

**Board Report**

File #: 2018-0407, **File Type:** Contract

Agenda Number: 15.

**PLANNING AND PROGRAMMING COMMITTEE
SEPTEMBER 19, 2018**

SUBJECT: INGLEWOOD FIRST/LAST MILE PLAN

ACTION: APPROVE RECOMMENDATIONS

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to:

- A. EXECUTE Modification No. 3 to Contract No. PS45023000 with Here Design Studio, LLC, to provide consultant services to develop a funding plan for the Aviation/96th St. station in the amount of \$15,769, increasing the total contract value from \$307,864 to \$323,633; and
- B. INCREASE Contract Modification Authority (CMA) specific to Contract No. PS45023000 in the amount of \$100,000, increasing the CMA amount from \$100,000 to \$200,000, in support of additional services related to the Project.

ISSUE

The Inglewood First/Last Mile Plan (Plan) documents community-identified First/Last Mile (FLM) improvements around four Crenshaw/LAX Line stations (Fairview Heights, Downtown Inglewood, Westchester/Veterans, Aviation/96th St.) and one Green Line station (Crenshaw).

The City of Inglewood has committed their 3% local contribution funds to implement FLM improvements to stations in the Plan, except for the Aviation/96th St. station. FLM improvements for Aviation/96th St. station are subject to Metro Board Motions 14.1 (Attachment A) and 14.2 (Attachment B) requiring integration of FLM planning and delivery within the transit capital project. Contract Modification No. 3 is necessary in order to develop a funding plan for this station which will provide further analysis and information to prompt Board consideration on next steps.

BACKGROUND

On May 26, 2016, the Metro Board passed Motion 14.1 on FLM implementation. Motion 14.1 was subsequently amended on June 23, 2016 by Motion 14.2 to allow local jurisdictions to count FLM implementation toward meeting the 3% local funding requirement for major transit capital expansion projects.

The Plan has an anticipated completion in the second quarter of FY19 with a report to the Board

expected in the following quarter. The original contract includes planning-level, community-identified pedestrian and bicycle improvements within walking (1/2-mile) and biking (3-mile) distance of three Crenshaw/LAX Line stations (Fairview Heights, Downtown Inglewood, Westchester/Veterans) and one Green Line station (Crenshaw).

DISCUSSION

Through the Metro First/Last Mile Policy (Board Motion Items 14.1 and 14.2), the Aviation/96th St. station is required to integrate FLM improvements in project planning and delivery. The Inglewood-focused planning contract was augmented to include the Aviation/96th St. station as an expeditious way to advance FLM planning for the station. Contract Modification No. 3 and the increase in CMA to prepare a funding plan for the Aviation/96th St. station will position this project comparably to other transit corridor projects subject to FLM policy such as Purple Line Sections 2 and 3.

DETERMINATION OF SAFETY IMPACT

One key objective of the Plan is to improve safety for transit riders and non-riders alike who walk, bike, or roll near the station through pedestrian and bicycle infrastructure improvements, with a focus on transit riders transferring between modes at the station.

Exploration of implementation strategies can assist in further closing potential infrastructure gaps to address safety issues for users.

FINANCIAL IMPACT

There will be no overall financial impacts to the FY19 budget. The FY19 budget in Cost Center 4340, Project 405306, Countywide First/Last Mile Plan, has sufficient funds available to accommodate Modification No. 3 and CMA for Here Design Studio, LLC.

Impact to Budget

The source of funds is Measure M 2% Active Transportation Project funds which are not eligible for bus and rail operating and capital expenditures. The Measure M 2% Active Transportation Program is subject to finalization of administrative procedures. However, budget for this project for FY19 will not be affected by consideration of the administrative procedures.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommendations to prepare a funding plan for the Aviation/96th St. station supports Metro's Vision 2028 Strategic Plan, Goal 1: To provide high-quality mobility options that enable people to spend less time traveling.

ALTERNATIVES CONSIDERED

The Board could decide not to approve the contract modification. This alternative is not recommended because a funding plan for Aviation/96th St. station is needed to be responsive to

Board Motions 14.1 and 14.2.

NEXT STEPS

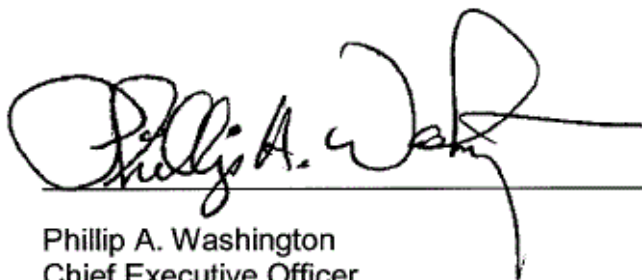
Upon Board approval, staff will execute Modification No. 3 and continue working with the consultant team to develop a funding plan for the identified FLM improvements for the Aviation/96th St. station. The Plan has an anticipated completion in the second quarter of FY19 with a report to the Board expected in the following quarter.

ATTACHMENTS

- Attachment A - Board Motion 14.1
- Attachment B - Board Motion 14.2
- Attachment C - Procurement Summary
- Attachment D - Contract Modification/Change Order Log
- Attachment E - DEOD Summary

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