

**Board Report**

File #: 2016-0559, **File Type:** Contract

Agenda Number: 21.

**CONSTRUCTION COMMITTEE
AUGUST 18, 2016**

SUBJECT: THIRD PARTY ADMINISTRATION

ACTION: CITY OF LOS ANGELES FY17 ANNUAL WORK PLAN APPROVAL

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to **execute annual expenditure budget plan for the FY17 Annual Work Plan for the City of Los Angeles** in the amount of \$31,247,162.

ISSUE

During the design, construction and maintenance phases of Metro projects, a significant amount of support is required from local jurisdictions via an annual work plan. The annual work plan shall serve as a commitment from the agency for the reimbursement of services by City of Los Angeles reviewing jurisdictions for an estimated amount of services. Without an annual work plan, the City of Los Angeles jurisdictions have no funding sources to support the projects.

DISCUSSION

The action contained herein provides funding for the City of Los Angeles participation in the project within the limit of the current approved FY17 budget for Third Party Review and maintenance. (See Attachment A)

The City of Los Angeles provides design approvals and construction permits for Metro projects that can affect the City right-of-way or assets. Reviews are focused interface with City owned utilities, roadways along, above or below new Metro rail lines, traffic closures and detours and compliance to City codes and requirements. These approvals are necessary for any project in the City of Los Angeles, but are largely focused on the Crenshaw/LAX, Regional Connector and Westside Purple Line Extension projects. With the increase in Metro construction projects, timely reviews and approvals by the City of Los Angeles are essential to keep these projects on schedule.

Metro staff efforts to proactively manage these costs will include the following:

- A. Controlling the design review process through the early coordination of design efforts to define scope and establish/clarify standards and requirements.

- B. Reviewing submittals for completeness.
- C. Ensuring that third party requirements are identified and addressed prior to sending to the third party.
- D. Reviewing timesheets with each third party organization on a monthly basis to ensure that hours charged are appropriate.
- E. Conducting executive and staff level partnering with third parties.

DETERMINATION OF SAFETY IMPACT

The recommended action has no impact on safety.

FINANCIAL IMPACT

The funding, which may be obligated and spent under this one year work plan of \$31,247,162 is included in the FY17 budget in each of the project budgets that will require services to be performed by the City of Los Angeles. See attachment "A". Since these are multi-year projects, the Project Managers will be responsible for budgeting future year costs.

IMPACT ON BUS AND RAIL OPERATING AND CAPITAL BUDGET

The funding for this Annual Work Plan will come from various sources of funds. See attachment "A". With the exception of major construction projects funded with specific grant funds, these funds are eligible for bus and rail operating and capital expenditures. No other sources of funds were considered for this activity because the primary beneficiary of the service is bus, rail and capital projects.

ALTERNATIVES CONSIDERED

The Board may reject the Recommendation and direct us to include this work under Construction Contracts. Unfortunately, this is not recommended because it will delay each of the projects.

NEXT STEPS

Upon MTA board approval of the annual work plan, the City of Los Angeles shall submit the annual work plan to the Los Angeles City Council and Mayor's Office for adoption.

ATTACHMENTS

Attachment A - FY17 Annual Work Plan Anticipated Budget for the City of Los Angeles

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