

**Board Report**

File #: 2016-0717, **File Type:** Contract

Agenda Number: 31.

**SYSTEM SAFETY, SECURITY AND OPERATIONS COMMITTEE
NOVEMBER 17, 2016**

SUBJECT: STAINLESS STEEL ANTI-GRAFFITI FILM INSTALLATION AND REPLACEMENT SERVICES

ACTION: EXERCISE FIRST AND SECOND YEAR OPTIONS

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to execute Modification No. 3 to Contract No. OP33673154 with **Graffiti Shield, Inc., for stainless steel panel surfaces anti-graffiti film installation and replacement services**. This modification will exercise the first and second year options in the amount of \$3,806,056.54 for each of the first and second year options, for a combined total of \$7,612,113.08, increasing the total contract value from \$12,178,532.85 to \$19,790,645.93 and extending the contract term from February 3, 2017 to February 2, 2019.

ISSUE

There are approximately 200,000 square feet of stainless steel panel surfaces throughout the Metro transit system. Under the existing Contract, on-going anti-graffiti film maintenance and replacement services are performed on a regular basis to protect the stainless steel surfaces and mitigate vandalism system-wide.

The base term for this Contract will expire on February 2, 2017. The contractor has been providing satisfactory maintenance services.

To continue providing the required anti-graffiti film maintenance services, a Contract Modification is required to exercise each of the two, one year options extending the period of performance through February 2, 2019.

DISCUSSION

Under this Contract, the contractor is required to perform once a month inspections of the protected stainless steel panel surfaces throughout Metro facilities with a 100% replacement of the etched and damaged anti-graffiti film. On an average, 900,000 square feet of stainless steel anti-graffiti film is replaced annually due to repeated etching damage and other types of vandalism.

The current service frequencies will remain the same for each of the two, one year options. This

service is necessary to ensure clean and well maintained Metro stations and facilities free of graffiti and vandalism.

DETERMINATION OF SAFETY IMPACT

The approval of this item will ensure the provision of timely and reliable stainless steel anti-graffiti film maintenance services, enhance Metro bus and rail facilities overall appearance and cleanliness, and contribute to the quality of the customer experience.

FINANCIAL IMPACT

Funding of \$2,100,000 is included in the FY17 budget in cost center 3367 - Facilities Property Maintenance, account 50308, Service Contract Maintenance, under various projects.

Since this is a multi-year contract, the cost center manager, project managers, and the Senior Executive Officer, Maintenance and Engineering will ensure that the balance of funds are budgeted in future years.

Impact to Budget

The current year funding for this action will come from the Enterprise operating fund. The source of funds will come from Federal, State and local funding sources that are eligible for Bus and Rail Operating Projects. These funding sources will maximize the use of funds for these activities.

ALTERNATIVES CONSIDERED

Staff considered providing this service through Metro in-house staff. This would require the hiring and specialized training of additional personnel, purchase of additional equipment, vehicles, and supplies to support the expanded responsibility. Staff's assessment indicates that this is not a cost-effective option for Metro.

NEXT STEPS

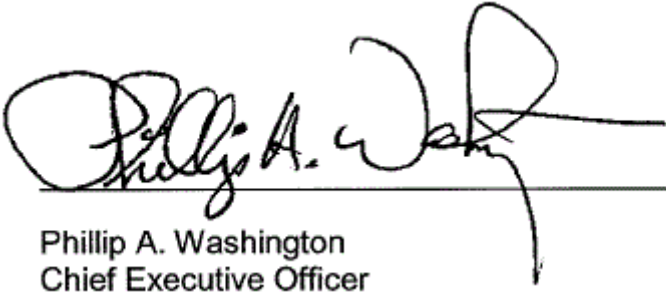
Upon approval by the Board, staff will execute Modification No. 3 to Contract No. OP33673154, with Graffiti Shield, Inc., for stainless steel panel surfaces anti-graffiti film installation and replacement services, to exercise each of the two, one year options through February 2, 2019.

ATTACHMENTS

Attachment A - Procurement Summary
Attachment B - Contract Modification/Change Order Log
Attachment C - DEOD Summary

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