,567**

(1) Captain (Central Operations Bureau (COB))

Adjusted Annual Salary @ \$183,652 (Six month's cost: \$91,826)

Provides overall management and supervision for the newly created Central Operations Bureau

(COB) as the unit commander. COB provides critical consolidated support resources that include the Threat Interdiction Unit, Explosive Detection Canine Team, Crime Impact Teams, Crisis Response Unit (Mental Health), Detective (investigations), Training and Scheduling, Special Projects, and Logistics. This position will coincide with the anticipated expansion of Metro and the corresponding need for police services in the mass-transit environment.

(2) Lieutenants - (Operations and Detective)

Adjusted Annual Salary @ \$143,316 x 2 = \$236,632 (Six month's cost: \$143,316)

One lieutenant will be the operations lieutenant for COB that will provide administrative and field operational support to the unit commander. This position will ensure timely processing of all policing-related reports including, but not limited to; dissemination of safety-related alerts or notifications and policies and procedures to line personnel. The second lieutenant will be assigned to the Detective Unit for investigations. With the expansion of Metro comes the anticipated increase of conducting timely investigations of cases in order to ensure efficient resolution of cases.

(2) Sergeants - (Operations and Traffic)

Adjusted Annual Salary @ \$119,496 x 2 = \$238,992 (Six month's cost: \$119,496)

One sergeant will be the operations sergeant for COB that will assist the unit commander and lieutenant in the day-to-day administrative and field operational management of the unit. This position will ensure timely monitoring and processing of all policing and administrative-related reports, thereby ensuring the flow of information to TPD personnel and Metro employees on as-needed basis. The second sergeant will be the supervisor for the traffic unit. This position will provide immediate response to traffic collisions involving Metro buses and expedite the investigation process in order to minimize delays in Metro's mass-transit system.

(6) Sergeants - (Field)

Adjusted Annual Salary @ \$119,496 x 6 = \$716,976 (Six month's cost: \$358,488)

The field sergeants will provide direct line supervision to LASD line personnel assigned in the expansion of the Metro rail line. The field sergeants are required to provide direct supervision to line deputies at a ratio of seven deputies to one sergeant (7:1), thereby ensuring effective supervision in the field.

(42) Sheriff's Deputies - (Generalist)

Adjusted Annual Salary @ \$90,816 x 42 = \$3,814,272 (Six month's cost: \$1,907,136)

Provides law enforcement services as required in the Metro contract, ensuring the safety of Metro customers and employees for the expansion of the Metro rail system. These deputies are the frontline personnel that have direct contact and interaction with Metro customers and employees.

(1) Secretary V

Adjusted Annual Salary @ \$55,319 (Six month's cost: \$27,660)

The Secretary V will provide personal secretarial assistance to the unit commander of COB. This position will be responsible, and not limited to; screening in-person inquiries and telephone calls,

providing requested information and personally taking care of inquiries and calls, which do not require the attention of the unit commander. Thereby, ensuring the time of the unit commander is utilized effectively in more important and mission critical tasks at hand.

(1) Operations Assistant I

Adjusted Annual Salary @ \$50,371 (Six month's cost: \$25,186)

This position will assist the operations staff at COB by providing routine administrative staff support functions, such as; assisting in budget monitoring, procurement request, supplies inventory, preparing inter-office and departmental correspondence, memoranda, reports, unit procedural manuals, and other documents utilizing specialized office software applications, including those specifically for LASD's use only. This position will work closely with the operations sergeant to ensure that all required reports and documents are completed in a timely manner by the units under COB.

(1) Law Enforcement Technician

Adjusted Annual Salary @ \$52,918 (Six month's cost: \$26,459)

This position assists sworn personnel by independently performing technical law enforcement-related service and support functions in LASD. Law enforcement service and support functions encompass duties supporting the maintenance and operation of a division or unit, which include, but are not limited to; unit vehicle maintenance and service, unit supplies maintenance, transport, load, and unload large, bulky, and/or heavy personal or evidentiary property to a warehouse or other location as directed.

TOTAL POSITIONS EXPANSION COST: \$4,456,025

**METRO PROTECTIVE SERVICES
TENTATIVE ACQUISITION SCHEDULE
AWARD WITH DISCUSSIONS
TECHNICALLY ACCEPTABLE, LOWEST PRICE METHODOLOGY**

Milestone	Completion Date
Receive concurrence from Ad Hoc Committee and Metro Safety & Security Executive Officer	January 28, 2016
Transmittal of SOW, Evaluation Criteria, Submittal Requirements, Estimate, Goal Evaluation, Requisition ____ [fill-in] ____	February 11, 2016
Individual Acquisition Plan and Source Selection Plan Approved	February 18, 2016
Advertisement and Solicitation Issued	February 26, 2016
Proposals Received	March 28, 2016
Proposal Evaluation (DEOD, Pre-Qualification, Pre-Award Audit, etc.)	April 18, 2016
Recommendation for Award	May 26, 2016

Board Approval	June 23, 2016
Contract Start Date	July 1, 2016

DETERMINATION OF SAFETY IMPACT

The authorization of FY16 contract extension will provide positive impact on safety for our employees and patrons by mitigating potential terrorist incidents and deterring crimes on our transit system.

FINANCIAL IMPACT

The contract proposal for FY16 is \$102,851,600, which is 15%, or \$13,964,624 more than the \$88,886,976 contract value authorization in FY15.

A portion of the funding of the \$102,851,600 for exercising Modification No. 12 is currently included in the FY16 Proposed Budget. It will be the responsibility of the Project Manager to amend the budget upon approval of this contract authorization in Cost Center 2610, System Security and Law Enforcement under multiple bus and rail projects in Account 50320-Contract Services, as well as Foothill/Expo 2 Extensions under project 860200 and 860301 respectively:

LASD Transit Community Policing Contract

Multiple Bus and Rail Projects:	\$94,509,337.49
Project: 860200 (Foothill): 30 Deputies/Command Staff	\$3,602,340.63
Project: 860301 (Expo): 42 Deputies/Command Staff	\$4,739,921.88
Total:	\$ 102,851,600

Impact on Bus and Rail Operating and Capital Budget

The FY16 funding for contract Transit Policing Services will come from Enterprise Fund revenues (fares, sales tax revenues, and TDA4). No other sources of funds were considered for these expenses because this is the appropriate fund source for activities that benefit bus and rail operations.

ALTERNATIVES CONSIDERED

An option considered would be to provide transit policing services through an alternative means to the LASD contract. This alternative is not recommended because this is a critical security program and we do not currently have in place alternative policy or strategy, nor do we have in place the security assets, to provide the current level of protection for our customers and employees if the Contract Modification 12 is not approved.

NEXT STEPS

Metro staff will begin the Request for Proposal (RFP) process for a new transit policing contract. Staff will seek Board staff assistance throughout this RFP process. Staff will report back to the Board

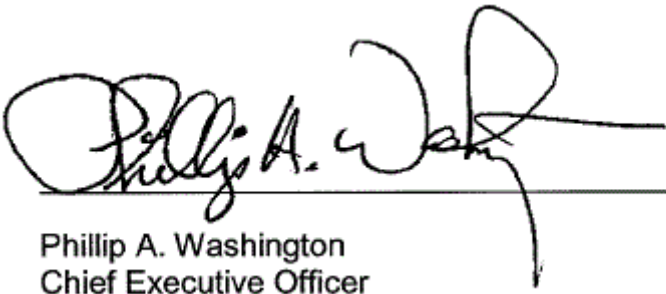
on a monthly basis with the status of the procurement processes. We anticipate to complete the hiring of the new Executive Officer by July 30, 2015.

ATTACHMENTS

- Attachment A - Procurement Summary
- Attachment B - Contract Modification/Change Log
- Attachment C - Breakdown of LASD Personnel
- Attachment D - Service Units by Position and Other Costs
- Attachment E - Highlights and Accomplishments

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