

**Board Report**

---

**File #:** 2016-0362, **File Type:** Informational Report**Agenda Number:** 7

---

**FINANCE, BUDGET AND AUDIT COMMITTEE  
MAY 18, 2016****SUBJECT: MANAGEMENT AUDIT SERVICES FY 2016 THIRD QUARTER REPORT****ACTION: RECEIVE AND FILE****RECOMMENDATION**RECEIVE AND FILE the **third quarter report of Management Audit Services for the period ending March 31, 2016.****ISSUE**

At its January 2005 meeting, the Board designated the Executive Management and Audit Committee (EMAC) as their audit committee. The EMAC requested a quarterly report from Management Audit Services (Management Audit) on its audit activities. In July 2011, the audit responsibilities were transferred to the Finance, Budget and Audit Committee. This report fulfills the requirement for the third quarter of FY 2016.

**DISCUSSION**

Management Audit provides audit support to the Chief Executive Officer (CEO) and his executive management. The audits we perform are categorized as either internal or external. Internal audits evaluate the processes and controls within the agency. External audits analyze contractors, cities or non-profit organizations that we conduct business with or receive Metro funds.

There are four groups in Management Audit: Performance Audit, Contract Pre-Award Audit, Incurred Cost Audit and Audit Support and Research Services. Performance Audit is primarily responsible for all audits for Operations, Finance and Administration, Planning and Development, Program Management, Information Technology, Communications, Risk, Safety and Asset Management and Executive Office. Contract Pre-Award and Incurred Cost Audit are responsible for external audits in Planning and Development, Program Management and Vendor/Contract Management. All of these units provide assurance to the public that internal processes are efficiently, economically, effectively, ethically, and equitably performed by conducting audits of program effectiveness and results, economy and efficiency, internal controls, and compliance. Audit Support and Research Services is responsible for administration, financial management, budget coordination, and audit follow-up and resolution tracking.

The summary of Management Audit activity for the quarter ending March 31, 2016 is as follows:

Internal Audits: 3 internal audits were completed; 17 internal audits were in process.

External Audits: 26 contract pre-award audits with a total value of \$245 million and 6 incurred cost audits with a total value of \$95 million were completed; 6 contract audits, 45 incurred cost audits were in process.

Audit Follow-up and Resolution: 16 recommendations were closed during the third quarter. At the end of the quarter,

there were 68 open audit recommendations. Details of all open, extended, and closed recommendations can be found in the Third Quarter Board Box titled "Status of Audit Recommendations".

Management Audit's FY 2016 third quarter report is included as Attachment A.

**NEXT STEPS**


Management Audit will provide the FY 2016 year-end summary of audit activity to the Board at the September 2016 Finance, Budget and Audit Committee meeting.

**ATTACHMENT**

A. Management Audit Services Quarterly Report to the Board for the period ending March 31, 2016

Prepared by: Monica Del Toro, Audit Support  
(213) 922-7494

Reviewed by: Diana Estrada, Chief Auditor  
(213) 922-2161



---

Phillip A. Washington  
Chief Executive Officer