



## Board Report

File #: 2017-0096, File Type: Contract

Agenda Number: 49.

### REGULAR BOARD MEETING JUNE 22, 2017

**SUBJECT: HIGHWAY PROGRAM PROJECT DELIVERY SUPPORT  
SERVICES FOR LOS ANGELES COUNTY**

**ACTION: AWARD PROFESSIONAL SERVICES CONTRACTS**

#### **RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to:

- A. AWARD three, three-year on-call contracts, Contract Nos. AE30673000, AE30673001, and AE30673002, to AECOM Technical Services, Inc., CH2M Hill, Inc., and Parsons Transportation Group, Inc., respectively, for a total not-to-exceed amount of \$30,000,000, for **Highway Program Project Delivery Support Services for Los Angeles County**, subject to resolution of protest(s), if any; and
- B. AWARD Task Orders within the approved not to exceed cumulative value of \$30,000,000.

#### **ISSUE**

The Highway program requires professional services to support the various phases of the highway program project delivery process (planning, research/data collection, environmental assessments/clearance, design, public outreach, project management, quality assurance/quality control, risk analysis, surveying, etc.). The majority of the task order assignments that may be issued under these Contracts are tasks that will require specialized services and must be initiated and completed in a relatively short period of time. The Highway Program On-Call Services Contracts will enable the initiation and award of task orders in a shorter period of time than the traditional RFP solicitation process for technical and professional services and provide for cost effective and accelerated delivery of projects.

#### **DISCUSSION**

Metro's Highway Program is delivering a number of short, mid, and long term improvement projects. This includes non-Measure R (Federal, State and Proposition C), Measure R and soon Measure M projects for which funding has been or will soon be programmed for implementation. More than \$3.7 billion over the next decade have been earmarked for investments in highway improvements.

Highway Program has been utilizing an existing on-call contract that was awarded in December 2013 and will expire in June 30, 2017. This contract has been successful in assisting the Program Management (Highway, Engineering and Construction) Division to deliver highway improvement projects as well as transit-related projects on state highways and arterials. To date, staff has issued 14 task orders for a total value of \$9,955,939.00

The new on call Contracts will provide the needed technical assistance to the Program Management/Highway Program Department in the following areas: (1) Planning and Technical Studies, (2) Research/Data Collection, (3) Project Approval and Environmental Document (PA/ED), (4) Plans Specifications and Estimates (PS&E) Deliverables, (5) Project Right of Way and Utility Services, (6) Intelligent Transportation Systems Support, (7) Program/Project Management Support and QA/QC, (8) Administrative Project Support Activities and other tasks as identified by Highway Programs.

### **DETERMINATION OF SAFETY IMPACT**

The approval of this procurement will not have any negative impact on the safety of Metro's patrons or employees or the users of the highway system in LA County.

### **FINANCIAL IMPACT**

These are task order driven contracts which will be utilized and funded by Highway related projects. The funding mechanism for executing task orders will be driven by approved fiscal year funding of the affected Highway project(s). As a result, the execution of Recommendation A for these Contracts would have minimal financial impact to the agency. Initially, the contract awards will be funded with Measure R Administration (1.5%) funds and Prop C Streets and Highways (25%) funds with subsequent task orders issued and funded by a highway project(s).

#### **Impact to Budget**

FY 17 funding for these Contracts will come from Measure R Administration (1.5%) funds under project 100055, task number 08.01, cost center 4730, and account 50316; and Proposition C Streets and Highways (25%) funds under project 405522, task number 01, cost center 4730 and account 50316.

Since these are multi-year Contracts, the Chief Program Management Officer, Senior Executive Officer, Highway Program and Cost Center Manager will be responsible for budgeting the costs in future years.

### **ALTERNATIVES CONSIDERED**

Two alternatives were considered:

1. Utilizing Metro staff to perform the work. This alternative is not recommended since the Highway Program is not staffed to perform all the technical services authorized under these on

-call Contracts.

2. Hiring additional full time personnel. This alternative is not recommended because an on-call contract is better suited to meet the as-needed staffing requirements for specialized technical knowledge and expertise, and to cover temporary peaks in workload.

### **NEXT STEPS**

Upon approval by the Board, staff will execute Contract Nos. AE30673000, AE30673001, and AE30673002 with AECOM Technical Services, Inc., CH2M HILL, Inc., and Parsons Transportation Group, Inc., respectively.

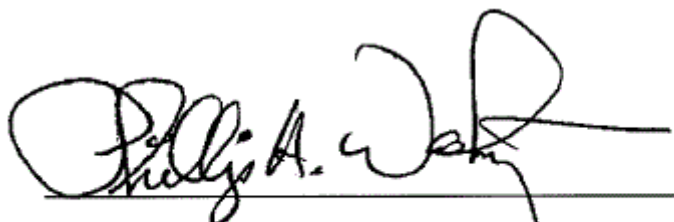
### **ATTACHMENTS**

Attachment A - Procurement Summary

Attachment B - DEOD Summary

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